

# BUCKS COUNTY COMMISSIONERS PUBLIC MEETING AGENDA

December 15, 2021

Commissioners' Meeting Room, Administration Building, 1st Floor, 55 East Court St., Doylestown, PA

- I. PLEDGE OF ALLEGIANCE
- II. WELCOME / INTRODUCTIONS
- III. PROCLAMATIONS
  - A. 2021 Bucks County Poet Laureate
  - B. 2021 Distinguished Service to Agriculture Award
  - C. Special Equestrians Presentation
- IV. PUBLIC COMMENTS – Agenda Items
- V. CONSENT AGENDA
  - A. Approve minutes from the December 1, 2021 regular meeting.
  - B. Resolutions
    - 1. Area Agency on Aging
      - a. With: Bensalem Senior Citizens Association  
Bensalem, PA
      - Amount: 6,500\*\* (County 0%)
      - Purpose: Approve contract increase for the expansion of the Senior Connect Program.  
7/1/21 – 6/30/22
    - 2. BH/DP
      - a. With: Children's Therapy Services, LLC  
Coopersburg, PA
      - Amount: \$400,000\*\* (County 10%)
      - Purpose: Approve contract to provide early intervention services for children up to age three.  
7/1/21 – 6/30/22
    - b. With: CO-MANS, Inc.  
Penndel, PA
    - Amount: \$769,355\*\* (County 3.9%)
    - Purpose: Approve contract to provide supported living, supported housing, and community residential services.  
7/1/21 – 6/30/22
  - c. With: Horizon House, Inc.  
Philadelphia, PA
  - Amount: \$872,862\*\* (County 3.9%)
  - Purpose: Approve contract to provide supported living services.

7/1/21 – 6/30/22

- d.     With:             Horsham Clinic  
                              Ambler, PA  
          Amount:       \$21,000\*\* (County 3.9%)  
          Purpose:      Approve contract to provide hospital inpatient services.  
                              7/1/21 – 6/30/22
  
- e.     With:             Lenape Valley Foundation  
                              Doylestown, PA  
          Amount:       \$6,614,455\*\* (County 4.5%)  
          Purpose:      Approve contract to provide mental health and various  
                              support services.  
                              7/1/21 – 6/30/22
  
- f.     With:             Mental Health Partnerships  
                              Philadelphia, PA  
          Amount:       \$205,000\*\* (County 3.9%)  
          Purpose:      Approve contract to provide peer support services.  
                              7/1/21 – 6/30/22
  
- g.     With:             Penndel Mental Health Center  
                              Langhorne, PA  
          Amount:       \$3,933,235\*\* (County 3.8%)  
          Purpose:      Approve contract to provide mental health and various  
                              support services.  
                              7/1/21 – 6/30/22
  
- h.     With:             Reach Out Foundation of Bucks County  
                              Penndel, PA  
          Amount:       \$176,850\*\* (County 3.9%)  
          Purpose:      Approve contract to provide social rehabilitation drop-in  
                              center services.  
                              7/1/21 – 6/30/22

3.     Board of Assessment

- a.     With:  
          Amount:  
          Purpose:      Approve revised fee schedule and the establishment of  
                              exemption appeal deadline.

4.     Children & Youth

- a.     With:             Families United Network, Inc.  
                              Muncy, PA  
          Amount:       \$100,000\*\* (County 20%)

Purpose: Approve contract to provide foster and emergency shelter care, diagnostic services, and community based residential services for dependent youth.  
7/1/21 – 6/30/22

b. With: YWCA of Bucks County  
Trevose, PA  
Amount: \$754,000\*\* (County 20%)  
Purpose: Approve contract to provide life skills, camps and literacy programs, family finding and family searches programs, and employment services programs.  
7/1/21 – 6/30/22

5. Commissioners

a. With:  
Amount: \$90,000\* (County 0%)  
Purpose: Approve resolution authorizing the purchase of gift cards for employee vaccination incentives, funded by the American Rescue Plan Act (ARPA).

b. With: Montgomery County Higher Education and Health Authority c/o Ballard Spahr, LLP  
Philadelphia, PA  
Amount:  
Purpose: Approve resolution for the issuance of bonds by the Montgomery County Higher Education and Health Authority, solely for purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended, to finance a Project for Thomas Jefferson University.

6. Courts

a. With: Children & Youth Conflict Counsel  
  
1. Judith A. Algeo  
2. Elissa B. Heinrichs  
3. Francine Kaplan  
4. Melanie J. Wender  
5. Shari R. Gelfont Williams  
  
Amount: \$124,592.40\* (County 100%)  
Purpose: Approve contracts with five private attorneys to represent parties in dependency cases when there is a conflict of interest with Legal Aid. (\$24,918.48 per contract)  
1/1/22 – 12/31/22

b. With: Conflict Counsel

1. Timothy J. Barton
2. Harry J. Cooper
3. Eastburn & Gray, P.C.
4. Neils C. Eriksen, Jr.
5. Daniel M. Keane
6. Charles D. Jonas
7. Bonnie-Ann Brill Keagy
8. Patrick J. McMenamin, Jr.
9. Wm. Craig Penglase
10. Daniel J. Schatz
11. Christopher J. Serpico
12. Marc S. Stolee
13. Stuart Wilder
14. Keith J. Williams
15. Peter M. Williams

- |    |          |                                                                                                                                                                                                                                   |
|----|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | Amount:  | \$618,532.20* (County 100%)                                                                                                                                                                                                       |
|    | Purpose: | Approve contracts with fifteen private attorneys to represent individual defendants in cases when there is a conflict of interest with the Bucks County Public Defender's Office. (\$41,235.48 per contract)<br>1/1/22 – 12/31/22 |
| c. | With:    | Court Conciliation & Evaluation Service,<br>d/b/a Ronald E. (Reb) Brooks<br>Doylestown, PA                                                                                                                                        |
|    | Amount:  | \$73,700** (County 100%)                                                                                                                                                                                                          |
|    | Purpose: | Approve contract to provide psychological counseling and evaluation services in child custody and visitation matters.<br>1/1/22 – 12/31/22                                                                                        |
| d. | With:    | Sean M. Gresh, Esquire<br>Langhorne, PA                                                                                                                                                                                           |
|    | Amount:  | \$54,764.52** (County 100%)                                                                                                                                                                                                       |
|    | Purpose: | Approve contract for mental health review officer to act as hearing officer for petitions filed in Bucks County Court under the Mental Health and Retardation Act.<br>1/1/22 – 12/31/22                                           |
| e. | With:    | Sean R. Ryan<br>Perkasie, PA                                                                                                                                                                                                      |
|    | Amount:  | \$15,300 (County 100%)                                                                                                                                                                                                            |
|    | Purpose: | Approve contract to act as General Master in Court matters.<br>1/1/22 – 12/31/22                                                                                                                                                  |



11. General Services

- a. With: Dewberry Architects Inc.  
Fairfax, VA  
Amount: \$155,910\*\* (County 100%)  
Purpose: Approve contract to provide ADA site surveys for the Justice Center, and three district courts.
- b. With: Professional Construction Contractors, Inc.  
Bethlehem, PA  
Amount: \$7,100\*\* (County 100%)  
Purpose: Approve contract increase for concrete repairs for Bridge #30, located on Clay Ridge Road over Beaver Creek in Tinicum Township.
- c. With: Schindler Elevator Corporation  
Moorestown, NJ  
Amount: \$81,544.44\* (County 100%)  
Purpose: Approve contract increase and extension for preventive maintenance and service for elevators in the Justice Center.  
2/1/12 – 1/31/23
- d. With: Thomas Mayer  
Fairless Hills, PA  
Amount: \$16,229.10 (Revenue)  
Purpose: Approve contract for rental of County property located at 901 Langhorne Newtown Road in Langhorne.  
12/16/21 – 12/31/22
- e. With: USA Architects, Planners & Interiors Designers, P.A.  
Easton, PA  
Amount: \$198,800\*\* (County 0%)  
Purpose: Approve contract increase for design of the new mental health center.
- f. With: Whitney Bailey Cox & Magnani, LLC  
Mechanicsburg, PA  
Amount: \$96,806\*\* (County 100%)  
Purpose: Approve contract to provide engineering design and construction consultation services for the rehabilitation of Bridge #237 on Callowhill Street over East Perkiomen Creek in East Rockhill Township.

12. Health Department

- a. With: JVRX, LLC d/b/a Little Big Health Solutions  
Southampton, PA  
Amount: \$3,060,502.50\*\* (County 0%)  
Purpose: Approve contract to provide public COVID-19  
vaccination and testing services, funded by the  
American Rescue Plan Act (ARPA). (Subject to final  
approval by county solicitor)  
1/3/22 – 9/30/22

13. Housing & Community Development

- a. With: Morrisville Borough  
Amount: \$239,845\*\* (County 0%)  
Purpose: Approve contract for 2021 CDBG funding to install curb  
ramps and storm inlets in the Borough.  
1/1/22 – 12/31/22
- b. With: Pennsylvania Housing Finance Agency  
Harrisburg, PA  
Amount: \$350,000 (Revenue)  
Purpose: Approve contract for Pennsylvania Housing Affordability  
and Rehabilitation Enhancement (PHARE) grant  
funding.  
1/1/22 – 7/1/23

14. Human Resources

- a. With:  
Amount:  
Purpose: Approve County of Bucks telework policy effective  
1/1/22. (pending side letters with Unions and final  
approval by county solicitor)
- b. With: Pond Lehocky  
Philadelphia, PA  
Amount: \$19,000 (County 100%)  
Purpose: Approve settlement of Workers' Compensation claim for  
Priscilla Clinton.
- c. With: Priscilla Clinton  
Morrisville, PA  
Amount: \$76,000 (County 100%)  
Purpose: Approve settlement of Workers' Compensation claim.

15. Human Services

- a. With: Bucks County Housing Group, Inc.  
Warminster, PA

Amount: \$6,000\*\* (County 3.9%)  
Purpose: Approve contract to provide service planning and case management services for families.  
7/1/21 – 6/30/22

- b. With: Catholic Social Services  
Levittown, PA  
Amount: \$7,000\*\* (County 3.9%)  
Purpose: Approve contract to provide counseling services and life skills education. (Subject to final approval by county solicitor)  
7/1/21 – 6/30/22

16. Information Technology

- a. With: The Lerro Corporation  
Norristown, PA  
Amount: \$636,180.01\*\* (County 0%)  
Purpose: Approve contract to purchase and install audio and video equipment for court rooms on the 5<sup>th</sup> floor of the Justice Center, funded by the American Rescue Plan Act (ARPA).

17. Law Department

- a. With:  
Amount:  
Purpose: Approve change of the Bucks County Title II ADA Coordinator from Virginia L. Hardwick, Esq. to Elizabeth M. Oquendo, Esq. effective 12/15/21.
- b. With:  
Amount:  
Purpose: Approve designation of Robbie L. Cain, Esq. as Open Records Officer for the administration of the Bucks County Commissioners and approve policy designating [buckscounty.gov](http://buckscounty.gov) website as the portal for all e-mail/online requests and requiring the County or Pennsylvania standard Right-To-Know Law form to be completed for all in-person, mail, and fax requests effective 12/15/21.
- c. With: Carl W. Stokes  
Upper Black Eddy, PA  
Amount: \$25,000\*\* (County 100%)  
Purpose: Approve payment in the matter of Carl W. Stokes v. County of Bucks for settlement of litigation and general release of claims. (Subject to final approval by county



solicitor)

- d.     With:                 Karpf, Karpf & Cerutti, P.C. o/b/o Virgil Carter  
                                  Bensalem, PA  
          Amount:           \$20,000\*\* (County 100%)  
          Purpose:          Approve payment in the matter of Carter v. County of Bucks et.al. for settlement of litigation and general release of claims.

18.   Neshaminy Manor

- a.     With:                 Columbia Ancillary Services, Inc.  
                                  Bloomsburg, PA  
          Amount:             
          Purpose:          Approve contract extension to provide therapy oxygen for residents.  
                                  3/1/22 – 2/28/23

19.   Parks & Recreation

- a.     With:                 Daniel T. Campbell, AIA  
                                  West Chester, PA  
          Amount:           \$35,520\*\* (County 100%)  
          Purpose:          Approve contract to provide architectural services to address repairs at the Moravian Pottery & Tileworks Working History Museum.  
                                  1/1/22 – 12/31/24

20.   Planning Commission

- a.     With:                 Newtown Township  
                                  Amount:           \$2,760 (Revenue)  
                                  Purpose:          Approve contract to provide planning services.  
                                  12/15/21 – 12/15/22

21.   Purchasing

- a.     With:                 Absolutely Perfect, Inc.  
                                  Bensalem, PA  
          Amount:           \$128,282\* (County 100%)  
          Purpose:          Approve contract increase to provide snow removal services for additional locations.  
                                  11/15/21 – 5/14/23
  
- b.     With:                 Cintas Corporation No. 2 d/b/a Cintas Corporation  
                                  Mason, OH  
          Amount:           \$1,053,899.92\*\* (County 100%)  
          Purpose:          Approve contract for rental and cleaning of uniforms for the Department of Corrections and Security

Department.  
1/1/22 – 12/31/24

- c.     With:             P.J.G. Property Maintenance, Inc.  
                             Pipersville, PA  
           Amount:       (\$68,678.10)  
           Purpose:      Rescind contract to provide snow removal services.  
                             11/15/21 – 5/14/23

22.   Workforce & Economic Development

- a.     With:             Arch Medical Solutions – Philadelphia  
                             Huntington Valley, PA  
           Amount:       \$34,000\*\* (County 0%)  
           Purpose:      Approve contract to provide On the Job Training (OJT)  
                             for eligible Workforce Innovation and Opportunity Act  
                             (WIOA) participants.  
                             7/1/21 – 6/30/22
  
- b.     With:             Educational Data Systems, Inc.  
                             Dearborn, MI  
           Amount:       \$1,888,200\*\* (County 0%)  
           Purpose:      Approve Workforce Innovation & Opportunity Act  
                             (WIOA) Title 1 contract for programs, activities, and job  
                             training for underemployed and unemployed  
                             individuals.  
                             7/1/21 – 6/30/22
  
- c.     With:             Educational Data Systems, Inc.  
                             Dearborn, MI  
           Amount:       \$227,076.22\*\* (County 0%)  
           Purpose:      Approve One-Stop Operator contract to provide  
                             employment and training programs for Temporary  
                             Assistance to Needy Families (TANF) recipients.  
                             7/1/21 – 6/30/22
  
- d.     With:             PeopleShare  
                             Collegeville, PA  
           Amount:       \$17,000\*\* (County 0%)  
           Purpose:      Approve contract to provide On the Job Training (OJT)  
                             for eligible Workforce Innovation and Opportunity Act  
                             (WIOA) participants.  
                             7/1/21 – 6/30/22
  
- e.     With:             Philadelphia Industrial Development Corporation (PIDC)  
                             Philadelphia, PA  
           Amount:       \$62,685.98 (Revenue)

- Purpose: Approve grant agreement for the Bucks County Community & Economic Development Department staff to participate in the state's Partnerships for Regional Economic Performance (PREP) program.  
7/1/21 – 6/30/22
- f. With: The Redevelopment Authority of the County of Bucks  
Bristol, PA  
Amount: \$200/application + \$5,000 for web hosting (County 0%)  
Purpose: Approve contract increase and amendment to review applications and administer the Bucks Business Recovery Grant program.  
10/20/21 – 10/19/22
- g. With: Times Publishing Newspapers, Inc.  
Morrisville, PA  
Amount: \$22,500\*\* (County 0%)  
Purpose: Approve contract to provide On the Job Training (OJT) for eligible Workforce Innovation and Opportunity Act (WIOA) participants.  
7/1/21 – 6/30/22

\*Unit Cost/Estimated for operational purposes only \*\* Unit Cost/Not to Exceed

## VI. REGULAR AGENDA

### A. Resolutions

#### 23. Law Department

- a. With:  
Amount:  
Purpose: Authorize County Solicitor to settle and release County of Bucks' claims against opioid distributors (McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation) and manufacturers (Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc.) as part of settlement negotiated by Pennsylvania Attorney General.

#### 24. Workforce & Economic Development

- a. With:  
Amount:  
Purpose: Approve list of businesses and non-profits to be awarded funds in phase one of the Bucks Business Recovery Grant Program, funded by the American Rescue Plan Act (ARPA).

- b. With: Visit Bucks County (VBC)  
Bensalem, PA  
Amount: \$2,000,000 (County 0%)  
Purpose: Approve contract for marketing and revitalization of local tourism, funded by the American Rescue Plan Act (ARPA).  
12/1/21 – 12/31/24

B. Budget Adjustments

25.

**2021 BUDGET ADJUSTMENTS**

**Agenda Description**

**December 15, 2021**

**BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures**

| <b>Adjustment</b>                        | <b>Department</b>       | <b>Amount</b> |
|------------------------------------------|-------------------------|---------------|
| Adjustment #34                           | BH/DP                   | 350,000       |
|                                          | BH/DP (Revenue)         | (280,000)     |
|                                          | BH/DP (Transfer)        | (70,000)      |
|                                          | General Fund (Transfer) | 70,000        |
| Adjustment #35                           | MCU                     | 23,000,000    |
|                                          | MCU (Revenue)           | (23,000,000)  |
| Total Adjustment to General Fund Balance |                         | 70,000        |

C. 2022 County Budget, Tax Levy and Appropriations

26. i. Adopt the 2022 County Budget as recommended by the Chief Financial Officer (roll call)
- ii. Adopt the 2022 County Tax Levies, Millage Rate and User Fee Schedules as recommended by the Chief Financial Officer (roll call)
- iii. Approve the 2022 Appropriations to County Agencies and Authorities as recommended by the Chief Financial Officer (roll call)

D. Personnel Actions

E. Board Appointments

27. Board of Health

- Barbara Schellhorn

Conference and Visitors Bureau

- Doug Miller
- Robert McGowan
- Paul Boger
- Jonathan Snipes

#### Conservation District

- Bob Harvie
- John Frederick
- Kellie McGowan

#### Drug & Alcohol Commission

- Fred Harran
- Joseph Bartorilla
- Kay McBride
- Megan Cohen

#### DVRPC Public Participation Task Force

- Adam Spector
- Mathew Tharakan

#### Parks & Recreation

- Christopher Wetzel

#### F. Other Civics

28. Bucks County Special Equestrians - \$250  
American Red Cross - \$2,000

- VII. CHIEF OPERATING OFFICER REPORT
- VIII. SOLICITOR REPORT
- IX. BRIEF PUBLIC COMMENTS – All Items
- X. COMMISSIONERS’ COMMENTS
- XI. ADJOURNMENT

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#### Masking Protocols

To protect our workforce and visitors to the Administration Building, everyone attending the Commissioners’ meeting, **including fully vaccinated individuals**, is required to wear a mask. Those who are not fully vaccinated are required to double-mask – wearing one mask over another or a 4-ply mask – and to maintain social distancing from others.

#### Public Comment

The Commissioners will receive public comment on “Agenda Items” (which includes items on either the Consent or Regular Agendas) for up to thirty minutes, with a per person maximum of five minutes. Afterwards, the Commissioners will receive public comment on “All Items” for up to thirty minutes, with a per person maximum of two minutes. Bucks County residents who wish to comment **must sign in prior to the public comment period**, providing their 1)name, 2)township or municipality of residence, and 3)the Agenda item or topic about which they will comment. Those making public comment should at all times demonstrate

*decorum, respect the speaking time of others, and refrain from any threatening or obscene language. For more information on public access to the Commissioners' meetings, please visit the County website at: <https://buckscounty.gov/194/Public-Meeting-Access-Instructions>*

*Consent and Regular Agendas*

*Items listed on the Consent Agenda are considered by the Board of Commissioners to be routine or non-controversial, whereas items on the Regular Agenda are expected to require more discussion or explanation. On the Friday before each public meeting, the draft Consent and Regular Agendas are posted on the County's website (<https://buckscounty.gov/129/Agendas-Minutes>). On the day before each public meeting, the Solicitor conducts a reading of the draft Consent and Regular Agendas at a conference in the Commissioners' Conference Room that is open to the Board, staff, and the general public. After the conference, the Consent and Regular Agendas, including a proposed list of Personnel Actions, are posted on the County's website. The Board of Commissioners votes on Personnel Actions listed on the "Commissioners List," but not on those listed under the Court or Row Officer lists.*