

BUCKS COUNTY COMMISSIONERS

February 17, 2021

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and Anna Payne, Assistant to Commissioner Marseglia and Middletown Township Supervisor, led the Pledge of Allegiance.

PROCLAMATIONS & PRESENTATIONS

The Commissioners welcomed Sarah Gregory, Educator with Bucks County 4-H PennState Extension, who introduced three local members of the 4-H rabbit program. They were Austin Stutler, 8, from Levittown; Addison Marriott, 13, of Bristol Township; and Taralyn Sinn, 14, of Lower Southampton. Each of the children introduced themselves and spoke briefly about the rabbits they brought with them. Austin spoke about his experience raising and showing rabbits and shared that he was named the national Rabbit Lord for 2020 by the American Rabbit Breeders Association, and is Pennsylvania’s Rabbit Lord this year. Taralyn has been named this year’s Rabbit Duchess. The Commissioners presented each of the visitors with the county mascot, a stuffed deer named “Bucky” to thank them for their presentations. Ms. Gregory advised that they have 45 different clubs in the Bucks County 4-H and encouraged anyone interested to contact them at bucksext@psu.edu or look up Bucks County 4-H online.

Human Services Director Rachael Neff presented information on a new Human Services initiative called “The Hub.” Ms. Neff explained it is a starting point where individuals can get connected to any of the critical services provided by the county’s Children & Youth, Behavioral Health/Developmental Programs, Area Agency on Aging, and Bucks County Drug & Alcohol Commission, as well as partner agencies such as the Opportunity Council, the YWCA, and the United Way. Ms. Neff played a video, narrated by Commissioner Marseglia, which highlighted the various supports available. Located on the first floor of the Administration Building, The Hub is open Monday through Friday from 10:00 to 4:00, for both in person and virtual visits, by email at TheHub@buckscounty.org or by calling (215)348-6201.

In recognition of Black History Month, the Commissioners proclaimed the African American Museum of Bucks County as the county’s official archive of African American history. The proclamation commits their continued support so that Boone Farm, home to the African American Museum, might once again be known as a landmark welcoming those who walk the storied road of African American history.

The commissioners proclaimed February 17, 2021 to be “Dr. Frank E. Boston Day,” saluting Dr. Boston for an extraordinary lifetime of service to his country, and for contributions to the region’s medical community still felt to this day.

Project and Diversity Officer Bernard Griggs, who was joined by Linda Salley, President and Executive Director of the African American Museum of Bucks County, presented a video about the restoration of Boone Farm and its significance in the African American history of the county, as well as the various churches and houses that were part of the underground railroad. Commissioner DiGirolamo shared information on St. Catherine Drexel and her many contributions that are noteworthy during Black History Month.

PUBLIC COMMENT – Agenda Items

Andy Warren, former Commissioner from Middletown Township, had questions on agenda items 7a & 7b. Responding to Mr. Warren, General Services Director Kevin Spencer provided clarification on funding and some of the construction issues relative to these contracts.

CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, the following Resolutions from the consent agenda were approved by the Bucks County Board of Commissioners by a vote of 3-0.

- A. Minutes from the February 3, 2021 regular meeting
- B. Resolutions

1. AREA AGENCY ON AGING	a.	Approve extension of CARES Act funding agreement for 13 senior centers. 12/31/20 – 6/30/21	
	b. Council Rock Senior Citizens Association Richboro, PA	Approve contract increase to support senior center services. 7/1/20 – 6/30/23	\$4,938** (County 2%)

2. BH/DP	a. Bucks County Drug and Alcohol Commission, Inc. Doylestown, PA	Approve contract increase to provide services in support of the HealthChoices Behavioral Health Medicaid program. 1/1/20 – 12/31/22	\$734,162.89** (County 0%)
	b. Bucks County Opportunity Council Doylestown, PA	Approve contract increase and extension to provide mental health housing. 1/1/21 – 12/31/24	\$500,000** (County 0%)
	c. Family Service Association of Bucks County Langhorne, PA	Approve contract to provide housing based case management services. 1/1/20 – 12/31/22	\$188,620** (County 0%)
3. BOARD OF ELECTIONS	a. ElectionIQ LLC Stow, OH	Approve contract to provide back end suite for election night reporting, campaign finance, asset management, and poll worker management. 1/22/21 – 1/21/22	\$93,000 (County 100%)
4. CHILDREN & YOUTH	a. Bucks County Housing Group, Inc. Warminster, PA	Approve contract to provide supportive housing services. 7/1/20 – 6/30/21	\$717,550** (County 20%)
	b. Bucks County Housing Group, Inc. Warminster, PA	Approve contract to provide Bridge Housing and the HOME Family Stabilization program. 7/1/20 – 6/30/21	\$280,205** (County 12%)
5. CLERK OF COURTS	a. Prescient Information Systems, Inc. d/b/a CMM Document Services Dublin, OH	Approve contract to provide document imaging services. 2/17/21 – 2/16/22	\$137,954.96* (County 0%)
6. COMMISSIONERS	a. Pennsylvania Department of Community and Economic Development Harrisburg, PA	Approve agreement to provide statewide database for counties to access property data in lieu of receipts from the State Tax Equalization Board. 1/1/21 – 12/31/30	
7. CORRECTIONS	a. Clipper Pipe & Service, Inc. Crum Lynne, PA	Approve increase to mechanical contract for Women's Correctional Facility expansion project, to replace HVAC roof top units at Health Department, needed due to COVID-19 pandemic.	\$293,000** (County 0%)
	b. CMG of Easton, Inc. Easton, PA	Approve increase to general construction contract for Women's Correctional Facility expansion project.	\$129,442.73** (County 100%)
	c. Honeywell Building Solutions Fort Washington, PA	Approve contract increase for security management system for Women's Correctional Facility expansion project.	\$17,800** (County 100%)
	d. PrimeCare Medical, Inc. Harrisburg, PA	Approve contract extension to provide and administer Buprenorphine as part of the Medication Assisted Treatment Program. 10/1/20 – 9/30/21	
8. COURTS	a. W. Joshua Buchanan, Esquire Quakertown, PA	Approve appointment as Advocate Counsel to the Drug Court/Mental Health Diversionary Programs. 3/1/21 – 12/31/21	\$40,000* (County 100%)
9. GENERAL SERVICES	a. T&M Associates Middletown, NJ	Approve contract to provide as needed engineering consultant services. 2/17/21 – 2/17/26	\$35,000/project** (County 100%)
10. HEALTH	a. Pennsylvania Biotechnology Center of Bucks County Doylestown, PA	Approve Memorandum of Understanding to permit storage of vaccination materials.	
	b. Sanofi Pasteur Swiftwater, PA	Approve purchase of influenza vaccine.	\$44,592.80* (County 100%)

11. HOUSING & COMMUNITY DEVELOPMENT	a. Worthwhile Wear, Inc. Silverdale, PA	Approve contract for 2020 CDBG funding to support ongoing operations during the COVID-19 pandemic. 2/1/21 – 1/31/22	\$104,826** (County 0%)
12. HUMAN RESOURCES	a.	Approve updated Human Resources handbook for Non Union Employees. 1/1/21 – Open	
	b. Stephanie Wagner Warminster, PA	Approve settlement of Workers' Compensation claim.	\$85,000 (County 100%)
13. HUMAN SERVICES	a. Network of Victim Assistance Jamison, PA	Approve pass through grant to administer child sexual abuse prevention pilot program. 1/1/21 – 12/31/21	\$387,520 (Revenue)
	b. Pennsylvania Department of Human Services Harrisburg, PA	Approve reallocation of Human Services Block Grant funding. 7/1/19 – 6/30/20	(\$707,932)
14. JUVENILE PROBATION	a. BI Incorporated Boulder, CO	Approve contract increase to purchase Global Positioning System (GPS) Electronic Monitoring Equipment and services for Adult Probation and Juvenile Probation. 12/2/20 – 12/1/22	\$3,650** (County 20% for JPO)
15. PLANNING COMMISSION	a. PennDot King of Prussia, PA	Approve amendment to Reimbursement Agreement for the Newtown Rail Trail.	\$324,595 (Revenue)
16. WORKFORCE & ECONOMIC DEVELOPMENT	a. Bucks County Technical High School Fairless Hills, PA	Approve contract to provide paid internships. 2/1/20 – 10/30/20	\$46,000** (County 0%)
	b. Chester County Economic Development Council Exton, PA	Approve Memorandum of Understanding to provide oversight of the PA DCED Engage! Program. 7/1/20 – 6/30/21	\$32,000 (Revenue)
	c. Vita Education Services Doylestown, PA	Approve contract to provide targeted employment workshops. 7/1/20 – 6/30/21	\$79,850 (County 0%)

*Unit Cost/Estimated for operational purposes only.

** Unit Cost/Not to Exceed

REGULAR AGENDA

Item 17a - Commissioner Harvie provided background on this resolution pledging the county to achieve 100% renewable energy. He spoke about climate change and the various steps the commissioners are taking to honor their collective commitment to be greener. Commissioner Marseglia thanked him for his work on this project. Commissioner DiGirolamo said that he worked on a similar issue during his time in Harrisburg and he emphasized that protecting the environment should not be a partisan issue.

Item 18a – Chief Operating Officer Margie McKevitt spoke about this new grant program to assist businesses in the hospitality industry. She advised that the grant round will begin in March and grants up to \$50,000 will be available. Please contact the Workforce and Economic Development Office for more information.

Upon Motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Resolutions from the regular agenda were approved by the Bucks County Board of Commissioners.

17. COMMISSIONERS	a.	Approve Ready for 100 Resolution, pledging to achieve 100% renewable electricity by 2035 and 100% of all remaining energy by 2050.	
18. WORKFORCE & ECONOMIC DEVELOPMENT	a. Bucks County Economic Development Corporation Doylestown, PA	Approve contract to administer Hospitality Industry Recovery Program. (Subject to final approval by county solicitor) 3/1/21 – Completion	\$500/completed application* (County 0%)

*Unit Cost/Estimated for operational purposes only.

** Unit Cost/Not to Exceed

BUDGET ADJUSTMENTS

David Boscola, Chief Financial Officer, provided additional clarification on the following budget adjustments:

2020 BUDGET ADJUSTMENTS
Agenda Description
February 17, 2021

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional revenue and expenditures

Adjustment	Department	Amount
Adjustment #26	Commissioners General Fund	146,000 (146,000)
Adjustment #27	Health Department Health Department (Revenue)	100,000 (100,000)
Adjustment #28	Human Services Admin Human Services Admin (Revenue)	50,000 (50,000)
Adjustment #29	Neshaminy Manor Neshaminy Manor (Revenue)	300,000 (300,000)
Adjustment #30	2016 Bond 2016 Bond (Transfers) 2013 Bond 2013 Bond (Transfers)	22,000 (22,000) (22,000) 22,000
Total Adjustment to General Fund Balance		-

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, these Budget Adjustments were approved.

PERSONNEL

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST February 17, 2021								
As recommended by the Department of Human Resources Item numbers 1 through 54								
APPOINTMENTS								
	REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
1	4611	Cynthia Afonso	Activities Assistant - PD	NM Activities	03	12.0	2/22/2021	14.36 PH
2	4597	Hannah Boscola	Health - PD	Health Department	00	40.0	2/16/2021	15.00 PH
3	4506	Mark S. Brown	Appraiser I	Board of Assessment	46	40.0	3/1/2021	22.41 PH
4	4597	Colleen Dudek	Health - PD	Health Department	00	40.0	2/3/2021	15.00 PH
5	4611	Jessica M. Fiedler	Activities Assistant - PD	NM Activities	03	12.0	2/22/2021	14.36 PH
6	4557	Angelica Garcia	L P N	NM Licensed Practical Nurses	33	40.0	3/2/2021	27.91 PH
7	4597	Kasey M. McKevitt	Health - PD	Health Department	00	40.0	1/25/2021	15.00 PH
8	4603	Christie M. O'Brien	Assistant Public Defender	Public Defender	00	40.0	2/22/2021	58,000.00 PA
9	4597	Emil Prigge	Health - PD	Health Department	00	40.0	2/3/2021	15.00 PH
10	4557	Lindsay M. Snook	L P N	NM Licensed Practical Nurses	33	40.0	3/2/2021	29.31 PH
11	N/A	Jacob P. Talorizzo	Ballot Clerk - PD	Board of Voter Registration	00	35.0	2/18/2021	15.00 PH
12	4544	Amanda L. Wassum	Paralegal	Public Defender	00	40.0	2/22/2021	22.51 PH
REHIRE								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
13	4555	Julie A. Trejo	Registered Nurse	NM Registered Nurses	06	40.0	2/20/2021	33.14 PH
		Separation Date: 11/9/2020						
14	N/A	Michelle N. Yorrick	Nursing Assistant	NM Nursing Assistants	03	40.0	2/15/2021****	21.20 PH
		Separation Date: 9/23/2019						
PER DIEM TO PERMANENT								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
15	4559	Akua A. Arthur	Nursing Assistant - Pool TO	NM Nursing Pool TO	30 TO	14.0 TO	2/27/2021	21.85 PH TO
			Nursing Assistant	NM Nursing Assistants	03	40.0		20.78 PH
16	4559	Julie G. Laguerre	Nursing Assistant - Pool TO	NM Nursing Pool TO	30 TO	14.0 TO	2/27/2021	22.74 PH TO
			Nursing Assistant	NM Nursing Assistants	03	40.0		20.78 PH
17	4559	Maphata P. McDonald	Nursing Assistant - PD TO	911 Emergency Response	03	24.0 TO	2/27/2021	20.37 PH TO
			Nursing Assistant		03	40.0		20.78 PH
18	N/A	Glenn A. McKenney	Dispatcher Trainee - PD TO	911 Emergency Response	00 TO	30.0 TO	2/9/2021	18.40 PH TO
			Dispatcher I		03	40.0		27.26 PH
19	N/A	Daniel E. Roberts	Dispatcher Trainee - PD TO	911 Emergency Response	00 TO	30.0 TO	2/4/2021	18.40 PH TO
			Dispatcher I		03	40.0		27.26 PH

POSITION CHANGE									
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
20	N/A	Cheryl L. Giberson	Laundry Machine Operator TO Laundry Aide	NMH Laundry Services	02	40.0	2/20/2021	25.19 PH TO 24.21 PH	
TRANSFER									
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
21	4506	Eric C. Boynton	Ceramist TO Appraiser I	Parks Historical Properties TO Board of Assessment	46	40.0	3/1/2021	29.53 PH TO 22.41 PH	
22	4574	Shawn P. McHugh	Financial Coordinator TO Business Manager	Register of Wills TO Information Technology	00	40.0	2/26/2021	60,926.00 PA TO 65,000.00 PA	
23	4578	Jessica A. Pileggi	Adminstartive Assistant-Secretary TO Budget Analyst	Domestic Relations TO Finance	96 TO 00	40.0 TO 37.5	4/5/2021	28.15 PH TO 32.39 PH	
START OUT OF CLASS/TEMP ASSIGNMENT									
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
24	N/A	Anthony P. DiSandro	Investigator TO Chief Investigator	Main Jail	00	40.0	2/8/2021	34.60 PH TO 36.56 PH	
SALARY ADJUSTMENT									
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
25	N/A	Donna D. Duffy Bell	Administrator Behavioral Health-Developmental Programs	MH DP Administration	11	40.0	1/2/2021	110,929.00 PA TO 112,929.00 PA	
26	N/A	Janet D. Simon	Chief Paralegal & Admin/Open Records Officer	Law Department	00	40.0	3/1/2021	32.64 PH TO 31.01 PH	
SEPARATION									
	NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE			COMPENSATION		
27	Alexander J. Arjona Perez	Seasonal Help - PD	Parks Recreation Services	1/22/2021			8.09 PH		
28	Samuel Arjona	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.18 PH		
29	Shannon M. Bonner	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.55 PH		
30	Lynn A. Brauns	Seasonal Help - PD	Parks Recreation Services	2/11/2021			15.00 PH		
31	Sean P. Coogan	Intern for Commissioners - PD	Commissioners	12/18/2020			13.00 PH		
32	Luke E. DeFazio	Seasonal Help - PD	Parks Recreation Services	1/22/2021			11.19 PH		
33	Giavanna R. DiCrosta	Seasonal Help - PD	Parks Recreation Services	1/22/2021			8.84 PH		
34	Regina Edelev	Registered Nurse - Pool	NM Nursing Pool	1/29/2021			38.49 PH		
35	Abigail M. Emmett	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.55 PH		
36	Deron M. Gibbs	L P N - Pool	NM Nursing Pool	1/19/2021			30.30 PH		
37	Gabrielle K. Goldman	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.36 PH		
38	Drew A. Goodman	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.74 PH		
39	Shane H. Griffies	Seasonal Help - PD	Parks Recreation Services	1/22/2021			8.76 PH		
40	Jamie M. Hamilton	Nursing Assistant - PD	NM Nursing Assistants	1/26/2021**			20.37 PH		
41	Sarah L. Hawley	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.55 PH		
42	Lea K. Jensen	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.55 PH		
43	Christopher J. Karthaus	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.36 PH		
44	Nathan J. Killian	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.74 PH		
45	Rowan B. Koplowitz	Seasonal Help - PD	Parks Recreation Services	1/22/2021			13.00 PH		
46	Alexander W. Marella	Seasonal Help - PD	Parks Recreation Services	1/22/2021			8.59 PH		
47	Abigail R. McNavage	Seasonal Help - PD	Parks Recreation Services	1/22/2021			8.42 PH		
48	Jessica E. Milligan	Seasonal Help - PD	Parks Recreation Services	1/22/2021			11.19 PH		
49	Zachary E. Newland	Corrections Officer	Main Jail	2/8/2021			22.14 PH		
50	Michael J. Paolini	Corrections Officer	Main Jail	3/10/2021			28.79 PH		
51	Michael John Powlowicz	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.93 PH		
52	Erin E. Smeltzer	Dispatcher I	911 Emergency Response	1/28/2021			27.81 PH		
53	Tisha M. Truesdale	Nursing Assistant - PD	NM Nursing Assistants	1/26/2021**			20.37 PH		
54	Jessie L. Wells	Seasonal Help - PD	Parks Recreation Services	1/22/2021			9.93 PH		
*Estimated Date **Never Started ***Agreement ****Reinstatement									

BOARD APPOINTMENTS

None

OTHER CIVICS

Upon motion of Commissioner Marseglia, seconded by Commissioner Harvie, with the vote being 3-0, the following Other Civics contribution was approved:

Bucks County Special Equestrians \$4,000

CHIEF OPERATING OFFICER REPORT

Ms. McKevitt thanked all the behind-the-scenes staff involved with the proclamations and presentation today. Specifically, Chief Clerk Gail Humphrey for coordinating the 4-H club with the bunnies; Racheal Neff and her team, including the various Human Services departments and agencies for their work on the HUB; and Bernard Griggs for the projects he is working on, all concerning important issues and matters.

Regarding agenda item 10a, Ms. McKevitt thanked the Pennsylvania Biotechnology for their help with storing the vaccine supply. She noted the large amount of freezer space needed to maintain the vaccines at the correct temperature.

SOLICITOR REPORT

Solicitor Joe Khan reported that a judge from the Eastern District of Pennsylvania has granted a motion filed on behalf of the Bucks County Employees’ Retirement Fund to be named lead plaintiff in a major securities class action lawsuit against Endo International.

Mr. Khan spoke about Domestic Relations’ new model for staffing hearings for non-payment of child support. He thanked the Guardian Ad Litem Department, especially Chief Deputy Christine McMonagle, for carving out time to help with legal support.

COMMISSIONER COMMENTS

Echoing Ms. McKevitt’s thanks to those involved with the presentations today, Commissioner Harvie added his thanks to Deputy Director of Public Information Jim O’Malley. Mr. O’Malley not only put together the videos presented today but has done many others over the past year, including those for the election and Coronavirus vaccine.

Commissioner Harvie congratulated Ms. Neff and her staff as well as Commissioner Marseglia for the new Human Services Hub, saying it is good to have a centralized location where people can get answers. He noted Commissioner Marseglia’s advocacy for this project over the years.

Commissioner Harvie provided information on a Power Purchase Agreement that the county has entered into with several other southeastern Pennsylvania counties, the Delaware Valley Regional Planning Commission, and the Rocky Mountain Institute. The Letter of Intent commits the parties to participate in a large-scale solar energy project. This aligns with the county’s Ready for 100 resolution and the recent Alternative Energy Ordinance.

Commissioner Harvie reported that the county opened vaccination sites yesterday at the three county college locations. He spoke about software problems and people sharing links that caused problems with appointments but said that the county still administered 1,000 vaccines yesterday. They will be receiving 5,000 doses per week from the state, which will be administered as quickly as possible. He cautioned people not to share appointment links, as any legitimate links will come from the county directly to people who have registered.

Regarding the vaccine distribution, Commissioner DiGirolamo asked everyone to be patient and said the commissioners are committed to getting them distributed as soon as possible.

Commissioner DiGirolamo spoke about the stimulus bill and said it was important that it passes. He noted several parts of the bill that he considered important and said he hopes a bi-partisan agreement is reached soon.

PUBLIC COMMENT

Commissioner Harvie responded to questions from Mr. Warren regarding the Power Purchase Agreement.

ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, March 3, 2021, at 10:30 a.m. in the Bucks County Commissioners’ Meeting Room.

Approved: March 3, 2021

BUCKS COUNTY COMMISSIONERS

BY:

Diane M. Ellis-Marseglia	Robert J. Harvie, Jr.	Gene DiGirolamo
<i>Commissioner, Chair</i>	<i>Commissioner, Vice-Chair</i>	<i>Commissioner</i>

ATTEST:

Gail Humphrey, *Chief Clerk*