

BUCKS COUNTY COMMISSIONERS

February 3, 2021

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and Evan Stone, Executive Director of the Bucks County Planning Commission, led the Pledge of Allegiance.

INTRODUCTIONS

Commissioner Marseglia noted that, due to still being under COVID restrictions, there are no county row officers present.

PRESENTATIONS

In recognition of Black History Month, Project and Diversity Officer Bernard Griggs shared some information about the origins of Black History Month, noting the significant and often ignored contributions of several African Americans in history. Mr. Griggs also provided an update on the *Walking While Black, Love is the Answer* program, in which 1,575 county employees participated. The program will run again in late March or early April, so check the website for updates. Commissioner Marseglia encouraged anyone interested in the program to contact her, Mr. Griggs, or the District Attorney’s office.

Mr. Stone presented information on an inclusive model alternative energy ordinance, which has been developed to combine alternative renewable energy production methods into one guiding document. Among other things, it provides zoning guidance, includes examples of incentives to encourage the use of alternative energy systems, and addresses passive energy conservation. The model ordinance is available on the website under the Planning Commission. Commissioner Harvie thanked Mr. Stone and the Planning Commission staff for their work on the ordinance. He advised that the model ordinance has been provided to all 54 municipalities in the county and can be tailored to each community’s specific needs. Commissioner Marseglia thanked Commissioner Harvie for his work on this project, and Commissioner DiGirolamo emphasized the importance of protecting the environment.

Commissioner Harvie introduced Jim Miller, Vice Chair of the West Rockhill Township Board of Supervisors. Mr. Miller shared some general information about West Rockhill Township and highlighted recent accomplishments of the board, including an energy audit, upgrades to the township building, and reduction of expenses. Mr. Miller spoke in more detail about their new solar energy system, which is expected to generate 100% of the energy needed for the township building for the next 40 years, in addition to streetlights, wells, the park system, and traffic signals in the township. Commissioner Harvie thanked Mr. Miller and noted that the county is also working on solar energy initiatives, which they plan to roll out in the next couple of weeks.

PUBLIC COMMENT – Agenda Items

None

CONSENT AGENDA

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following items on the consent agenda were approved:

- A. Minutes from the January 20, 2021 regular meeting
- B. Resolutions

|                         |                                                         |                                                                                               |                           |
|-------------------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------|---------------------------|
| 1. ADULT PROBATION      | a. Redwood Toxicology Laboratory, Inc. Santa Rosa, CA   | Approve contract to provide drug screenings and supplies. 1/1/21 – 5/24/22                    | \$145,000** (County 100%) |
| 2. AREA AGENCY ON AGING | a. Benjamin H. Wilson Senior Center Warminster, PA      | Approve contract increase to support senior center services during pandemic. 7/1/20 – 6/30/23 | \$4,938** (County 2%)     |
|                         | b. Bensalem Senior Citizens Association Bensalem, PA    | Approve contract increase to support senior center services during pandemic. 7/1/20 – 6/30/23 | \$4,938** (County 2%)     |
|                         | c. Bristol Borough Area Active Adult Center Bristol, PA | Approve contract increase to support senior center services during pandemic. 7/1/20 – 6/30/23 | \$4,938** (County 2%)     |

|    |                  |                                                                         |                                                                                                  |                                                                                                                                                                         |                                |
|----|------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
|    | d.               | Bristol Township Senior Citizens Center<br>Bristol, PA                  | Approve contract increase to support senior center services during pandemic.<br>7/1/20 – 6/30/23 | \$4,938**<br>(County 2%)                                                                                                                                                |                                |
|    | e.               | Bucks County Association for Retired and Senior Citizens<br>Trevose, PA | Approve contract increase to support senior center services during pandemic.<br>7/1/20 – 6/30/23 | \$19,752**<br>(County 2%)                                                                                                                                               |                                |
|    | f.               | Eastern Upper Bucks Seniors, Inc.<br>Ottsville, PA                      | Approve contract increase to support senior center services during pandemic.<br>7/1/20 – 6/30/23 | \$4,938**<br>(County 2%)                                                                                                                                                |                                |
|    | g.               | Falls Township Senior Citizens, Inc.<br>Fairless Hills, PA              | Approve contract increase to support senior center services during pandemic.<br>7/1/20 – 6/30/23 | \$4,938**<br>(County 2%)                                                                                                                                                |                                |
|    | h.               | Middletown Senior Citizens Association<br>Levittown, PA                 | Approve contract increase to support senior center services during pandemic.<br>7/1/20 – 6/30/23 | \$4,938**<br>(County 2%)                                                                                                                                                |                                |
|    | i.               | Morrisville Senior Servicenter<br>Morrisville, PA                       | Approve contract increase to support senior center services during pandemic.<br>7/1/20 – 6/30/23 | \$4,938**<br>(County 2%)                                                                                                                                                |                                |
| 3. | BH/DP            | a.                                                                      | Elwyn Media, PA                                                                                  | Approve contract provide residential treatment and support services.<br>7/1/20 – 6/30/21                                                                                | \$620,865**<br>(County 3.9%)   |
|    |                  | b.                                                                      | Kutest Kids Early Intervention<br>Philadelphia, PA                                               | Approve contract to provide early intervention therapy services for children up to age three.<br>12/1/20 – 6/30/21                                                      | \$10,000**<br>(County 10%)     |
|    |                  | c.                                                                      | Merakey of Bucks County<br>Erdenheim, PA                                                         | Approve contract to provide various services.<br>7/1/20 – 6/30/21                                                                                                       | \$1,243,868**<br>(County 6.6%) |
|    |                  | d.                                                                      | Pathways to Housing PA, Inc.<br>Philadelphia, PA                                                 | Approve contract to provide consulting services.<br>1/1/21 – 12/31/22                                                                                                   | \$61,380**<br>(County 0%)      |
|    |                  | e.                                                                      | Zelenkofske Axelrod LLC<br>Jamison, PA                                                           | Approve contract to provide auditing services for the 2020 calendar year.<br>2/3/21 – 12/31/21                                                                          | \$83,500**<br>(County 0%)      |
| 4. | CHILDREN & YOUTH | a.                                                                      | Big Brothers/Big Sisters of Bucks County<br>Jamison, PA                                          | Approve contract to provide counseling and case management services.<br>7/1/20 – 6/30/21                                                                                | \$666,104**<br>(County 11%)    |
|    |                  | b.                                                                      | Big Brothers/Big Sisters of Bucks County<br>Jamison, PA                                          | Approve contract increase for counseling and case management services.<br>7/1/18 – 6/30/20                                                                              | \$6,880**<br>(County 12%)      |
|    |                  | c.                                                                      | Christ’s Home for Children<br>Warminster, PA                                                     | Approve contract to provide family visitation coaching program.<br>11/1/20 – 6/30/21                                                                                    | \$50,000**<br>(County 20%)     |
|    |                  | d.                                                                      | Cornell Abraxas Group, Inc.<br>Pittsburgh, PA                                                    | Approve contract increase to provide residential services.<br>7/1/19 – 6/30/21                                                                                          | \$400,000**<br>(County 30%)    |
|    |                  | e.                                                                      | Diakon Child, Family, and Community Ministries<br>Topton, PA                                     | Approve contract to provide foster care services.<br>7/1/20 – 6/30/21                                                                                                   | \$100,000**<br>(County 12%)    |
|    |                  | f.                                                                      | Redwood Toxicology Laboratory, Inc.<br>Santa Rosa, CA                                            | Approve contract increase and extension for drug screenings and supplies.<br>1/1/21 – 12/31/21                                                                          | \$22,000**<br>(County 20%)     |
| 5. | COMMISSIONERS    | a.                                                                      | Redevelopment Authority of the County of Bucks<br>Bristol, PA                                    | Approve gaming grant resolution, subrecipient agreements, and other required documents on behalf of the Lower Bucks Public Safety Training Center.<br>1/1/21 – 12/31/21 | \$400,000<br>(Revenue)         |

|                                     |                                                                   |                                                                                                                                                                                     |                                |
|-------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 6. CORRECTIONS                      | a. Bucks County Drug & Alcohol Commission<br>Doylestown, PA       | Approve contract to provide one employee to service the Buprenorphine Medication Assisted Treatment Program.<br>1/1/21 – 9/30/21                                                    | \$57,000**<br>(County 0%)      |
| 7. COURTS                           | a. Redwood Toxicology Laboratory, Inc.<br>Santa Rosa, CA          | Approve contract to provide drug screenings and supplies.<br>1/1/21 – 5/24/22                                                                                                       | \$95,000**<br>(County 0%)      |
| 8. EMERGENCY MANAGEMENT             | a. CrimeWatch Technologies, Inc.<br>Carlisle, PA                  | Approve contract to administer police intelligence network.<br>3/1/21 – 2/28/22                                                                                                     | \$66,500<br>(County 0%)        |
| 9. FINANCE                          | a. KMRD Partners, Inc.<br>Warrington, PA                          | Approve contract for the following insurance policies.<br>2/1/21 – 2/1/22                                                                                                           | \$1,892,821*<br>(County 100%)  |
|                                     |                                                                   | General Liability                                                                                                                                                                   | \$53,198                       |
|                                     |                                                                   | Auto Liability                                                                                                                                                                      | \$84,194                       |
|                                     |                                                                   | Law Enforcement Liability                                                                                                                                                           | \$211,733                      |
|                                     |                                                                   | Public Officials Liability                                                                                                                                                          | \$163,498                      |
|                                     |                                                                   | Excess Liability                                                                                                                                                                    | \$118,787                      |
|                                     |                                                                   | Employment Practices                                                                                                                                                                | \$127,100                      |
|                                     |                                                                   | Public Health Professional Liability                                                                                                                                                | \$265,020                      |
|                                     |                                                                   | Excess Workers Compensation                                                                                                                                                         | \$353,847                      |
|                                     |                                                                   | Property                                                                                                                                                                            | \$381,600                      |
|                                     |                                                                   | Pollution Liability                                                                                                                                                                 | \$57,018                       |
|                                     |                                                                   | Cyber Liability                                                                                                                                                                     | \$68,058                       |
|                                     |                                                                   | Crime/Fidelity                                                                                                                                                                      | \$8,768                        |
|                                     | b. PMA Management Corporation<br>Blue Bell, PA                    | Approve contract to provide administrative services for workers compensation, general and auto liability claims. (Subject to final approval by county solicitor)<br>1/1/21 – 2/1/22 | \$96,526*<br>(County 100%)     |
|                                     | c. Zelenkofske Axelrod LLC<br>Harrisburg, PA                      | Approve contract to complete the 2020 audit.<br>2/3/21 – 12/31/21                                                                                                                   | \$158,090**<br>(County 100%)   |
| 10. GENERAL SERVICES                | a. Bi-State Construction Company, Inc.<br>Easton, PA              | Approve contract increase for reconstruction of Bucks County Bridge #220 on Mill Creek Road over Martins Creek in Falls Township.                                                   | \$21,581.30**<br>(County 100%) |
|                                     | b. Eastern Highway Specialists, Inc.<br>Wilmington, DE            | Approve decrease of contract for the rehabilitation of Bridge #282 on Flushing Road over the Neshaminy Creek in Bensalem Township.                                                  | (\$17,966.81)                  |
|                                     | c. Johnson Controls, Inc.<br>Plymouth Meeting, PA                 | Approve contract to provide chiller inspection and maintenance for units at the Administration Building, Justice Center and Forensic Facility.<br>2/22/21 – 2/21/24                 | \$170,439**<br>(County 100%)   |
|                                     | d. Pickering Corts & Summerson<br>Newtown, PA                     | Approve contract increase for engineering design services for Bucks County Bridge #138, on Creek Road over Little Neshaminy Creek in Warwick Township.                              | \$3,490**<br>(County 100%)     |
|                                     | e. Road-Con, Inc.<br>West Chester, PA                             | Approve contract increase for the rehabilitation of Bridge #172 on Old Carversville Road over Paunnacussing Creek in Solebury Township.                                             | \$12,905.89**<br>(County 100%) |
| 11. HOUSING & COMMUNITY DEVELOPMENT | a. Cerida Investment Corp.<br>d/b/a AnswerNet<br>Willow Grove, PA | Approve contract to provide call center support for COVID Eviction & Homelessness Prevention Program (CEHPP).<br>2/8/21 – 9/30/21                                                   | \$1,438,858**<br>(County 0%)   |
|                                     | b. Neighborly Software<br>Atlanta, GA                             | Approve contract to provide software implementation solution for COVID Eviction & Homelessness Prevention Program (CEHPP).<br>2/15/21 – 3/31/22                                     | \$99,500*<br>(County 0%)       |

|                        |    |                                                                     |                                                                                                                                                     |                                |
|------------------------|----|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
|                        | c. | Family Service Association of Bucks County<br>Langhorne, PA         | Approve contract for 2020 CDBG funding for emergency shelter operations.<br>3/1/21 – 2/28/22                                                        | \$149,200**<br>(County 0%)     |
|                        | d. | Interfaith Housing Development Corporation (IHDC)<br>Doylestown, PA | Approve partial repayment of HOME funds using county Housing Trust Funds, and release of county mortgage for Bridgewater Court project in Bensalem. | \$540,000<br>(County 100%)     |
|                        | e. | Redevelopment Authority of Bucks County<br>Bristol, PA              | Approve contract extension for 2019 CDBG funding for housing rehabilitation program.<br>2/1/21 – 1/31/22                                            |                                |
| 12. HUMAN SERVICES     | a. | Bucks County Drug & Alcohol Commission, Inc.<br>Doylestown, PA      | Approve contract for reimbursement of costs for consulting services.<br>1/1/21 – 12/31/21                                                           | \$17,000<br>(Revenue)          |
| 13. JUVENILE PROBATION | a. | Redwood Toxicology Laboratory, Inc.<br>Santa Rosa, CA               | Approve contract to provide drug screenings and supplies.<br>1/1/21 – 5/24/22                                                                       | \$15,000**<br>(County 50%)     |
| 14. PURCHASING         | a. | Bob Barker<br>Fuquay-Varina, NC                                     | Approve contract to purchase inmate clothing.<br>1/13/21 – 1/12/22                                                                                  | \$73,625.67*<br>(County 54.3%) |
|                        | b. | JAB Trading Industries, LLC<br>San Antonio, TX                      | Approve contract to provide inmate clothing.<br>1/13/21 – 1/12/22                                                                                   | \$2,000*<br>(County 50%)       |
|                        | c. | Victory Supply, LLC<br>Mount Pleasant, TN                           | Approve contract to provide inmate clothing.<br>1/13/21 – 1/12/22                                                                                   | \$35,176.44*<br>(County 17.1%) |

\*Unit Cost/Estimated for operational purposes only.

\*\* Unit Cost/Not to Exceed

## REGULAR AGENDA

Item 15a – John Ives, Director of the Agricultural Land Preservation Program, presented information on the County’s portion of a 11.51 acre agricultural conservation easement on the Chukar Farm in Bedminster Township. He shared some information about the farm’s soil and crops, and advised that this will be the 44<sup>th</sup> farm preserved in Bedminster, and the 233<sup>rd</sup> farm preserved in the program to date.

Item 16a – Chief Operating Officer Margie McKevitt noted that this is related to two other items on the agenda and said that Housing & Community Development will administer the program. She advised that Jeff Fields will present additional information at the next commissioners’ meeting.

Items 17a & b – Audrey Kenny, Interim Director of Emergency Services, provided information on these contracts to provide COVID-19 testing, and vaccinations once supply becomes available. Commissioner Marseglia emphasized that this is a supply chain issue, stating that the county is ready but they don’t have the vaccines. Commissioner DiGirolamo said they are waiting on the state, who is waiting on the federal government. Commissioner Harvie thanked Ms. Kenny, her staff, as well as Dr. Damsker and his staff for all their work. He asked that everyone be patient, as the county has limited control over the supply. He reminded everyone that this is the worst pandemic in 100 years and this is the largest vaccination program in history. Commissioner Marseglia urged those who are not already registered to go on the website portal to pre-register for the vaccine.

Item 18a – General Services Director Kevin Spencer provided a summary of this project to remove sediment, re-create the conservation pool and wildlife habitats, and improve the water quality in the Conservation Pool at Lake Luxembourg in Core Creek. In response to a question from Commissioner Harvie regarding the flooding issues, Mr. Spencer provided additional information about the lake and dam.

Upon Motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the Resolutions from the regular agenda were approved by the Bucks County Board of Commissioners.

|                               |    |                                 |                                                                                                                                                                                 |                                                                    |
|-------------------------------|----|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 15. AGRICULTURAL PRESERVATION | a. | Chukar, LLC<br>Perkasie, PA     | Approve county’s portion of a 11.51 acre agricultural conservation easement on the Chukar farm, located on Kellers Church Road in Bedminster Township.<br>(TMPs 01-008-034-004) | \$138,120<br>+ settlement charges and adjustments<br>(County 100%) |
| 16. COMMISSIONERS             | a. | U.S. Department of the Treasury | Approve acceptance of funds from the COVID-19 Emergency Rental Assistance Program.<br>1/1/21 – 12/31/21                                                                         | \$18,720,516.20<br>(Revenue)                                       |

|                        |                                                         |                                                                                                                                                                    |                                |
|------------------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 17. HEALTH             | a. AMI Expeditionary Healthcare, LLC<br>Reston, VA      | Approve contract extension to provide COVID-19 testing services, and transition to vaccinations<br>2/1/21 – 2/22/21                                                | \$195,615**<br>(County 0%)     |
|                        | b. AMI Expeditionary Healthcare, LLC<br>Reston, VA      | Approve contract to provide public COVID-19 vaccination services.<br>2/1/21 – 4/30/21                                                                              | \$14,194,102**<br>(County 0%)  |
| 18. PARKS & RECREATION | a. Bucks County Conservation District<br>Doylestown, PA | Approve contract to remove accumulated sediment, establish wetland plants, and install habitat features within the 17-acre “Conservation Pool” of Lake Luxembourg. | \$1,000,000**<br>(County 100%) |

\*Unit Cost/Estimated for operational purposes only.
\*\* Unit Cost/Not to Exceed

BUDGET ADJUSTMENTS

David Boscola, Chief Financial Officer, provided clarification on the following budget adjustments:

2021 BUDGET ADJUSTMENTS  
Agenda Description  
February 3, 2021

BUDGET ADJUSTMENTS - Adjust Operating Budget for COVID Stimulus Funding

| Adjustment                               | Department                            | Amount       |
|------------------------------------------|---------------------------------------|--------------|
| Adjustment #1                            | COVID-19 Stimulus                     | 4,500,000    |
|                                          | COVID-19 Stimulus (Revenue)           | (4,500,000)  |
| Adjustment #2                            | Emergency Rental Assistance           | 18,720,600   |
|                                          | Emergency Rental Assistance (Revenue) | (18,720,600) |
| Total Adjustment to General Fund Balance |                                       | -            |

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, these Budget Adjustments were approved.

PERSONNEL

With respect to the Personnel Actions listed below, the Commissioners agreed to table the Parks & Recreation seasonal per-diem items (#55 through #86).

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, and with Commissioner Marseglia abstaining, item #29 was approved with a vote of 2-0-1. Prior to the vote, Commissioner Marseglia clarified that she was abstaining because she is related to the person in that position.

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the remaining items were on the below list were approved.

| COMMISSIONERS LIST<br>February 3, 2021              |               |                        |                     |                              |            |       |                |              |
|-----------------------------------------------------|---------------|------------------------|---------------------|------------------------------|------------|-------|----------------|--------------|
| As recommended by the Department of Human Resources |               |                        |                     |                              |            |       |                |              |
| Item numbers 1 through 85                           |               |                        |                     |                              |            |       |                |              |
| APPOINTMENTS                                        | REQUISITION # | NEW HIRE NAME          | POSITION TITLE      | DEPARTMENT                   | UNION CODE | HOURS | EFFECTIVE DATE | COMPENSATION |
| 1                                                   | 4205          | Joseph A. Bromiley     | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 2                                                   | 4558          | Ashley M. Castle-Smith | LP N - Pool         | NM Nursing Pool              | 31         | 14.0  | 2/16/2021      | 30.30 PH     |
| 3                                                   | 4205          | Gilberto Comayagua     | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 4                                                   | 4531          | Jeffrey R. Douglas     | Caseworker          | Children and Youth           | 04         | 37.5  | 2/8/2021       | 25.36 PH     |
| 5                                                   | 4558          | Kimberly A. Edmond     | LP N - Pool         | NM Nursing Pool              | 31         | 14.0  | 2/16/2021      | 30.30 PH     |
| 6                                                   | 4558          | Cordelia Gonzalez      | LP N - Pool         | NM Nursing Pool              | 31         | 14.0  | 2/16/2021      | 30.30 PH     |
| 7                                                   | 4205          | Anthony Hodges         | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 8                                                   | 4205          | Blake Kovin            | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 9                                                   | 4205          | Michael A. Kubek       | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 10                                                  | 4557          | Nakesha Latham         | LP N                | NM Licensed Practical Nurses | 33         | 40.0  | 2/16/2021      | 29.31 PH     |
| 11                                                  | 4205          | Charles E. Long        | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 12                                                  | 4205          | Wilson Lopez           | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 13                                                  | 4205          | Matthew E. McCreary    | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 14                                                  | 4205          | Edward Moore           | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 15                                                  | 4534          | Vanessa Moore          | Caseworker          | Children and Youth           | 04         | 37.5  | 2/8/2021       | 25.36 PH     |
| 16                                                  | 4205          | Malachi A. Murdoch     | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 17                                                  | 4534          | Lillian Nieves         | Caseworker          | Children and Youth           | 04         | 37.5  | 2/8/2021       | 25.36 PH     |
| 18                                                  | 4205          | Juan M. Solis-Rosas    | Corrections Officer | Main Jail                    | 01         | 40.0  | 2/22/2021      | 22.14 PH     |
| 19                                                  | 4534          | Jenna N. Thomas        | Caseworker          | Children and Youth           | 04         | 37.5  | 2/8/2021       | 25.36 PH     |

| REHIRE                                                                  |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
|-------------------------------------------------------------------------|-----------------------------|-----------------------------|----------------------------------------------------------|------------------------------------|------------|-----------------|----------------|-----------------------------------|--|--|--|
|                                                                         | REQUISITION #               | NAME                        | POSITION TITLE                                           | DEPARTMENT                         | UNION CODE | HOURS           | EFFECTIVE DATE | COMPENSATION                      |  |  |  |
| 20                                                                      | N/A                         | Michelle Mullin             | PHN II - PD                                              | Health Department                  | 00         | 20.0            | 1/5/2021       | 36.47 PH                          |  |  |  |
|                                                                         | Separation Date: 1/4/2021   |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
| 21                                                                      | 4205                        | Roland N. Parker            | Corrections Officer                                      | Main Jail                          | 01         | 40.0            | 2/22/2021      | 22.14 PH                          |  |  |  |
|                                                                         | Separation Date: 11/22/2008 |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
| PER DIEM TO PERMANENT                                                   |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
|                                                                         | REQUISITION #               | NAME                        | POSITION TITLE                                           | DEPARTMENT                         | UNION CODE | HOURS           | EFFECTIVE DATE | COMPENSATION                      |  |  |  |
| 22                                                                      | 4594                        | Melissa D. Lymontard        | Food Service Attendant - PD TO                           | NM Dietary Services                | 03         | 24.0 TO<br>40.0 | 2/13/2021      | 13.54 PH TO                       |  |  |  |
|                                                                         |                             |                             | Food Service Attendant                                   |                                    |            |                 |                | 19.18 PH                          |  |  |  |
| 23                                                                      | 4593                        | Susann K. Ortiz             | Activities Assistant - PD TO                             | NM Activities                      | 03         | 12.0 TO<br>40.0 | 2/13/2021      | 14.36 PH TO                       |  |  |  |
|                                                                         |                             |                             | Activities Assistant                                     |                                    |            |                 |                | 20.78 PH                          |  |  |  |
| 24                                                                      | 4593                        | Kelly M. Owens              | Activities Assistant - PD TO                             | NM Activities                      | 03         | 12.0 TO<br>40.0 | 2/13/2021      | 14.65 PH TO                       |  |  |  |
|                                                                         |                             |                             | Activities Assistant                                     |                                    |            |                 |                | 20.78 PH                          |  |  |  |
| POSITION CHANGE                                                         |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
|                                                                         | REQUISITION #               | NAME                        | POSITION TITLE                                           | DEPARTMENT                         | UNION CODE | HOURS           | EFFECTIVE DATE | COMPENSATION                      |  |  |  |
| 25                                                                      | 4572                        | Daniel J. Frazer            | Maintenance TO                                           | General Services                   | 02         | 40.0            | 2/15/2021      | 24.21 PH                          |  |  |  |
|                                                                         |                             |                             | Custodian                                                |                                    |            |                 |                |                                   |  |  |  |
| 26                                                                      | 4596                        | Kelly L. Jerrom             | GIS Analyst TO                                           | Planning Administrative            | 46 TO      | 40.0            | 2/15/2021      | 39.69 PH                          |  |  |  |
|                                                                         |                             |                             | Senior Planner                                           |                                    | 45         |                 |                |                                   |  |  |  |
| 27                                                                      | 4550                        | Nichole E. Wambold          | Clerk Typist II TO                                       | Children and Youth                 | 04         | 37.5            | 2/22/2021      | 22.22 PH TO                       |  |  |  |
|                                                                         |                             |                             | Administrative Assistant II                              |                                    |            |                 |                | 25.36 PH                          |  |  |  |
| TRANSFER                                                                |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
|                                                                         | REQUISITION #               | NAME                        | POSITION TITLE                                           | DEPARTMENT                         | UNION CODE | HOURS           | EFFECTIVE DATE | COMPENSATION                      |  |  |  |
| 28                                                                      | 4535                        | Younan G. Kamel             | Laundry Aide TO                                          | NMH Laundry Services TO            | 02         | 40.0            | 2/8/2021       | 24.21 PH                          |  |  |  |
|                                                                         |                             |                             | Custodian                                                | General Services                   |            |                 |                |                                   |  |  |  |
| 29                                                                      | 4570                        | Katelyn Marseglia           | Project Administrator, Lead TO                           | Housing & Community Development TO | 00         | 40.0            | 2/10/2021      | 53,040.00 PA TO                   |  |  |  |
|                                                                         |                             |                             | Human Services Resource Navigator                        | Human Services                     |            |                 |                | 55,000.00 PA                      |  |  |  |
| 30                                                                      | N/A                         | Lydia Oppong-Sasrku         | Ballot Clerk - PD TO                                     | Board of Voter Registration TO     | 00         | 30.0 TO         | 12/7/2020      | 15.00 PH                          |  |  |  |
|                                                                         |                             |                             | Health - PD                                              | Health Department                  |            | 40.0            |                |                                   |  |  |  |
| SALARY ADJUSTMENT                                                       |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
|                                                                         | REQUISITION #               | NAME                        | POSITION TITLE                                           | DEPARTMENT                         | UNION CODE | HOURS           | EFFECTIVE DATE | COMPENSATION                      |  |  |  |
| 31                                                                      | N/A                         | Samantha M. Gregory         | Administrative Assistant                                 | General Services                   | 00         | 40.0            | 2/6/2021       | 22.37 PH TO                       |  |  |  |
|                                                                         |                             |                             |                                                          |                                    |            |                 |                | 23.80 PH                          |  |  |  |
| 32                                                                      | N/A                         | Bernard A. Griggs Jr        | Project and Diversity Officer                            | Commissioners                      | 00         | 40.0            | 1/1/2021       | 110,000.00 PA TO                  |  |  |  |
|                                                                         |                             |                             |                                                          |                                    |            |                 |                | 112,200.00 PA                     |  |  |  |
| 33                                                                      | N/A                         | Tyler C. Hodder             | Neshaminy Manor - PD                                     | NMH Laundry Services               | 00         | 30.0            | 2/8/2021       | 11.50 PH TO                       |  |  |  |
|                                                                         |                             |                             |                                                          |                                    |            |                 |                | 13.27 PH                          |  |  |  |
| 34                                                                      | N/A                         | Mark A. Kramer              | Fire Marshal                                             | Fire Marshal                       | 11         | 40.0            | 2/8/2021       | 71,236.00 PA TO                   |  |  |  |
|                                                                         |                             |                             |                                                          |                                    |            |                 |                | 72,736.00 PA                      |  |  |  |
| 35                                                                      | N/A                         | Jason A. Meleco             | Enterprise Services Specialist                           | Information Technology             | 00         | 40.0            | 2/6/2021       | 30.52 PH TO                       |  |  |  |
|                                                                         |                             |                             |                                                          |                                    |            |                 |                | 31.96 PH                          |  |  |  |
| SEPARATION                                                              |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
|                                                                         | NAME                        | POSITION TITLE              | DEPARTMENT                                               | EFFECTIVE DATE                     |            | COMPENSATION    |                |                                   |  |  |  |
| 36                                                                      | Flor Y. Anaya               | Nursing Assistant           | NM Nursing Assistants                                    | 1/21/2021                          |            | 20.78 PH        |                |                                   |  |  |  |
| 37                                                                      | Carmen L. Butler            | Restorative Aide            | NM Nursing Assistants                                    | 2/1/2021                           |            | 21.20 PH        |                |                                   |  |  |  |
| 38                                                                      | Marie E. Clerge             | Registered Nurse - Pool     | NM Nursing Pool                                          | 1/30/2021                          |            | 39.26 PH        |                |                                   |  |  |  |
| 39                                                                      | Magen M. Cohill             | Dispatcher Trainee - PD     | 911 Emergency Response                                   | 1/21/2021                          |            | 18.40 PH        |                |                                   |  |  |  |
| 40                                                                      | Caroline R. Dutertre        | Receptionist-Clerical - PD  | NM Business Office                                       | 1/22/2021                          |            | 13.24 PH        |                |                                   |  |  |  |
| 41                                                                      | Dianne K. Garton            | Security Screener - PD      | Security                                                 | 1/25/2021                          |            | 14.05 PH        |                |                                   |  |  |  |
| 42                                                                      | Nadia T. Gnadou             | Registered Nurse - Pool     | NM Nursing Pool                                          | 1/15/2021                          |            | 38.49 PH        |                |                                   |  |  |  |
| 43                                                                      | James J. Goodwin Jr         | Dispatcher Trainee - PD     | 911 Emergency Response                                   | 1/24/2021                          |            | 18.40 PH        |                |                                   |  |  |  |
| 44                                                                      | John E. Gray                | Ballot Clerk - PD           | Board of Voter Registration                              | 11/20/2020                         |            | 15.00 PH        |                |                                   |  |  |  |
| 45                                                                      | Megan P. Gray               | Nursing Assistant - PD      | NM Nursing Assistants                                    | 1/15/2021                          |            | 20.37 PH        |                |                                   |  |  |  |
| 46                                                                      | Shaenna Lozada              | Nursing Assistant - Pool    | NM Nursing Pool                                          | 2/4/2021                           |            | 22.74 PH        |                |                                   |  |  |  |
| 47                                                                      | Rachel L. Mackey            | Museum Assistant            | Parks Historical Properties                              | 2/4/2021                           |            | 21.20 PH        |                |                                   |  |  |  |
| 48                                                                      | Blanca Monclou              | Caseworker                  | Children and Youth                                       | 2/2/2021                           |            | 34.78 PH        |                |                                   |  |  |  |
| 49                                                                      | Emily E. Moyer              | Food Service Attendant - PD | NM Dietary Services                                      | 1/31/2021                          |            | 13.54 PH        |                |                                   |  |  |  |
| 50                                                                      | Debra R. Rice               | Nursing Assistant           | NM Nursing Assistants                                    | 1/25/2021                          |            | 21.20 PH        |                |                                   |  |  |  |
| 51                                                                      | Daniel R. Schmid            | Food Service Attendant - PD | NM Dietary Services                                      | 1/26/2021                          |            | 13.54 PH        |                |                                   |  |  |  |
| 52                                                                      | Charlotte P. Tor            | Health Clerk                | Health Department                                        | 2/2/2021                           |            | 22.86 PH        |                |                                   |  |  |  |
| 53                                                                      | Ahjah Ward                  | Caseworker                  | Children and Youth                                       | 2/2/2021                           |            | 27.65 PH        |                |                                   |  |  |  |
| *Estimated Date    **Never Started    ***Agreement    ****Reinstatement |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
| CORRECTION                                                              |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
|                                                                         | REQUISITION #               | NAME                        | POSITION TITLE                                           | DEPARTMENT                         | UNION CODE | HOURS           | EFFECTIVE DATE | COMPENSATION                      |  |  |  |
| 54                                                                      | N/A                         | Audrey R. Kenny             | Director Emergency Management Services - EMA Coordinator | Emergency Management Agency        | 88         | 40.0            | 1/1/2021       | 104,733.00 PA TO<br>106,827.00 PA |  |  |  |
| TABLED                                                                  |                             |                             |                                                          |                                    |            |                 |                |                                   |  |  |  |
|                                                                         | NAME                        | POSITION TITLE              | DEPARTMENT                                               | EFFECTIVE DATE                     |            | COMPENSATION    |                |                                   |  |  |  |
| 55                                                                      | Alexander J. Arjona Perez   | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 8.09 PH         |                |                                   |  |  |  |
| 56                                                                      | Samuel Arjona               | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.18 PH         |                |                                   |  |  |  |
| 57                                                                      | Maria M. Bennett            | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 15.00 PH        |                |                                   |  |  |  |
| 58                                                                      | Shannon M. Bonner           | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.55 PH         |                |                                   |  |  |  |
| 59                                                                      | Lynn A. Brauns              | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 15.00 PH        |                |                                   |  |  |  |
| 60                                                                      | Luke E. DeFazio             | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 11.19 PH        |                |                                   |  |  |  |
| 61                                                                      | Robert A. DiCrosta Jr       | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 10.97 PH        |                |                                   |  |  |  |
| 62                                                                      | Giavanna R. DiCrosta        | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 8.84 PH         |                |                                   |  |  |  |
| 63                                                                      | Abigail M. Emmett           | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.55 PH         |                |                                   |  |  |  |
| 64                                                                      | Jake R. Eskolsky            | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 8.94 PH         |                |                                   |  |  |  |
| 65                                                                      | Gabrielle K. Goldman        | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.36 PH         |                |                                   |  |  |  |
| 66                                                                      | Shauna V. Goldman           | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 10.97 PH        |                |                                   |  |  |  |
| 67                                                                      | Drew A. Goodman             | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.74 PH         |                |                                   |  |  |  |
| 68                                                                      | Shane H. Griffies           | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 8.76 PH         |                |                                   |  |  |  |
| 69                                                                      | Sarah L. Hawley             | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.55 PH         |                |                                   |  |  |  |
| 70                                                                      | Lea K. Jensen               | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.55 PH         |                |                                   |  |  |  |
| 71                                                                      | Christopher J. Karthaus     | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.36 PH         |                |                                   |  |  |  |
| 72                                                                      | Nathan J. Killian           | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.74 PH         |                |                                   |  |  |  |
| 73                                                                      | Rowan B. Koplowitz          | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 13.00 PH        |                |                                   |  |  |  |
| 74                                                                      | Dallas J. Luce              | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 11.67 PH        |                |                                   |  |  |  |
| 75                                                                      | Alexander W. Marella        | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 8.59 PH         |                |                                   |  |  |  |
| 76                                                                      | Daniella N. Marinacci       | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.36 PH         |                |                                   |  |  |  |
| 77                                                                      | Abigail R. McNavage         | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 8.42 PH         |                |                                   |  |  |  |
| 78                                                                      | Jessica E. Milligan         | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 11.19 PH        |                |                                   |  |  |  |
| 79                                                                      | Nicholas B. O'Donnell       | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.36 PH         |                |                                   |  |  |  |
| 80                                                                      | Sarah E. Omietansky         | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.18 PH         |                |                                   |  |  |  |
| 81                                                                      | Vincent J. Opdyke           | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 11.96 PH        |                |                                   |  |  |  |
| 82                                                                      | Michael John Powlowicz      | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.93 PH         |                |                                   |  |  |  |
| 83                                                                      | Joseph E. Schuler           | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 11.19 PH        |                |                                   |  |  |  |
| 84                                                                      | William F. Smith            | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.54 PH         |                |                                   |  |  |  |
| 85                                                                      | Jessie L. Wells             | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 9.93 PH         |                |                                   |  |  |  |
| 86                                                                      | Avery C. Wunder             | Seasonal Help - PD          | Parks Recreation Services                                | 1/22/2021                          |            | 8.25 PH         |                |                                   |  |  |  |

BOARD APPOINTMENTS

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

| <u>Emergency Health Advisory Council</u> (3-year term) |                 |                     |
|--------------------------------------------------------|-----------------|---------------------|
| Earl Bruck                                             | Reappointment   | term expires 2/1/24 |
| Deb Myatt                                              | Reappointment   | term expires 2/1/24 |
| Thomas Topley                                          | New Appointment | term expires 2/1/24 |

OTHER CIVICS

None

CHIEF OPERATING OFFICER REPORT

Margie McKevitt, Chief Operating Officer, reported on the following:

Snow Event – Ms. McKevitt thanked General Services for their hard work shoveling and plowing, and all 24/7 operations, including Emergency Services, 911, Corrections, Neshaminy Manor, and the Youth Center, noting all they do to keep county operations functioning.

Appointments Only – “By Appointment Only” operations for the county have ended, effective February 1<sup>st</sup>. Please continue to wear masks, social distance, and use drop boxes when available.

Rental Assistance – The rental assistance program will be launching in two weeks and 20 new staff members are being trained to accept applications and perform intake evaluations. The county is also closely monitoring Senate Bill 109, which will provide funding for the hospitality industry and rental assistance programs.

SOLICITOR REPORT

Solicitor Joe Khan spoke about this past year’s election, summarizing all the unique challenges and unprecedented issues faced by the county and the Board of Elections, citing the pandemic, the election, the new election laws, and problems with the US Mail, to name a few. He expressed appreciation to attorney Jessica Vanderkam, who is not a county employee, for answering the call to assist the Board of Elections. He spoke about the many complex issues and legal challenges that Ms. Vanderkam helped them navigate throughout the year, all the way up to the Supreme Court. Mr. Khan then welcomed the Honorable Brian T. McGuffin, who said he was proud to serve on the Board of Elections. Judge McGuffin congratulated Ms. Vanderkam, citing her wise counsel and her legal work on behalf of all residents of Bucks County, before presenting her with the “Defender of Democracy” Award in recognition of her efforts. Commissioner Harvie also expressed his thanks to Ms. Vanderkam before presenting her with a Commissioners’ Tile. Ms. Vanderkam said a few words and thanked the Commissioners, Judge McGuffin, and Mr. Khan. Commissioner DiGirolamo added that Ms. Vanderkam played a big part in keeping the elections in Bucks County safe and secure.

COMMISSIONER COMMENTS

Commissioner Harvie commented that, due to Act 77, the county is required to mail out ballot applications to everyone that had checked the box to be a permanent mail-in voter. Voters will have to apply every year until such time that the law is changed. The letters for Bucks County voters were sent out in the mail this past weekend. Once received, voters can return the application or go on-line to apply.

Commissioner Harvie reflected on his time as a History teacher and the challenges of finding adequate documentation about the many contributions of African Americans. He said there are a lot of stories, but not all get told.

Commissioner Harvie reported that they have been meeting with the Economic Recovery Task Force recently. They are working on various things but, in the meantime, the commissioner urged people to “buy Bucks” to support stores, restaurants, and other businesses in the county to help them stay afloat.

Commissioner DiGirolamo commented on the governor’s budget address, touching on several key items being proposed. The commissioner also spoke about the stimulus bill, the number of people still struggling, and the need for a bi-partisan agreement as soon as possible.

Commissioner Marseglia advised that she has gotten several more emails from people frustrated about access to the vaccine. Stressing that it is a supply chain issue, the commissioner explained the distribution process and said there is just not enough supply right now. She thanked people for their patience and urged everyone to make sure they are registered. Those registered will be contacted as soon as there is availability.

PUBLIC COMMENT

Mr. Khan read an email received from Marc Lewis of Middletown Township regarding vaccine providers in the county. Commissioner Marseglia clarified that signing up on the county portal only registers people to get a vaccine directly from the county, not from hospitals or pharmacies. The providers are each receiving and distributing the vaccines separately. Commissioner Harvie advised that hospitals are receiving significant quantities and he suggested that people check with their doctors and local pharmacies.

ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, February 17, 2021, at 10:30 a.m. in the Bucks County Commissioners’ Meeting Room.

Approved: February 17, 2021

BUCKS COUNTY COMMISSIONERS

BY:

\_\_\_\_\_  
Diane M. Ellis-Marseglia  
*Commissioner, Chair*

\_\_\_\_\_  
Robert J. Harvie, Jr.  
*Commissioner, Vice-Chair*

\_\_\_\_\_  
Gene DiGirolamo  
*Commissioner*

ATTEST:

\_\_\_\_\_  
Gail Humphrey, *Chief Clerk*