

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

11/19/2025 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert J. Harvie, Chair; Commissioner Diane M. Ellis-Marseglia, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Harvie welcomed everyone to the meeting and led the Pledge of Allegiance.

II. PRESENTATIONS

A. Employee Recognition

The Commissioners recognized the following employees on twenty-year anniversaries with the county:

Jeannette Seiss from Clerk of Courts, Marsida Hiett from Board of Elections, Lisa Bahn from Domestic Relations, and Sharita Flaherty from the Health Department.

B. Hunger and Homelessness Awareness Week

The Commissioners proclaimed November 16 – 22, 2025 as “National Hunger & Homelessness Awareness Week.” They commended the Bucks County Housing Link and community partners for their dedication in caring for hungry and unhoused people. Accepting the proclamation and providing information about hunger and homelessness in the county were Erik Clare, Executive Director of the Bucks County Housing Group; Murielle Kelly, Director of Housing Services for Family Service Association of Bucks County; and Jon Rubin, Chief Executive Officer of Penndel Mental Health Center.

C. Row Office Employee Appreciation Week

The Commissioners proclaimed November 16 – 22, 2025 as “County Row Office Employee Appreciation Week.” They commended the work of the Bucks County row offices, noting their crucial role in meeting the needs of the community. Clerk of Courts Eileen Hartnett Albillar spoke about the resolution passed this week by the Pennsylvania General Assembly to recognize row office employees across the state.

III. PUBLIC COMMENTS

The following people spoke during Public Comment:

- Art Larson from Doylestown
- Jennifer Wendling from Springfield Township

- Edward Mackouse from Buckingham
- Steve Nolan from Newtown
- Rochelle Porto from Bensalem
- Beth Curcio from Warminster
- Fran Grous from Middletown Township
- Chris Poli from Buckingham
- Andy Warren from Middletown Township
- Alix Paul from Doylestown Borough

Commissioner Harvie responded with clarification on many of the questions and comments. Dennis Pagliotti, Deputy Director of Operations, provided information on the Lower Bucks Government Services Center construction project.

IV. CONSENT AGENDA

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the November 6, 2025 regular meeting.

B. Resolutions

1. Area Agency on Aging

- | | | |
|----|----------|--|
| a. | With: | Bucks County Opportunity Council, Inc., Doylestown, PA |
| | Amount: | \$1,600 (Revenue) |
| | Purpose: | Approve contract to provide nutrition services to seniors.
7/1/25 – 6/30/26 |

2. BH/DP

- | | | |
|----|----------|--|
| a. | With: | National Alliance on Mental Illness of Bucks County (NAMI)
Warrington, PA |
| | Amount: | \$356,000** (County 3%) |
| | Purpose: | Approve contract to provide community-based services.
7/1/25 – 6/30/26 |
-
- | | | |
|----|----------|---|
| b. | With: | Shared Support South, Inc. d/b/a Shared Wellness
Warrington, PA |
| | Amount: | \$127,299** (County 3.9%) |
| | Purpose: | Approve contract to provide intellectual disability services.
7/1/25 – 6/30/26 |

- c. With: The Melmark Home, Inc., Berwyn, PA
 Amount: \$192,432** (County 3.9%)
 Purpose: Approve contract to provide intellectual disability services for
 community participation support and residential services.
 7/1/25 – 6/30/26

- d. With: Woods Services, Inc., Langhorne, PA
 Amount: \$1,923,206** (County 3.9%)
 Purpose: Approve contract to provide intellectual disability services.
 7/1/25 – 6/30/26

3. Children & Youth

- a. With: Big Brothers/Big Sisters of Bucks County, Jamison, PA
 Amount: \$1,477,408** (County 20%)
 Purpose: Approve contract to provide counseling and case
 management services.
 7/1/25 – 6/30/27

- b. With: Bucks County Housing Group, Inc., Warminster, PA
 Amount: \$650,400** (County 17%)
 Purpose: Approve contract to provide Bridge Housing and HOME
 Family Stabilization program.
 7/1/25 – 6/30/27

- c. With: Clear Vision Residential Treatment Services, Inc.
 Montgomery, PA
 Amount: \$125,000** (County 20%)
 Purpose: Approve contract to provide residential treatment services
 for dependent and delinquent youth.
 7/1/25 – 6/30/26

- d. With: Diakon Child, Family, and Community Ministries
 Topton, PA
 Amount: \$150,000** (County 19%)
 Purpose: Approve contract to provide foster care and kinship services
 to children.
 7/1/25 – 6/30/27

- e. With: Family Care for Children and Youth, Inc., Milton, PA

Amount: \$120,000** (County 10%)
Purpose: Approve contract to provide foster care services.
7/1/25 – 6/30/26

f. With: Tabor Children's Services, Doylestown, PA
Amount: \$975,000** (County 14%)
Purpose: Approve contract to provide independent living, life skills and other supportive services.
7/1/25 – 6/30/26

g. With: Woods Services, Inc., Langhorne, PA
Amount: \$990,000** (County 20%)
Purpose: Approve contract to provide visitation, community residential program, and therapeutic services.
7/1/25 – 6/30/27

4. Corrections

a. With: Sysco Corporation, Houston, TX
Amount: \$381,000* (County 100%)
Purpose: Approve increase of contract to purchase food products.
3/1/25 – 6/3/26

5. District Attorney

a. With: Heritage Business Center, Doylestown, PA
Amount: \$270,000** (County 0%)
Purpose: Approve increase and extension of contract for employee services.
12/1/25 – 11/30/28

6. Emergency Communications

a. With: Motorola Solutions, Inc., Chicago, IL
Amount: \$1,375,413** (County 100%)
Purpose: Approve contract for first phase of public safety radio system upgrade.
11/19/25 - Completion

7. Emergency Health Services

- a. With: Estate of Lulu M. Bisson
 Amount: \$188,593.09 (Revenue)
 Purpose: Approve acceptance of endowment funds.

8. Finance

- a. With: Keystone Recreation, Park and Conservation Fund Grant
 Program for Public Library Facilities, Harrisburg, PA
 Purpose: Approve designation of the Perkasie Branch of the Bucks
 County Free Library to serve undisturbed as a public library
 for 50 years, or the useful life of the project, whichever is
 shorter.

- b. With: Wright National Flood Insurance Company
 St. Petersburg, FL
 Amount: \$3,590 (County 100%)
 Purpose: Approve annual Flood Insurance Policy for Quakertown
 Library.
 12/3/25 – 12/3/26

9. General Services

- a. With: Fred Beans Motors of Doylestown, Inc., Doylestown, PA
 Amount: \$43,714 (County 100%)
 Purpose: Approve purchase of vehicle for county detectives.

- b. With: George Leck and Son, Inc. d/b/a Leck Waste Service, Inc.
 Ivyland, PA
 Amount: \$1,849.68* (County 100%)
 Purpose: Approve contract increase and amendment to add dumpster
 and trash hauling at additional location.
 6/1/23 – 5/31/26

- c. With: Koch 33 Toyota, Easton, PA
 Amount: \$42,164 (County 100%)
 Purpose: Approve purchase of vehicle for county detectives.

- d. With: New Cingular Wireless PCS, LLC, Atlanta, GA
 Amount: \$55,316.31 (Revenue)

Purpose: Approve contract increase for additional antennas on communications tower in Newtown.
8/16/17 – 8/15/37

- e. With: Rycon Construction Inc., Philadelphia, PA
Amount: \$23,790.87** (County 100%)
Purpose: Approve increase of general construction contract for Lower Bucks Government Services Center. (change order #16)
9/24/26 – 11/8/26

10. Housing & Community Development

- a. With: Bucks County Housing Group, Warminster, PA
Amount: \$22,059.20** (County 0%)
Purpose: Approve contract to provide funding for SOAR Case Manager program.
11/1/25 – 3/31/26
- b. With: Penndel Mental Health Center, Langhorne, PA
Amount: \$75,000 (County 0%)
Purpose: Approve contract for 2025 CDBG funding for bathroom renovations at the Morrisville Apartments group home.
9/10/25 – 3/31/26

11. Human Resources

- a. With: Pennsylvania State Education Association (PSEA), Unit 86 Montgomeryville, PA
Purpose: Approve side letter agreement to adjust the pay rate of Michael Downs, RN Supervisor, effective 10/20/25.

12. Human Services

- a. With: Bucks County Area Agency on Aging, Doylestown, PA
Amount: \$95,000** (County 3.9%)
Purpose: Approve contract to provide personal care and adult day services.
7/1/25 – 6/30/26
- b. With: Bucks County Housing Group, Inc., Warminster, PA

Amount: \$6,000** (County 3.9%)
Purpose: Approve contract to provide service planning and case management services for families.
7/1/25 – 6/30/26

c. With: Bucks County Opportunity Council, Inc., Doylestown, PA
Amount: \$48,300** (County 3.9%)
Purpose: Approve contract to provide homeless assistance case management services.
7/1/25 – 6/30/26

d. With: Bucks County Opportunity Council, Inc., Doylestown, PA
Amount: \$329,781.09** (County 3.9%)
Purpose: Approve contract to provide rental assistance to eligible residents.
7/1/25 – 6/30/26

e. With: Bucks County Opportunity Council, Inc., Doylestown, PA
Amount: \$70,693** (County 3.9%)
Purpose: Approve contract to provide counseling, housing, and service planning/case management services for families.
7/1/25 – 6/30/26

f. With: Pennsylvania Department of Human Services – Division of Medical Assistance Transportation, Harrisburg, PA
Amount: \$2,065,312 (Revenue)
Purpose: Approve Participation Grant Agreement and Assurance of Compliance to provide transportation services.
7/1/25 – 6/30/26

g. With: William Kirk O'Brien, Tucker, GA
Amount: \$20,000** (County 100%)
Purpose: Approve contract to provide roadmap planning and data evaluation.
7/1/25 – 6/30/26

13. Information Technology

a. With: Verizon Business, Frazer, PA
Amount: \$243,655.80* (County 100%)

Purpose: Approve contract increase and extension to provide SONET ring to support data transfer between the Administration Building, 911, and Neshaminy Manor.
12/6/25 – 3/24/26

14. Juvenile Probation

- a. With: Adelphoi Village, Inc., Latrobe, PA
Amount: \$1,875,000** (County 27%)
Purpose: Approve contract to provide placement and various services for children.
7/1/25 – 6/30/26
- b. With: Doylestown Psychological Services, Inc., Doylestown, PA
Amount: \$45,000** (County 50%)
Purpose: Approve contract to provide court ordered psychological evaluations and screenings.
7/1/25 – 6/30/26
- c. With: White Deer Run, LLC d/b/a Cove Prep, Pittsburgh, PA
Amount: \$175,000** (County 40%)
Purpose: Approve contract to provide a secure facility to treat adjudicated adolescent males.
7/1/25 – 6/30/26

15. Neshaminy Manor

- a. With: American Health Care Services, Inc., Bensalem, PA
Amount: \$9,548.80* (County 0%)
Purpose: Approve contract increase to provide personal care supplies for residents.
10/25/25 – 10/25/26

16. Planning Commission

- a. With: PennDot, King of Prussia, PA
Purpose: Approve grant application for TASA (Transportation Alternatives Set Aside) funding to be used for construction of the Frosty Hollow Trail in Middletown Township.

17. Purchasing

- a. With: Acme Uniforms, Bristol, PA
Amount: \$18,009.94* (County 68%)
Purpose: Approve contract increase and extension for rental of maintenance uniforms.
12/1/25 – 5/30/26

18. Workforce & Economic Development

- a. With: Educational Data Systems, Inc., Dearborn, MI
Purpose: Approve extension of Workforce Innovation & Opportunity Act (WIOA) Title 1 contract for 2024 funding for employment services.
7/1/24 – 12/31/25

- b. With: Educational Data Systems, Inc., Dearborn, MI
Amount: \$90,310.65** (County 0%)
Purpose: Approve increase of Workforce Innovation & Opportunity Act (WIOA) Title 1 contract to include the Digital Literacy Mobile Teach Program.
7/1/25 – 12/31/26

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Budget Adjustments

Chief Financial Officer Jeanette Weaver provided information on the proposed budget adjustments.

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, these Budget Adjustments were adopted.

19.

2025 BUDGET ADJUSTMENTS

Agenda Description

November 19, 2025

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
Adjustment #16	Emergency Health	75,000
	Emergency Health (Revenue)	(75,000)
Adjustment #17	Household Hazardous Waste	82,000
Adjustment #18	Law Department	125,000
Adjustment #19	Neshaminy Manor	750,000
	Neshaminy Manor (Revenue)	(750,000)
Total Adjustment to General Fund Balance		207,000

20.

2025 BUDGET ADJUSTMENTS

Agenda Description

November 19, 2025

BUDGET ADJUSTMENTS - Adjust Capital Budget to recognize transfer of ARPA funds.

Adjustment #20	Miscellaneous Capital Projects Fund	10,000,000
	Miscellaneous Capital Projects Fund (Transfers)	(10,000,000)
	General Fund (Transfers)	10,000,000
Total Adjustment to General Fund Balance		10,000,000

B. Personnel Actions - Commissioners List

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved.

C. Other Civics

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contributions were approved:

21.	Aark Wildlife Rehabilitation & Education Center	\$2,000
	Bucks County Audubon Society	\$3,000
	No Longer Bound	\$2,000
	Peace Valley Holistic Center	\$1,000
	Rolling Harvest Food Rescue	\$2,500
	Synchronicity Recovery Foundation	\$2,000

VI. CHIEF OPERATING OFFICER REPORT

Margie McKeivitt, Chief Operating Officer, advised that she has received the preliminary 2026 budget and is currently reviewing it.

VII. SOLICITOR REPORT

Solicitor Amy Fitzpatrick reported on the standing Executive Session held yesterday to discuss personnel matters, pending and prospective litigation, and to receive confidential legal advice.

Ms. Fitzpatrick advised that she is wearing purple to support pancreatic cancer awareness month.

VIII. COMMISSIONERS' COMMENTS

Commissioner DiGirolamo wished everyone a Happy Thanksgiving.

Commissioner Marseglia said she is grateful to all the agencies who came out today for their efforts to help those who are unhoused and hungry.

Commissioner Harvie spoke about Thanksgiving when he was growing up and not realizing that other people might not have that kind of tradition. He encouraged everyone to keep the food pantries and other non-profits in mind at this time of year and wished everyone a Happy Thanksgiving.

Commissioner Harvie thanked staff who helped in putting the meeting together.

IX. ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, December 3, 2025, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: December 3, 2025

BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*