

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

November 17, 2021

I. PLEDGE OF ALLEGIANCE

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Marseglia welcomed everyone to the meeting and Bill McTigue, Deputy Director of Public Affairs for Area Agency on Aging, led the Pledge of Allegiance.

II. WELCOME / INTRODUCTIONS

Commissioner Marseglia welcomed Linda Bobrin, Recorder of Deeds, who spoke about the "Vows and Veterans" expo which was held this past Friday in the courtyard.

III. PROCLAMATIONS & PRESENTATIONS

A. Recognition of 40-Year Employees

The commissioners recognized three employees who are celebrating 40 years of service to the county. They were Michael Duncan, Building Supervisor with General Services; Barbara Miller, Children's Services Director with Behavioral Health Developmental Programs; and Dawn Michener, Software Systems Specialist with Enterprise Resource Planning.

B. Snipes Farm Senior Produce Deliveries Program

Mr. McTigue introduced Jonathan Snipes from Snipes Farm, who presented information on the Snipes Farm Senior Produce Delivery Program, which provides fresh produce to several county senior centers.

IV. PUBLIC COMMENTS – Agenda Items

V. CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the November 3, 2021 regular meeting.

B. Resolutions

1. BH/DP

- | | | |
|----|----------|--|
| a. | With: | Allan Collaut Associates, Inc.
Broomall, PA |
| | Amount: | \$294,027.12** (County 0%) |
| | Purpose: | Approve contract to provide consulting services for the HealthChoices Program. |

1/1/22 – 12/31/24

- b. With: Association for Habilitation and Employment of the
 Developmentally Disabled, Inc.
 Camp Hill, PA
Amount: \$119,876** (County 3.9%)
Purpose: Approve contract to provide supported employment and
 transportation services.
 7/1/21 – 6/30/22
- c. With: BARC Developmental Services, Inc.
 Holicong, PA
Amount: \$2,640,814** (County 9%)
Purpose: Approve contract to provide various services to
 individuals with intellectual disabilities and early
 intervention services.
 7/1/21 – 6/30/22
- d. With: Brian's House, Inc.
 Exton, PA
Amount: \$233,762** (County 3.9%)
Purpose: Approve contract to provide residential services for one
 individual.
 4/1/21 – 6/30/22
- e. With: Pennsylvania Department of Human Services, Office of
 Mental Health and Substance Abuse Services
 Harrisburg, PA
Amount:
Purpose: Approve contract amendment for HealthChoices
 Behavioral Health Agreement.
 1/1/20 – 12/31/24
- f. With: The Melmark Home, Inc.
 Berwyn, PA
Amount: \$171,942** (County 3.9%)
Purpose: Approve contract to provide residential services and
 community participation support for one individual.
 7/1/21 – 6/30/22

- g. With: The Salvation Army
 Philadelphia, PA
 Amount: \$205,948** (County 3.9%)
 Purpose: Approve contract to provide residential services.
 7/1/21 – 6/30/22

2. Corrections

- a. With: Pennsylvania Commission on Crime and Delinquency
 Harrisburg, PA
 Amount: \$150,000 (Revenue)
 Purpose: Approve application for Residential Substance Abuse
 Treatment (RSAT) Program funding.
 1/1/22 – 12/31/23

3. District Attorney

- a. With: Pennsylvania Insurance Fraud Prevention Authority
 Mechanicsburg, PA
 Amount: \$331,144 (Revenue)
 Purpose: Approve grant application and award to support the
 prosecution and investigation of insurance fraud.
 7/1/21 – 6/30/22

- b. With: The Pennsylvania Auto Theft Prevention Authority
 Mechanicsburg, PA
 Amount: \$676,689 (Revenue)
 Purpose: Approve grant award for auto theft investigations.
 7/1/21 – 6/30/23

4. Emergency Management

- a. With: Pennsylvania Emergency Management Agency
 Harrisburg, PA
 Amount:
 Purpose: Approve signature authority for Audrey Kenny to sign as
 Applicant Agent on Public Disaster Assistance
 Agreement for DR-4618 Tropical Storm Ida.

5. General Services

- a. With: Johnson Controls, Inc.
 Plymouth Meeting, PA
Amount: \$10,000** (County 100%)
Purpose: Approve contract increase for additional work outside
 the preventive maintenance contract.
 2/22/21 – 2/21/24
- b. With: Kencor, Inc.
 West Chester, PA
Amount: \$63,400 (County 100%)
Purpose: Approve contract increase and extension for elevator
 maintenance and repair services.
 2/1/22 – 1/31/23
- c. With: Nicole Valeri & Krystie Desanto
 Bristol, PA
Amount: \$14,400 (Revenue)
Purpose: Approve contract for rental of County property located at
 416 Second Avenue in Bristol.
 12/1/21 – 11/30/22
- d. With: Scott A. Molle
 Bensalem, PA
Amount: \$21,000 (Revenue)
Purpose: Approve contract for rental of County property located at
 299 Tollgate Road in Langhorne.
 12/1/21 – 11/30/22

6. Housing & Community Development

- a. With: Advocates for the Homeless of Upper Bucks
 Quakertown, PA
Amount:
Purpose: Approve contract amendment to reflect the modified
 scope of work and respective project budget.
 8/1/21 – 7/31/22
- b. With: Delta Community Supports, Inc.
 Blue Bell, PA

Amount: \$36,000** (County 0%)
Purpose: Approve contract for 2021 CDBG funding for renovations and upgrades to the Red Ridge Avenue group home.
10/1/21 – 9/30/22

- c. With: Interfaith Housing Development Corporation (IHDC)
Doylestown, PA
- Amount:
- Purpose: Approve correction to 11/3/21 agenda to read: “Approve forgiveness of Housing Trust Funds (HTF) invested, acknowledge repayment of HOME funds, and release of two county mortgages for property located at 131 Harrison Avenue in Morrisville.”

7. Human Services

- a. With: Advocates For Homeless & Those In Need
Fairless Hills, PA
- Amount: \$7,000** (County 3.9%)
- Purpose: Approve contract to provide shelter, meals, and transportation support to shelters during Code Blue events.
7/1/21 – 6/30/22
- b. With: Family Service Association
Langhorne, PA
- Amount: \$41,000** (County 3.9%)
- Purpose: Approve contract to provide information and referral services.
7/1/21 – 6/30/22
- c. With: Libertae, Inc.
Bensalem, PA
- Amount: \$26,000** (County 3.9%)
- Purpose: Approve contract to provide specialized services for recovering women.
7/1/21 – 6/30/22

8. Information Technology

- a. With: SHI International
 Somerset, NJ
 Amount: \$70,381.40* (County 100%)
 Purpose: Approve contract to purchase backup protection for
 county network system.
 12/1/21 – 11/30/22

9. Law Department

- a. With: Jason Nuel c/o Broughal & DeVito, LLP
 Bethlehem, PA
 Amount: \$5,000** (County 100%)
 Purpose: Approve payment (less applicable withholding and
 deductions) in the matter of Nuel v. Bucks County for
 settlement of litigation and general release of claims.
- b. With: Jason Nuel c/o Broughal & DeVito, LLP
 Bethlehem, PA
 Amount: \$5,000 (County 100%)
 Purpose: Approve payment in the matter of Nuel v. Bucks County
 for settlement of litigation and general release of claims.
- c. With: Broughal & DeVito, LLP
 Bethlehem, PA
 Amount: \$5,000 (County 100%)
 Purpose: Approve payment in the matter of Nuel v. Bucks County
 for settlement of litigation and general release of claims.

10. Neshaminy Manor

- a. With: Delcrest Medical Services
 Ivyland, PA
 Amount: \$41,624* (County 0%)
 Purpose: Approve contract to purchase mattresses for residents.
 12/1/21 – 11/30/24
- b. With: Health Information Professionals, LLC
 Drexel Hill, PA
 Amount: \$3,000** (County 0%)
 Purpose: Approve contract to provide consulting services.

(Subject to final approval by county solicitor)
11/1/21 – 11/30/21

- c. With: Manheim Medical Supply, Inc.
 Manheim, PA
 Amount: \$18,365* (County 0%)
 Purpose: Approve contract to purchase mattresses for residents.
 12/1/21 – 11/30/24

- d. With: PATRAN Services, LLC
 Huntington Valley, PA
 Amount: \$60/one way, \$3/mile (County 0%)
 Purpose: Approve contract to provide wheelchair transportation
 for residents. (Subject to final approval by county
 solicitor)
 11/1/21 – 10/31/22

- e. With: Pennsylvania Department of Human Services, Office of
 Long-Term Living
 Harrisburg, PA
 Amount: \$7,394,871 (County 0%)
 Purpose: Approve Intergovernmental Transfer Agreement to
 provide the non-federal share of medical assistance
 payments to Neshaminy Manor.
 7/1/21 – 6/30/22

- f. With: Safety First Ambulance, LLC
 Huntington Valley, PA
 Amount: \$240.65/one way, \$10/mile (County 0%)
 Purpose: Approve contract to provide basic life support
 transportation for residents. (Subject to final approval by
 county solicitor)
 11/1/21 – 10/31/22

11. Parks & Recreation

- a. With: Axon Enterprise, Inc.
 Scottsdale, AZ
 Amount: \$36,703.31 (County 0%)
 Purpose: Approve contract to purchase non-lethal safety
 equipment.

12. Planning Commission

- a. With: Environmental Systems Research Institute, Inc.
 Redlands, CA
 Amount: \$44,227.50 (County 100%)
 Purpose: Approve contract for software licenses and maintenance
 of the county's Geographic Information System (GIS)
 program.
 1/16/22 – 1/15/23

13. Purchasing

- a. With: Akita Pest Control
 King of Prussia, PA
 Amount: (\$4,800)
 Purpose: Rescind contract to provide pest control services for 4
 locations.
 11/1/21 – 10/31/23
- b. With: Sarah Car Care, Inc.
 Philadelphia, PA
 Amount: \$137,205* (County 16%)
 Purpose: Approve contract to provide transportation services for
 Children & Youth and Corrections.
 12/1/21 – 11/30/22
- c. With: Universal Pest Services, Inc.
 Wynnewood, PA
 Amount: \$5,400* (County 100%)
 Purpose: Approve contract increase to add pest control services
 for 4 locations.
 11/1/21 – 10/31/23

14. Tax Claim Bureau

- a. With: GovDeals
 Montgomery, AL
 Amount: 5% of tax sales** (County 0%)
 Purpose: Approve Memorandum of Understanding to facilitate

virtual tax sales.
11/17/21 – 11/16/23

15. Workforce & Economic Development

- a. With: JEVS Human Services, JEVS Care at Home; Supports Your Way, JEVS HireAbility; JEVS Foundation d/b/a Orleans Technical College
Philadelphia, PA

Amount: \$19,500** (County 0%)
Purpose: Approve contract to provide training in the construction trades for Workforce Innovation and Opportunity Act (WIOA) eligible PA CareerLink® Bucks County clients.
9/15/21 – 7/31/22

- b. With: Kinder Morgan, Inc.
Houston, TX

Amount: \$3,127.50** (County 0%)
Purpose: Approve contract to provide Competent Rigger Level 2 training for one employee through Workforce Innovation Opportunity Act (WIOA) and PA CareerLink® Bucks County funding.
7/1/21 – 7/31/22

- c. With: Rock Gate Capital, LLC d/b/a 160 Driving Academy
Evanston, IL

Amount: \$26,000** (County 0%)
Purpose: Approve contract to provide behind the wheel CDL-A training and testing for Workforce Innovation and Opportunity Act (WIOA) eligible PA CareerLink® Bucks County clients.
7/1/21 – 7/31/22

- d. With: White Engineering
Newtown, PA

Amount: \$17,000** (County 0%)
Purpose: Approve contract to provide On the Job Training (OJT) for eligible Workforce Innovation and Opportunity Act (WIOA) participants.
7/1/21 – 6/30/22

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

VI. REGULAR AGENDA

A. Budget Adjustments

2021 BUDGET ADJUSTMENTS

Agenda Description

November 17, 2021

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional grant funds

Adjustment	Department	Amount
Adjustment #27	Emergency Management	7,200,000
	Emergency Management (Revenue)	(7,200,000)
Total Adjustment to General Fund Balance		-

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
Adjustment #28	Coroner	192,800
	Coroner (Revenue)	(28,900)
Total Adjustment to General Fund Balance		163,900

David Boscola, Chief Financial Officer, provided additional clarification on these proposed budget adjustments.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Budget Adjustments were adopted.

B. Personnel Actions

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the Personnel Actions were approved.

C. Board Appointments

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointment was approved:

16. Library Board – Constance Moore

D. Other Civics

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contributions were approved:

17. Between Friends - \$2,500
Outreach Care - \$2,500
Quakertown Outreach - \$2,500

VII. CHIEF OPERATING OFFICER REPORT

Margie McKeivitt, Chief Operating Officer, reported on the following:

The 2022 preliminary budget will be released next Wednesday.

Applications for the Bucks Business Recovery Grant program are due this Friday, November 19th. This is funded through the American Rescue Act Plan. The application can be found on the Redevelopment Authority's website.

County vaccination clinics are still running at the Neshaminy Mall in Bensalem and the Warwick Square Shopping Center in Jamison, Monday through Friday from 10 am to 4 pm. Appointments are preferred but walk-ins are welcome.

Ms. Bobrin spoke about the annual Adoption Day program being held this Friday, November 19th at 11:00 am.

Treasurer Kris Ballerini advised they are collecting pet items to support area animal shelters. Collection bins are located on the 2nd and 5th floors, as well as in the Justice Center.

VIII. SOLICITOR REPORT

Solicitor Joe Khan reported on the standing Executive Session held yesterday to discuss personnel, real estate, and litigation matters.

A. Administration of Oaths to Assistant County Solicitors by the Honorable Jordan B. Yeager

Mr. Khan introduced the Honorable Jordan B. Yeager, thanking him for taking the time to help welcome new attorneys to the county. Sharing some of their background information, Mr. Khan welcomed new Assistant County Solicitors Elizabeth Oquendo and Dan Grieser, who were accompanied by their families. Judge Yeager then administered the Oath of Office to both attorneys and said a few words about their roles as public servants.

IX. BRIEF PUBLIC COMMENTS – All Items

- Jamie Walker from Chalfont read an email from the Central Bucks School District Superintendent and spoke about school guidance.
- Christy Callahan from Doylestown Township posed questions regarding a recent article in the Delaware Valley Journal

X. COMMISSIONERS' COMMENTS

Commissioner Harvie shared some reflections on the meeting, including the recognition of 40-year employees, local farms helping to meet needs of senior citizens, and welcoming two new members of the Law Department.

Commissioner Harvie spoke about this 4th round of the Bucks Back to Work grant program, reminding everyone that the application period closes this Friday, and noting that 600 applications have already been received. He spoke about the success of the prior rounds and pointed out that the recipients included at least one business in each of the county's 54 municipalities.

Commissioner Harvie thanked Linda Bobrin for her work with the Vows and Veterans program and said it was a great event.

Commissioner Harvie wished everyone a Happy Thanksgiving and reminded everyone that booster shots and vaccinations for children are available at the county clinics.

Commissioner DiGirolamo wished everyone a Happy Thanksgiving and spoke about all there is to be thankful for.

Commissioner Marseglia commented on all the positive things in the meeting, and said it is great to have the judges come over to swear in the new attorneys. She noted that the recognition of 40-year employees, and the veterans and adoption programs are all very positive and perfect to reflect on before Thanksgiving. The commissioner said a few additional words about positivity and wished everyone a Happy Thanksgiving.

XI. ADJOURNMENT

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, December 1, 2021, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: December 1, 2021
BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Diane M. Ellis-
Marseglia
Commissioner, Chair

Robert J. Harvie, Jr.
Commissioner, Vice-Chair

Gene DiGirolamo
Commissioner

ATTEST:

Gail Humphrey, *Chief
Clerk*