

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

10/15/2025 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert J. Harvie, Chair; Commissioner Diane M. Ellis-Marseglia, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Harvie welcomed everyone to the meeting and led the Pledge of Allegiance.

II. PRESENTATIONS

A. Employee Recognition

The Commissioners recognized the following employees on their milestone anniversaries with the county:

20 Years – Christopher Maialetti from General Services, Jennifer Funk from Neshaminy Manor, Donna Lou Sauerwald from Court Stenographers, and Jamie Swann & Kelly Teel from Children and Youth.

30 Years – Anthony Dougherty from Juvenile Probation

B. National Disability Employment Awareness Month

The Commissioners proclaimed October 2025 as “National Disability Employment Awareness Month,” commending the work of Project SEARCH and the Bucks County Intermediate Unit in providing career support and training to community members with disabilities. Laura McCrory and Rebekah Pinto from the Bucks County Intermediate Unit presented information about employment for individuals with disabilities and the services provided by the BCIU. Commissioner DiGirolamo shared a story about an exchange he had with a disabled woman when he was chair of the Human Services Committee in Harrisburg. Commissioner Harvie thanked the departments and agencies in the county who have hosted Project SEARCH interns over the last several years.

C. Gold Winner - National Champion Air Races

The Commissioners presented a commendation to Tom Marden, manager of Van Sant airport, on winning the Biplane Gold at the National Champion Air Races in Roswell, New Mexico. Mr. Marden thanked the Commissioners for the recognition and said a few words about Van Sant airport. This was followed by a video featuring the winning race.

III. PUBLIC COMMENTS

The following people spoke during Public Comment:

- Hank Schrandt from Newtown Township
- Beth Curcio from Warminster
- Edward Mackouse from Buckingham
- Crys Harm from Middletown
- Chris Poli from Buckingham
- Steve Nolan from Newtown
- Mary Vigna from Warwick Township
- Andy Warren from Middletown Township

Executive Director of Parks & Recreation Angie Nagle and Commissioner Marseglia responded with clarification on many of the questions and comments.

IV. CONSENT AGENDA

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the October 1, 2025 regular meeting.

B. Resolutions

1. Area Agency on Aging

- a. With: Bucks County Drug and Alcohol Commission, Inc.
Doylestown, PA
Purpose: Approve decrease of term on contract for drug take-back, medication education programs, and prevention services.
7/1/24 – 12/31/25

2. BH/DP

- a. With: Bake Ability, Holicong, PA
Amount: \$60,000** (County 3.9%)
Purpose: Approve contract to provide job coaching.
7/1/25 – 6/30/26
- b. With: BARC Developmental Services, Inc., Holicong, PA
Amount: \$2,283,217** (County 9%)
Purpose: Approve contract to provide intellectual disability and early intervention services.
7/1/25 – 6/30/26

- c. With: Brooke Glen Behavioral Hospital, Fort Washington, PA
 Amount: \$50,000** (County 3.9%)
 Purpose: Approve increase of contract to provide inpatient services.
 7/1/24 – 6/30/25

- d. With: Bucks County Opportunity Council, Inc., Doylestown, PA
 Amount: \$75,000** (County 3.9%)
 Purpose: Approve contract to provide supported housing services for
 individuals with a mental health diagnosis.
 7/1/25 – 6/30/26

- e. With: Carelink Community Support Services, Media, PA
 Amount: \$247,032** (County 3.9%)
 Purpose: Approve contract to provide maximum supervision
 residential rehabilitation services.
 7/1/25 – 6/30/26

- f. With: Child & Family Focus, Inc., Audubon, PA
 Amount: \$511,569** (County 0.1%)
 Purpose: Approve contract to provide mental health services to
 children and families.
 7/1/25 – 6/30/26

- g. With: Goldstar Rehabilitation, Inc., Narberth, PA
 Amount: \$338,262** (County 10%)
 Purpose: Approve contract to provide early intervention services.
 7/1/25 – 6/30/26

- h. With: Goodwill Keystone Area, Harrisburg, PA
 Amount: \$101,673** (County 3.9%)
 Purpose: Approve contract to provide supported employment
 services.
 7/1/25 – 6/30/26

- i. With: Lower Bucks Hospital, Bristol, PA
 Amount: \$20,000** (County 3.9%)
 Purpose: Approve increase of contract to provide hospital inpatient
 services.

7/1/24 – 6/30/25

- j. With: NetSmart Technologies, Inc., Overland Park, KS
 Purpose: Approve contract amendment to move current MS Dynamics system to a new server.
 7/1/25 – 6/30/26

- k. With: OneWell, LLC, Lancaster, PA
 Amount: \$81,188** (County 3.9%)
 Purpose: Approve contract to provide intellectual disability services.
 7/1/25 – 6/30/26

- l. With: Reach Out Foundation of Bucks County, Penndel, PA
 Amount: \$274,022** (County 3.9%)
 Purpose: Approve contract to provide social rehabilitation drop-in center services.
 7/1/25 – 6/30/26

- m. With: Sunshine Therapy Club, Inc., Bala Cynwyd, PA
 Amount: \$705,375** (County 10%)
 Purpose: Approve contract to provide early intervention services.
 7/1/25 – 6/30/26

3. Children & Youth

- a. With: A Woman's Place, Doylestown, PA
 Amount: \$22,032** (County 20%)
 Purpose: Approve contract to provide shelter services.
 7/1/25 – 6/30/27

- b. With: Bucks County Housing Group, Inc., Warminster, PA
 Amount: \$1,478,000** (County 4%)
 Purpose: Approve contract increase to provide supportive housing services.
 7/1/25 – 6/30/27

- c. With: Bucks County Opportunity Council, Doylestown, PA
 Amount: \$187,387** (County 20%)
 Purpose: Approve contract to provide case management and

transportation services.

7/1/25 – 6/30/26

- d. With: Bucks County Opportunity Council, Doylestown, PA
 Amount: \$108,483** (County 15%)
 Purpose: Approve contract to provide Pathways to Housing program.
 7/1/25 – 6/30/26

- e. With: Bucks County Opportunity Council, Doylestown, PA
 Amount: \$206,116** (County 15%)
 Purpose: Approve contract to provide the Stable Housing
 Interventions in Facilitated Teams (SHIFT) housing
 program.
 7/1/25 – 6/30/26

- f. With: Christ's Home for Children, Warminster, PA
 Amount: \$300,000** (County 18%)
 Purpose: Approve amendment and increase of contract to provide
 group home services, transitional living services, and a
 mother/baby program.
 7/1/24 – 6/30/26

- g. With: Community Service Foundation, Bethlehem, PA
 Amount: \$500,000** (County 5%)
 Purpose: Approve contract to provide Family Group Decision Making
 (FGDM) and other services for dependent and delinquent
 youth.
 7/1/25 – 6/30/27

- h. With: Diakon Child, Family, and Community Ministries
 Topton, PA
 Amount: \$737,000** (County 3%)
 Purpose: Approve contract to provide Family Preservation / After-
 Care, Intensive Permanency, and Intensive Plus programs.
 7/1/25 – 6/30/26

- i. With: Diakon Child, Family, and Community Ministries
 Topton, PA
 Amount: \$56,500** (County 20%)
 Purpose: Approve contract to provide Community Pathways - School
 Based Family Preservation Program.

7/1/25 – 6/30/26

j. With: Diakon Child, Family, and Community Ministries
 Topton, PA
 Amount: \$109,500** (County 20%)
 Purpose: Approve increase of contract to provide visitation support
 services.
 7/1/25 – 6/30/26

k. With: Valley Youth House Committee, Inc., Bethlehem, PA
 Amount: \$61,855** (County 15%)
 Purpose: Approve contract to provide supportive housing services to
 assist in transition from homelessness.
 10/1/25 – 9/30/26

4. Courts

a. With: McMahon, Lentz & Thomson C/O Erin Lentz-McMahon Esq.
 Norristown, PA
 Amount: \$11,850.51* (County 100%)
 Purpose: Approve contract to represent individual defendants in cases
 when there is a conflict of interest with the Bucks County
 Public Defender's Office.
 10/1/25 – 12/31/25

5. District Attorney

a. With: Karpel Computer Systems, Inc., St. Louis, MO
 Amount: \$496,399** (County 100%)
 Purpose: Approve contract to provide prosecutor criminal case
 management system.
 10/15/25 – 10/14/28

6. District Courts

a. With: GreenTrail Solutions, Inc., Lemoyne, PA
 Amount: \$31,100* (County 100%)
 Purpose: Approve contract to provide certified mailing labels to
 process electronic certified mail.
 11/1/25 – 10/31/27

7. Emergency Communications

- a. With: Pennsylvania Emergency Management Agency
Harrisburg, PA
Amount: \$323,576 (Revenue)
Purpose: Approve Interconnectivity Grant for a shared logger system
with Montgomery County.
NTP – 7/30/26

8. Emergency Management

- a. With: Pennsylvania Department of Community & Economic
Development (DCED), Harrisburg, PA
Purpose: Authorize application to PA DCED Local Share Account
Grant Program to purchase hazmat response fire truck, and
designate the Chief Operating Officer, Chief Financial
Officer, and Division Leader of Emergency Management to
execute grant documents.
- b. With: Pennsylvania Department of Community & Economic
Development (DCED), Harrisburg, PA
Purpose: Authorize application to PA DCED Local Share Account
Grant Program to purchase bariatric ambulance, and
designate the Chief Operating Officer, Chief Financial
Officer, and Director of Emergency Management to execute
grant documents.
- c. With: Solebury Township, Solebury, PA
Purpose: Approve agreement to use the quarry at 6970 Phillips Mill
Road, New Hope, for training purposes.

9. General Services

- a. With: Bi-State Construction Company, Inc., Easton, PA
Amount: \$88,486** (County 100%)
Purpose: Approve contract for repairs to Bridge #223 on Old Easton
Road over Gallows Run in Nockamixon Township.
90 days from NTP
- b. With: Johnson Controls, Inc., Horsham, PA

Amount: \$16,854** (County 100%)
Purpose: Approve repairs to the main domestic water piping at the Justice Center. (Subject to final approval by county solicitor)
7/1/25 – 6/30/28

- c. With: Johnson Controls, Inc., Horsham, PA
Amount: \$15,000** (County 100%)
Purpose: Approve increase of contract to provide chiller inspection and maintenance.
7/1/25 – 6/30/28
- d. With: Patrick & Krista Kovitch, Hatfield, PA
Amount: \$18,465.84** (Revenue)
Purpose: Approve increase and extension for lease of county property located at 30 Church Road in Hatfield.
11/1/25 – 10/31/26
- e. With: Pennsylvania Department of Community & Economic Development (DCED), Harrisburg, PA
Purpose: Authorize application to PA DCED Local Share Account Grant Program for rotunda window weatherization, and designate the Chief Operating Officer, Chief Financial Officer, and Director of General Services to execute grant documents.
- f. With: Pennsylvania Department of Community & Economic Development (DCED), Harrisburg, PA
Purpose: Authorize application to PA DCED Local Share Account Grant Program for war memorial retaining wall renovations, and designate the Chief Operating Officer, Chief Financial Officer, and Director of General Services to execute grant documents.
- g. With: Pennsylvania Department of Community & Economic Development (DCED), Harrisburg, PA
Purpose: Authorize application to PA DCED Local Share Account Grant Program for Almshouse Campus water & sewer upgrades, and designate the Chief Operating Officer, Chief Financial Officer, and Director of General Services to execute grant documents.

- h. With: The Farfield Company, Lititz, PA
 Amount: \$44,172** (County 100%)
 Purpose: Approve increase of electrical contract for the Diversion, Assessment, Restoration, and Treatment (DART) Center project.
 6/7/25 – 12/1/25

10. Housing & Community Development

- a. With: Bucks County Opportunity Council, Inc., Doylestown, PA
 Amount: \$84,333** (County 0%)
 Purpose: Approve contract to provide 2025 CDBG funding for Housing Link Diversion Services.
 7/1/25 – 6/30/26

- b. With: Coalition to Shelter and Support the Homeless
 Doylestown, PA
 Amount: \$43,424.27 (County 0%)
 Purpose: Approve contract for CDBG-CV funding to support emergency shelter services during Code Blue events.
 9/1/25 – 4/30/26

- c. With: Pennsylvania Housing Finance Agency, Harrisburg, PA
 Amount: \$500,000 (Revenue)
 Purpose: Approve contract for Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) grant funding.
 10/15/25 – 10/16/27

11. Human Resources

- a. With:
 Purpose: Approve extension and modification of side letter agreement for supplemental staffing bonuses for salaried non-union employees of Neshaminy Manor. Modification effective 10/15/25.
 1/1/26 – 6/30/26

12. Information Technology

- a. With: CivicPlus, Manhattan, KS
 Amount: \$131,072.94** (County 100%)

Purpose: Approve contract to provide website and citizen transaction services contract.
10/30/25 – 10/29/26

b. With: Gray Wolf Financial LLC, Ambler, PA
Amount: \$8,500 (County 100%)
Purpose: Approve contract to provide evaluation and negotiation support for the County's Cisco Communications Platform.

c. With: UKG Kronos Systems LLC, Lowell, MA
Amount: \$83,570.42* (County 100%)
Purpose: Approve increase of contract to procure additional licenses for Dimensions software.
7/29/24 – 1/24/30

13. Juvenile Probation

a. With: Diakon Child, Family, and Community Ministries
Middletown, PA
Amount: \$100,000** (County 20%)
Purpose: Approve contract to provide Weekend Alternative Program with transportation services.
7/1/25 – 6/30/26

b. With: George Junior Republic in Pennsylvania, Grove City, PA
Amount: \$1,025,000** (County 40%)
Purpose: Approve contract to provide long-term residential care.
7/1/25 – 6/30/26

14. Neshaminy Manor

a. With: American Health Care Services, Inc., Bensalem, PA
Amount: \$40,697.03** (County 0%)
Purpose: Approve payment of invoices for liquid nutritional supplements.
1/1/25 – 12/31/25

b. With: Health-Care Equipment & Parts Co., Inc. d/b/a Med-Part
Brooklyn, NY
Purpose: Approve extension of contract to purchase fall detection and

notification equipment.

12/1/25 – 11/30/26

15. Parks & Recreation

- a. With: Friends of Churchville Nature Center, Churchville, PA
 Purpose: Approve operating agreement.
 10/1/25 – 9/30/29

- b. With: Pennsylvania Department of Community & Economic
 Development (DCED), Harrisburg, PA
 Purpose: Authorize application to PA DCED Local Share Account
 Grant Program for Stover-Myers Mill renovations, and
 designate the Chief Operating Officer, Chief Financial
 Officer, and Director Parks & Recreation to execute grant
 documents.

- c. With: T&M Associates, Bethlehem, PA
 Amount: \$43,430** (County 100%)
 Purpose: Approve contract to provide engineering services for the
 Ringing Rocks Improvement Project.
 8/4/21 - Completion

16. Purchasing

- a. With: American Textile Systems, Long Beach, CA
 Amount: \$2,175* (County 0%)
 Purpose: Approve contract to provide bedding and linen supplies.
 11/1/25 – 10/31/26

- b. With: Charm-Tex, Inc., Brooklyn, NY
 Amount: \$9,576.66* (County 7%)
 Purpose: Approve contract to provide bedding and linen supplies.
 11/1/25 – 10/31/26

- c. With: HW Linen, Congers, NY
 Amount: \$8,441.04* (County 5%)
 Purpose: Approve contract to provide bedding and linen supplies.
 11/1/25 – 10/31/26

- d. With: J.P. Pest Services, Inc., Bristol, PA
 Amount: \$1,725* (County 100%)
 Purpose: Approve increase and extension of contract to provide pest control services.
 11/1/25 – 1/31/26

- e. With: Manheim Medical Supply, Inc., Manheim, PA
 Amount: \$1,198.45* (County 0%)
 Purpose: Approve increase of contract to purchase medical & surgical supplies.
 9/15/25 – 9/14/26

- f. With: Spec-Tex, Inc. Coral Springs, FL
 Amount: \$1,483.20* (County 100%)
 Purpose: Approve contract to provide bedding and linen supplies.
 11/1/25 – 10/31/26

- g. With: Tabb Textiles Co., Inc., Opelika, AL
 Amount: \$3,672* (County 0%)
 Purpose: Approve contract to provide bedding and linen supplies.
 11/1/25 – 10/31/26

- h. With: Universal Pest Services, Inc., Wynnewood, PA
 Amount: \$4,080* (County 60%)
 Purpose: Approve increase and extension of contract to provide pest control services.
 11/1/25 – 1/31/26

17. Sheriff

- a. With: McDonald Uniforms Company, Inc., Philadelphia, PA
 Amount: \$1,925** (County 100%)
 Purpose: Approve increase of contract to purchase uniforms and miscellaneous related items.
 7/1/23 – 12/31/25

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Budget Adjustments

Acting Chief Financial Officer Jeanette Weaver provided information on the proposed budget adjustment.

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, this Budget Adjustment was adopted.

18. 2025 BUDGET ADJUSTMENTS
Agenda Description
October 15, 2025

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
Adjustment #13	Insurance	150,000
Total Adjustment to General Fund Balance		150,000

B. Personnel Actions - Commissioners List

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved except for item #2 which was approved by a vote of 2-0-1 with Commissioner Harvie abstaining.

C. Board Appointments

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

19. Bucks County Free Library Board (3-year term)
Linda L. Goodwin reappointment term ends 11/1/28
Shikha Prashar new appointment term ends 11/1/28
20. Southeastern Pennsylvania Transportation Authority (5-year term)
Matt Trzaska new appointment term ends 2/9/29

D. Other Civics

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contribution was approved:

21.	Bucks County NAACP	\$1,500
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VI. CHIEF OPERATING OFFICER REPORT

Chief Operating Officer Margie McKeivitt introduced Joe Cuzzo from Bucks County Opportunity Council. Mr. Cuzzo spoke about Weatherization Day, being held on October 30th, and the various assistance programs available through BCOC.

Human Services Director Rachel Neff, Drug & Alcohol Commission Executive Director Diane Rosati, and Prevention Supervisor Mallory Perotti, shared information about the upcoming Drug Take-Back Day being held on October 25th from 10:00 am to 2:00 pm at 48 sites throughout the county.

Ms. McKeivitt reported that the next household hazardous waste collection will also be held on Saturday, October 25th. It will run from 8:30 am to 2:00 pm at Strayer Middle School in Quakertown.

VII. SOLICITOR REPORT

Solicitor Amy Fitzpatrick reported on the standing Executive Session held yesterday to discuss personnel matters, pending and prospective litigation, and to receive confidential legal advice.

VIII. COMMISSIONERS' COMMENTS

Commissioner Harvie spoke about October being Breast Cancer Awareness Month.

Commissioner Harvie noted that the next public meeting of the Bucks County Board of Commissioners will be held on Thursday, November 6, 2025, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Commissioner Harvie thanked staff members for the work they do in putting the meetings together.

IX. ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

Approved: November 6, 2026

BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*