

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

December 1, 2021

I. PLEDGE OF ALLEGIANCE

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Marseglia welcomed everyone to the meeting and Greg McCarthy, Solicitor of the Controller's Office, led the Pledge of Allegiance.

II. WELCOME / INTRODUCTIONS

III. PROCLAMATIONS & PRESENTATIONS

A. Superintendent of the Year

The commissioners recognized and congratulated Dr. Bridget O'Connell, superintendent of the Palisades School District, on being named 2022 Pennsylvania Superintendent of the Year by the Pennsylvania Association of School Administrators.

B. Tiny Miracles Pet Rescue

Treasurer Kris Ballerini presented information on the various services performed by her office, highlighting their current collection of items to support local animal shelters. Kim Rutherford from Tiny Miracles in Chalfont, one of the recipients, was there to speak about her rescue efforts.

IV. PUBLIC COMMENTS – Agenda Items

V. CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the November 17, 2021 regular meeting.

B. Resolutions

1. Board of Elections

- | | | |
|----|----------|---|
| a. | With: | Clear Ballot Group Inc.
Boston, MA |
| | Amount: | \$23,000 (County 100%) |
| | Purpose: | Approve emergency contract to provide scanners and support election recount.
11/16/21 – 11/24/21 |

2. Commissioners

- a. With: Bucks County Industrial Development Authority (BCIDA)
Doylestown, PA
Amount:
Purpose: Approve resolution authorizing a Certificate of Approval for a re-issuance of bonds not to exceed \$12,000,000 pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, to finance a project for Community Welfare Council of Newtown, Inc., d/b/a Pickering Manor in Newtown Borough.
- b. With: Bucks County Transport, Inc.
Holicong, PA
Amount: \$5,000 (County 100%)
Purpose: Approve appropriation of funds to provide shuttle services.
12/1/21 – 11/30/22

3. Coroner

- a. With:
Amount: \$2,821.79** (County 100%)
Purpose: Approve out of county travel for Deputy Coroner to attend the PA Coroner's Office Basic Education Course.
- b. With:
Amount: \$2,821.79** (County 100%)
Purpose: Approve out of county travel for Deputy Coroner to attend the PA Coroner's Office Basic Education Course.
- c. With: CM3 Building Solutions, Inc.
Fort Washington, PA
Amount: \$28,421** (County 100%)
Purpose: Approve emergency repairs to HVAC system at forensic facility.
4/1/21 – 12/31/21
- d. With: Erica Williams, M.D.

Wayne, PA
Amount: \$950/autopsy* (County 100%)
Purpose: Approve contract to provide forensic pathology services.
1/1/22 – 12/31/27

4. Corrections

a. With: Waste Management of Pennsylvania, Inc.
Houston, TX
Amount: \$36,000* (County 100%)
Purpose: Approve contract increase and extension to provide
rental of trash compactor and container.
2/1/22 – 1/31/23

b. With: Wescott Electric Company
Glen Riddle, PA
Amount: \$27,421** (County 100%)
Purpose: Approve increase to electrical contract for Women's
Correctional Facility expansion project.
Change Order #6

c. With: Wescott Electric Company
Glen Riddle, PA
Amount: \$62,699** (County 100%)
Purpose: Approve increase to electrical contract for Women's
Correctional Facility expansion project.
Change Order #7

5. District Attorney

a. With: Pennsylvania Commission on Crime and Delinquency
Harrisburg, PA
Amount: \$223,129 (Revenue)
Purpose: Approve 2021 Gun Violence Reduction Grant award.
10/1/21 – 6/30/24

6. General Services

a. With: Loftus Construction, Inc.
Cinnaminson, NJ

Amount: (\$15,616.35)
Purpose: Approve contract decrease for emergency repairs to Bridge #138, located on Creek Road over Little Neshaminy Creek in Warwick Township.

b. With: PennDot Engineering District 6-0
King of Prussia, PA
Amount:
Purpose: Approve authorization for General Services Director of Operations, to electronically sign Bridge Project Reimbursement Grant Agreement #R21060016, for Bridge #220 on Mill Creek Road over Martin's Creek in Falls Township.

c. With: TE Construction Services, LLC
Warminster, PA
Amount: (\$12,500)
Purpose: Approve contract decrease for renovation work not completed at 55 East Court Street.

7. Health Department

a. With: Bucks County Intermediate Unit #22
Doylestown, PA
Amount: \$100,000* (County 0%)
Purpose: Approve contract increase and extension to provide nursing staff for COVID-19 testing of school students and staff.
1/1/22 – 6/30/22

8. Housing & Community Development

a. With: Bucks County Housing Group
Warminster, PA
Amount: \$31,650 (County 0%)
Purpose: Approve contract increase and extension to provide housing stability services through the Bucks Emergency Rental Assistance (BERA) program, for households impacted by the COVID-19 pandemic.
10/1/21 – 3/31/22

- b. With: Bucks County Opportunity Council
Doylestown, PA

Amount: \$275,550 (County 0%)

Purpose: Approve contract increase to provide housing stability services through the Bucks Emergency Rental Assistance (BERA) program, for households impacted by the COVID-19 pandemic.
3/1/21 – 3/31/22

- c. With: Bucks Villa, Inc.
Langhorne, PA

Amount: \$45,000 (County 0%)

Purpose: Approve contract increase for 2021 CDBG funding for renovations at the independent living facility.
8/1/21 – 7/31/22

- d. With: YWCA Bucks County
Trevose, PA

Amount: \$250,000 (County 0%)

Purpose: Approve contract increase and amendment for housing stability services through the Bucks Emergency Rental Assistance (BERA) program, for households impacted by the COVID-19 pandemic.
3/1/21 – 3/31/22

9. Information Technology

- a. With: CDW-G
Vernon Hills, IL

Amount: \$41,709.93** (County 100%)

Purpose: Approve contract to purchase cybersecurity software.
12/9/21 – 12/8/22

- b. With: CSG Forte Payments, Inc.
Allen, TX

Amount: \$21,000* + convenience fees & expenses
(County 100%)

Purpose: Approve contract to provide credit card e-check processing.
3 years from date of execution

10. Law Department

- a. With: Toll Brothers
Horsham, PA
- Amount:
- Purpose: Approve contract amendment to extend the outside settlement date from original Agreement of Sale dated November 8, 2007, to June 30, 2022.

11. Neshaminy Manor

- a. With: American Data
Sauk City, WI
- Amount: \$13,500** (County 0%)
- Purpose: Approve contract increase and extension of maintenance agreement for electronic charting system.
1/1/22 – 3/31/22
- b. With: Mercer Bucks Medical Associates d/b/a/First Docs
Levittown, PA
- Amount: \$200/hour* (County 0%)
- Purpose: Approve contract to provide medical director and attending physicians. (Subject to final approval by county solicitor)
12/1/21 – 12/1/24

12. Planning Commission

- a. With: Boucher & James, Inc.
Doylestown, PA
- Amount: \$14,682 (County 0%)
- Purpose: Approve contract increase and extension for additional work needed due to scope change for the Neshaminy Greenway Trail.
8/2/21 – 12/31/22
- b. With: Michael Baker International, Inc.
Fort Washington, PA
- Amount: \$3,213** (County 100%)
- Purpose: Approve contract increase to add additional survey work for the Dark Hollow portion of the Neshaminy Greenway

Trail.

- c. With: PennDot
 King of Prussia, PA
- Amount:
- Purpose: Approve revised Disadvantaged Business Enterprise
 Regulations exhibit to Reimbursement Agreement for
 the Newtown Rail Trail.

13. Purchasing

- | | | |
|----|----------|---|
| a. | With: | LCS Management Group, LLC
Feasterville, PA |
| | Amount: | (\$11,750) |
| | Purpose: | Rescind contract to provide snow removal services.
11/15/21 – 5/14/23 |
| b. | With: | M&M Lawn Care East Inc.
Churchville, PA |
| | Amount: | \$12,475* (County 100%) |
| | Purpose: | Approve contract increase to add facility for snow
removal services.
11/15/21 – 5/14/23 |
| c. | With: | Manheim Medical Supply
Manheim, PA |
| | Amount: | \$8,238.40* (County 0%) |
| | Purpose: | Approve contract increase for additional medical and
surgical supplies.
8/16/21 – 8/15/23 |

14. Recorder of Deeds

- | | | |
|----|----------|---|
| a. | With: | Optical Storage Solutions, Inc.
Lebanon, PA |
| | Amount: | \$49,800 (County 0%) |
| | Purpose: | Approve contract to provide Landex software licensing,
support, and maintenance.
2/1/22 – 1/31/23 |

15. Tax Claim Bureau

- a. With: Grim, Biehn & Thatcher, P.C.
Perkasie, PA
Amount: \$150/hour* + expenses (County 100%)
Purpose: Approve appointment of outside counsel to handle
bankruptcy matters.
12/1/21 – 12/31/22

16. Youth Center

- a. With: Cream-O-Land Dairy
Florence, NJ
Amount: \$50,000** (County 50%)
Purpose: Approve contract to provide cooler rental and purchase
of milk, dairy, and juice products for residents.
8/3/21 – 8/2/23

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

VI. REGULAR AGENDA

A. Resolutions

Item 17a – Presenting information on the proposed conservation easement of Lake Galena and dam, were Ben Jones, CEO of the Bucks County Water & Sewer Authority; Dan Murray, Esq. from Curtin & Heefner; and Russell Dunlevy from Gilmore & Associates.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Resolution from the regular agenda was approved by the Bucks County Board of Commissioners.

17. Commissioners

- a. With: Bucks County Water & Sewer Authority
Warrington, PA
Amount: \$24,700,000 (Revenue)
Purpose: Approve restrictive covenants, conservation easements,
access easements, and 50-year renewable lease of
Lake Galena dam to protect in perpetuity the water
supply, habitation, and public's right to access and enjoy
Peace Valley Park. (Subject to final approval by county

solicitor)

B. Budget Adjustments

David Boscola, Chief Financial Officer, provided additional clarification on the proposed budget adjustments.

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, these Budget Adjustments were adopted.

18.

2021 BUDGET ADJUSTMENTS

Agenda Description

December 1, 2021

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #30	Law Department	45,000
	General Fund	(45,000)
Adjustment #31	Debt Service	12,000
	Debt Service (Revenue)	(12,000)
Total Adjustment to General Fund Balance		-

C. Personnel Actions

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Personnel Actions were approved.

D. Board Appointments

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

19.

- Children & Youth – Sherry Orr
- Human Relations Council – Brendan Corrigan & Alex Rajan
- Workforce Development Board – Danny Grace

E. Other Civics

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contributions were approved:

20.

- BC Health Improvement Partnership - \$1,000
- BC NAACP - \$12,000

- Delaware Canal 21 - \$2,500
- Foundations at the Manor - \$3,000
- Middletown Grange Fair - \$2,500
- NAMI Bucks County - \$2,500
- VITA - \$12,000

VII. CHIEF OPERATING OFFICER REPORT

Margie McKeivitt, Chief Operating Officer, reported on the following:

- CARES funding will be drawing down at the end of the year and reporting for American Rescue Act funds is due at the end of January.
- 945 applications have been received for Business Recovery Grants. Economic Development is currently reviewing, and recommendations will be made to the Commissioners at the December 15th meeting.
- Human Services is reviewing applications received from non- profits partners.
- Drug & Alcohol Commission will be holding two Narcan distributions to staff, on December 7th and December 14th. Those interested should sign up on the portal.

VIII. SOLICITOR REPORT

Solicitor Joe Khan reported on the standing Executive Session held yesterday. Discussed were personnel and legal matters; collective bargaining matters; and real estate matters, including the item on today's agenda. Also discussed were various items of litigation, including the pending opioid litigation and pending settlement offer with three opioid distributors and one manufacturer.

Mr. Khan reported on the work of the Pardon and Expungement Unit. He introduced Chief Public Defender, Ann Russavage-Faust, who spoke about the expungement, pardons, and clean slate clinic being held at the CareerLink in Bristol on December 11th, from 10 – 2. Those interested can call the expungement unit at (215)348-6473 with any questions.

IX. BRIEF PUBLIC COMMENTS – All Items

- Megan Brock from Northampton Township spoke about Ms. McKeivitt' s offer to meet with her in person to discuss her concerns
- Jamie Walker from New Britain provided a recap on her prior comments regarding school guidance
- Former Commissioner Andy Warren and Hal Marcovitz spoke about their book "Notes on Bucks County," which covers seventy-five years of Bucks County political history. They presented a copy to each of the Commissioners.

X. COMMISSIONERS' COMMENTS

Commissioner Harvie spoke about Dr. Connell's recognition and the challenges of taking on a leadership role in education. He referenced the recent active shooter situation and the increasing acts of violence in our schools. During the holiday season he encouraged everyone to think about the lessons they teach their children,

their actions, and the way we treat each other.

Commissioner DiGirolamo apologized to District Attorney Matt Weintraub and Recorder of Deeds Robin Robinson for their items not being addressed at the Salary Board meeting.

Commissioner DiGirolamo spoke about the Lake Galena item, emphasizing that it is a win-win situation for all.

Speaking about the budget, Commissioner DiGirolamo thanked Ms. McKevitt, Mr. Boscola, and all those who worked on it, and he noted there is no tax increase for the 2nd year in a row.

Commissioner Marseglia reminded everyone about the Tree of Hope ceremony taking place tonight to recognize the hope of recovery from substance abuse. It will be held virtually and accessible on Facebook and the county website.

XI. ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, December 15, 2021, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: December 15, 2021
BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Diane M. Ellis-
Marseglia
Commissioner, Chair

Robert J. Harvie, Jr.
Commissioner, Vice-Chair

Gene DiGirolamo
Commissioner

ATTEST:

Gail Humphrey, *Chief
Clerk*