

BUCKS COUNTY COMMISSIONERS

April 21, 2021

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and Audrey Kenny, Director of Emergency Management Services, led the Pledge of Allegiance.

Commissioner Marseglia announced that the agenda has been updated and reposted to the website. It no longer includes what had been listed as item #2a under Emergency Management.

PROCLAMATIONS & PRESENTATIONS

The Commissioners recognized the Bucks County Conservation District on the occasion of its 60th anniversary. Thanking the Conservation District for its work, the commissioners encouraged all residents to preserve and protect the natural splendor of Bucks County so that it may continue to be treasured for generations to come. Gretchen Schatschneider, District Manager of the Bucks County Conservation District, thanked the commissioners for the recognition and shared some information about the Conservation District’s history, programs, and upcoming projects.

Prior to introducing Kathleen Connally from Penn State Bucks County Extension, Commissioner Marseglia said she had received some help from the Penn State Master Gardner hotline in identifying a weed from her yard. Ms. Connally was accompanied by Donna McCloskey and Russ Hartman, who presented a slideshow on Bristol Borough’s Adams Hollow Community Garden.

The Commissioners presented a proclamation thanking the Gift of Life Donor Program for its tireless efforts to improve, extend, and preserve life for thousands of people. Register of Wills Robin Robinson accepted the proclamation on behalf of the Gift of Life Donor Program and shared her personal story about organ donation.

PUBLIC COMMENT – Agenda Items

Bucks County Solicitor Joe Khan advised that several emails had been received regarding the item that was removed from the agenda. They have all been responded to with instructions to reply back for comment at the end of the meeting if so desired.

Mr. Khan read and responded to an emailed question from Andy Warren, former Commissioner from Middletown Township, concerning (current) agenda item 4a. Mr. Khan provided more details on this arrangement to reduce litigation costs to the county by sharing legal representation with other public entities.

District Attorney Matt Weintraub shared additional perspective on the Gift of Life Donor Program relative to homicide investigations.

CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

- A. Minutes from the April 7, 2021 regular meeting
- B. Resolutions

1.	BOARD OF ELECTIONS	a. NPC, Inc. Claysburg, PA	Approve contract increase for printing and mailing of 2021 election materials. 3/3/21 – 3/2/22	\$140* (County 100%)
2.	GENERAL SERVICES	a. ACT Engineers, Inc. Richboro, PA	Approve contract to provide engineering consultant services as needed for various projects. 4/21/21 – 4/21/26	\$35,000/project** (County 100%)
		b. C&C Ford Sales Inc. Horsham, PA	Approve purchase of a 2021 Ford Hybrid Police Interceptor Utility Vehicle for the Department of Corrections.	\$37,148 (County 100%)
		c. Port A Bowl Restroom Co. Plumsteadville, PA	Approve contract amendment to add a unit cost. 4/1/21 – 3/31/22	

	d. Robert E. Little Inc. d/b/a Deere & Company Cary, NC	Approve purchase of two John Deere utility tractors and accessories for use at county parks, and one John Deere sub-compact utility tractor for use at Administration Building and Justice Center.	\$77,996.86 (County 100%)
	e. Westgate Chevrolet, Inc. d/b/a Apple Chevrolet York, PA	Approve purchase of the following 2022 Chevrolet vehicles: One Malibu sedan for the Department of Corrections; three Malibu sedans for Juvenile Probation; one Traverse Crossover SUV for the Youth Center; and one Colorado pickup truck for General Services.	\$133,305** (County 100%)
	f. Whitmoyer Buick-Chevrolet, Inc. Mount Joy, PA	Approve purchase of a 2022 Chevrolet Equinox SUV for General Services.	\$25,200 (County 100%)
3. HEALTH	a. Pennsylvania Department of Health, Office of Public Health Preparedness Harrisburg, PA	Approve annual grant for the Pennsylvania Health Department's Public Health Preparedness Program. 7/1/21 – 6/30/22	\$481,369 (Revenue)
4. LAW DEPARTMENT	a. Hangley Aronchick Segal Pudlin & Schiller Norristown, PA	Approve fee agreement to provide outside counsel for joint representation of Bucks and other public entities as intervenors in environmental litigation. 4/12/21 – Open	\$385/hour** + expenses (County ≤ 33.33%)
5. PARKS & RECREATION	a. The TileWorks of Bucks County Doylestown, PA	Approve contract amendment to update Exhibit A to incorporate the Nonprofit's bylaws.	
6. PLANNING COMMISSION	a. Bridgeton Township	Approve contract to prepare a Comprehensive Plan update. 4/21/21 - Completion	\$5,300 (Revenue)
	b. Gilmore & Associates, Inc. New Britain, PA	Approve contract increase to add infiltration analysis work for the Core Creek Park Trail Project. 10/3/18 – Completion	\$9,800 (County 100%)
7. PURCHASING	a. CNS Acquisition Corp. d/b/a CNS Cleaning Company Bensalem, PA	Approve contract decrease to discontinue service at the Moravian Pottery & Tile Works. 4/12/21 – 4/30/21	(\$92.50)
8. SHERIFF	a. CODY Computer Services, Inc. d/b/a CODY Systems Pottstown, PA	Approve contract increase to provide additional licenses and maintenance for the unified public records management system.	\$52,778** (County 58.6%)

*Unit Cost/Estimated for operational purposes only.

** Unit Cost/Not to Exceed

REGULAR AGENDA

Item 9a – Commissioner Marseglia provided some background information on these agreements by the row officers to promote a more diverse and welcoming work environment.

Item 10a – Ms. Kenny reported on the progress of administering vaccinations in the county, noting that they passed 85,000 yesterday. She said they will need to vacate the three county college locations by the end of July and they are looking for other sites in the lower part of the county where the largest population base is. Ms. Kenny also shared the positive feedback they have received regarding the services being provided by AMI and reminded everyone that they can schedule appointments through the website. Commissioner Harvie thanked Ms. Kenny, her department, and employees of the Health Department for all their work and he provided additional statistics regarding the vaccinations and feedback, and said they are awaiting guidance regarding the J&J vaccine.

Item 11a – Mr. Khan offered more detail on this move away from the county's practice of employing part time lawyers for certain departments. With this model, outside counsel is assigned to assist as needed, with the maximum annual cost to the county still being less than employing a part time attorney with full benefits.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, these Resolutions from the regular agenda were approved by the Bucks County Board of Commissioners by a vote of 3-0.

9. COMMISSIONERS	a.	Approve Memoranda of Understanding with the Clerk of Courts, Controller, Coroner, District Attorney, Prothonotary, Recorder of Deeds, Register of Wills and Treasurer regarding Anti-Harassment and Anti-Retaliation Policies.	
10. HEALTH	a. AMI Expeditionary Healthcare, LLC Reston, VA	Approve contract increase and extension to provide public COVID-19 vaccination services. 5/1/21 – 7/31/21	\$12,548,738** (County 0%)
11. TAX CLAIM BUREAU	a. Rudolph Clarke, LLC Trevose, PA	Approve appointment of outside counsel as Tax Claim Bureau Solicitor at a rate of \$150/hour + expenses. 5/1/21 – Open	\$25,000/year** + expenses (County 100%)

*Unit Cost/Estimated for operational purposes only.
** Unit Cost/Not to Exceed

BUDGET ADJUSTMENTS

David Boscola, Chief Financial Officer, provided additional clarification on the proposed budget adjustment.

2021 BUDGET ADJUSTMENTS
Agenda Description
April 21, 2021

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional Pass-Thru Grants

Adjustment	Department	Amount
Adjustment #8	Pass-Thru Grants	1,083,600
	Pass-Thru Grants (Revenue)	(1,083,600)
Total Adjustment to General Fund Balance		-

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, this Budget Adjustment was approved.

PERSONNEL

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST								
April 21, 2021								
As recommended by the Department of Human Resources								
Item numbers 1 through 37								
APPOINTMENTS								
	REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
1	4558	Yoella N. Garyah	LP N - Pool	NM Nursing Pool	31	14.0	4/27/2021	30.30 PH
2	4565	Ryan M. Hough	Enterprise Services Specialist	Information Technology	00	40.0	5/10/2021	29.33 PH
3	4558	Christine J. McPhillips	LP N - Pool	NM Nursing Pool	31	14.0	4/27/2021	30.30 PH
4	4563	Jacob T. Sullivan	Food Service Attendant - PD	NM Dietary Services	03	24.0	4/24/2021	13.27 PH
5	4582	Eirean Yetter	Caseworker	Children and Youth	04	37.5	4/26/2021	25.36 PH
POSITION CHANGE								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
6	4599	Shatina L. Freeman	Nursing Assistant TO Restorative Aide	NM Nursing Assistants	03	40.0	4/24/2021	21.20 PH
7	4599	Cheryl A. Glenn	Nursing Assistant TO Restorative Aide	NM Nursing Assistants	03	40.0	4/24/2021	21.20 PH
8	N/A	David L. Kratz	Deputy Director of Corrections	Main Jail	11 TO 00	40.0	4/24/2021	107,702.00 PA
9	N/A	Eric J. Reinbott	Director of Finance and Administration	Main Jail	11 TO 00	40.0	4/24/2021	85,680.00 PA
10	4599	Jared B. Rice	Nursing Assistant TO Restorative Aide	NM Nursing Assistants	03	40.0	4/24/2021	20.78 PH
POSITION CHANGE								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
6	4599	Shatina L. Freeman	Nursing Assistant TO Restorative Aide	NM Nursing Assistants	03	40.0	4/24/2021	21.20 PH
7	4599	Cheryl A. Glenn	Nursing Assistant TO Restorative Aide	NM Nursing Assistants	03	40.0	4/24/2021	21.20 PH
8	N/A	David L. Kratz	Deputy Director of Corrections	Main Jail	11 TO 00	40.0	4/24/2021	107,702.00 PA
9	N/A	Eric J. Reinbott	Director of Finance and Administration	Main Jail	11 TO 00	40.0	4/24/2021	85,680.00 PA
10	4599	Jared B. Rice	Nursing Assistant TO Restorative Aide	NM Nursing Assistants	03	40.0	4/24/2021	20.78 PH
TRANSFER								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
11	4629	Michael V. Stellato	Assistant Fire Marshal TO Deputy Special Operations Coordinator	Fire Marshal TO Hazardous Materials Emergency Response	00	40.0	5/3/2021	24.97 PH TO 27.88 PH

SALARY ADJUSTMENT								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
12	N/A	Amanda L. Johnson	HR Office Coordinator	Human Resources	00	40.0	4/26/2021	17.50 PH TO 18.75 PH
13	N/A	Natalie M. Litchko	Administrative Staff Specialist	Main Jail	00	40.0	4/24/2021	71,267.00 PA TO 75,000.00 PA
TITLE CHANGE								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
14	N/A	Jeffrey L. Contino	Deputy Superintendent TO Deputy Superintendent II - MCCC/WCF	Main Jail	00	40.0	4/24/2021	94,860.00 PA
15	N/A	David M. Galione	Deputy Warden Security TO Deputy Superintendent I - Security	Main Jail	00	40.0	4/24/2021	101,439.00 PA
16	N/A	Sheilah Peranteau	Clerk Typist TO Clerk Steno - Permit Clerk	Parks Recreation Services	03	40.0	4/1/2021	19.56 PH TO 21.20 PH
17	N/A	Kelly Reed	Deputy Warden Programming TO Deputy Superintendent II - Programming	Main Jail	00	40.0	4/24/2021	96,898.00 PA
18	N/A	Russell G. Rice III	Deputy Finance Director TO Deputy Chief Financial Officer	Finance	00	40.0	4/24/2021	104,617.00 PA
19	N/A	Kevin M. Rousset	Superintendent TO Superintendent (MCCC/WCF)	Main Jail	00	40.0	4/24/2021	103,877.00 PA
SEPARATION								
	NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE		COMPENSATION		
20	Annette Abbate	Ballot Clerk - PD	Board of Voter Registration	4/12/2021**		15.00 PH		
21	Melanna Forys	GIS Analyst	Planning Administrative	4/12/2021		28.90 PH		
22	Anthony J. Fresco	Corrections Officer	Main Jail	3/16/2021		28.79 PH		
23	Jin Jang	Registered Nurse - Pool	NM Nursing Pool	2/28/2021		37.74 PH		
24	Viergeline Joseph	LP N	NM Licensed Practical Nurses	4/12/2021		29.31 PH		
25	Juliana Lange	Ceramist	Parks Historical Properties	4/7/2021		26.42 PH		
26	Amy T. McGahran	Ballot Clerk - PD	Board of Voter Registration	1/2/2021		15.00 PH		
27	Jesse L. Pham	Ceramist	Parks Historical Properties	4/7/2021		29.53 PH		
28	Sharon Prudish	Security Screener - PD	Security	4/7/2021		14.62 PH		
29	John T. Shoemaker	Peace Officer	Security	4/17/2021		23.69 PH		
30	Megan A. Wagner	Health - PD	Health Department	4/22/2021		15.00 PH		
31	Joyce M. Zuzack	PHN II	Health Department	7/2/2021		37.20 PH		
*Estimated Date		**Never Started	***Agreement	****Reinstatement				
CORRECTION								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
32	N/A	David M. Galione	Warden TO Superintendent (BCCF)	Main Jail	11 TO 00	40.0	4/24/2021	103,488.00 PA
33	4600	Tracey A. McCoach	Nursing Assistant TO Rehabilitation Aide	NM Nursing Assistants TO NM Admin	03	40.0	3/27/2021	21.20 PH
34	N/A	Sheilah Peranteau	Clerk Steno-Permit Clerk TO Clerk Typist	Parks Recreation Services	03	35.0	3/1/2021 TO 3/27/2021	21.20 PH TO 19.56 PH
35	N/A	Linda B. Vuono	Administrative Assistant-6 TO Consumer Investigator	Parks Historical Properties TO Consumer Protection	03	40.0	3/1/2021 TO 3/27/2021	27.81 PH
36	N/A	Lizabeth A. Zehner	Museum Assistant Clerk Steno-Permit Clerk	Parks Historical Properties TO Parks Recreation Services	03	40.0 TO 30.0	3/1/2021 TO 3/27/2021	21.20 PH
SEPARATION								
	NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE		COMPENSATION		
37	Scott J. Wilson	Network Support Manager	Information Technology	4/2/2021 TO 4/1/2021		95,254.00 PA		

BOARD APPOINTMENTS

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

Local Emergency Planning Committee			
Audrey Kenny	new appointment	term expires 1/1/22	
James O'Malley	new appointment	term expires 1/1/23	
George E. Wilson IV	reappointment	term expires 1/1/23	
Stephen Stasolla	reappointment	term expires 1/1/23	

Mental Health/Developmental Programs Advisory Board		
Dr. Mariam Mahmud	new appointment	term expires 5/1/24

OTHER CIVICS

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contributions were approved:

Bowman Hill Wildflower Preserve	\$2,400
Christmas Gala	\$1,500
Twilight Wish Foundation	\$2,400
Quakertown Community Day	\$1,000

SOLICITOR REPORT

Mr. Khan shared information about the Delaware River Basin and reported on a recent challenge by the Republican caucus in the Senate to the ban on fracking in the basin. Noting Pennsylvanians are guaranteed rights to clean, safe drinking water through the Environmental Rights Amendment to the state Constitution, Mr. Khan advised that Bucks and Montgomery counties have joined the effort with State Senator Steve Santarsiero to preserve the authority of the Delaware River Basin Commission to ban fracking in the Delaware River Basin.

CHIEF OPERATING OFFICER REPORT

Chief Operating Officer Margie McKeivitt reported on the following:

Applications are still being accepted for the Bucks County Emergency Rental Assistance (BERA) program and can be submitted on-line through the Housing Link's website, via email, on the phone, or in person. The eviction moratorium has been extended through June 30th. Significant funds remain for those demonstrating housing instability, and can be used for past due rent, utilities, and future deposits.

Today is Administrative Assistants Day. Thanks to all administrative staff working for the county, especially Liz Gates, Anna Payne, Stephen Seufert, and Marci Pienkowski.

Ms. McKevitt introduced Chief Clerk Gail Humphrey to speak about the upcoming Primary Election on May 18th. Ms. Humphrey presented a video, which was produced at Woods Services and focused on poll worker training for handicapped voters.

Ms. Humphrey advised of the following in-person training opportunities for poll workers:

- Saturday, May 1st from 11:00 -1:00 at the Fuge in Warminster
- Sunday, May 2nd from 10:00 – 12:00 and 1:00 – 3:00 at the Franconia Heritage Banquet and Conference Center in Telford
- Saturday, May 8th from 10:00 – 12:00 and 1:00 – 3:00 at Maple Point Middle School

It is requested that poll workers sign up in advance for the in-person training. They can also take advantage of on-line training, or they can request a training CD from the Board of Elections.

Noting that only registered Democrats or Republicans usually vote in primary elections, Ms. Humphrey advised that, due to the referendums on the ballot for this election, Independent voters are also able and encouraged to vote.

Mail In ballots should be mailed out by next week. The Board of Elections staff are current testing the high-speed scanners in preparation for the election. Ms. Humphrey explained on-demand voting and advised that the three locations, in Quakertown, Doylestown, and Levittown, will be open beginning on May 3rd.

COMMISSIONER COMMENTS

As the main purpose of a Primary election is for the parties to choose their candidates, Commissioner Harvie clarified that voters registered as Independent can vote in the Primary but will only have the four referendum questions on their ballots. The commissioner also explained the process of on-demand voting, emphasizing that it is not the same as "early voting" which is not available in Pennsylvania.

With Earth Day tomorrow, Commissioner Harvie said he is proud of what this administration has accomplished so far regarding environmental concerns. Some of these included:

- The joint lawsuit Mr. Khan spoke about to retain the fracking ban in the Delaware River Basin.
- Continued discussions with neighboring counties regarding the Power Purchase agreement and working to attract a large-scale solar facility in the area. This is all part of the Sierra Club's Ready for 100 Initiative which the county adopted recently.
- The purchase of hybrid and electric vehicles for the Corrections Department
- Adopting the Model Alternative Energy Ordinance
- Working with the Treasurer's Office on a loan program for commercial property owners to enable them to retrofit their buildings for water or energy conservation.
- Continuing to monitor the EPA's progress regarding the asbestos at the East Rockville Quarry
- Working with Protogen Energy to perform energy audits of county properties

Commissioner DiGirolamo spoke about the progress being made on COVID vaccines. Noting that he recently lost a friend to the virus, he emphasized the continued need to take precautions and to get vaccinated.

PUBLIC COMMENT

George Price from Morrisville expressed concerns about the Clearwater Ai item that had been removed from the agenda. Mr. Price also commented on the voting machines, registering for the COVID-19 vaccine, and the presentation on composting.

Mr. Khan read an email sent by Nicole Weerbrouck from New Britain Township also expressing concerns with Clearview Ai, which had been removed from the agenda.

ADJOURNMENT

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, May 5, 2021, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: May 5, 2021

BUCKS COUNTY COMMISSIONERS

BY:

Diane M. Ellis-Marseglia	Robert J. Harvie, Jr.	Gene DiGirolamo
<i>Commissioner, Chair</i>	<i>Commissioner, Vice-Chair</i>	<i>Commissioner</i>

ATTEST:

Gail Humphrey, <i>Chief Clerk</i>