

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

6/18/2025 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert J. Harvie, Chair; Commissioner Diane M. Ellis-Marseglia, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Harvie welcomed everyone to the meeting and led the Pledge of Allegiance.

II. PRESENTATIONS

A. Employee Recognition

The Commissioners recognized the following employees on their milestone anniversaries with the county:

20 Years – Torrey George from MH/DP, Scott McLeod from General Services, Jennifer Dombroski from Children & Youth, Lena Marie Tomlinson from Neshaminy Manor, and Kelly Anne Lange from Adult Probation & Parole

30 Years – John McGovern from General Services, Bohdan Gol from Park Rangers, and Christine Vitale from Veterans Affairs

B. Autism Cares

From Autism Cares Foundation, Co-Founder & President Frank Kuepper and Larissa Fallon, Director of Fundraising, thanked the Commissioners for their support and presented a video about their organization.

III. PUBLIC COMMENTS

The following people spoke during Public Comment:

- Ayn Crawley from Solebury
- Hank Schrandt from Newtown
- Fran Haller from Newtown Township
- Sheriff Fred Harran from Bristol
- Edward Mackouse from Buckingham
- Robert Pearson from Levittown
- Andy Warren from Middletown Township
- Beth Curcio from Warminster
- Joe Frederick from Doylestown Borough
- Barbara Simmons from Newtown Borough

Commissioner Harvie noted that they were at the half hour point allotted for public comment. After confirming with the other commissioners, he advised that the public comment period would be extended.

- Jebbeh Kawah from Bristol
- Steve Nolan from Newtown
- Rochelle Porto from Bensalem
- Crys Harm from Middletown

Commissioner DiGirolamo voiced his support of the school resource officer for the Bucks County Intermediate Unit.

Commissioner Harvie responded with clarification on many of the questions and comments and Commissioner Marseglia provided clarification on the Harvey Milk controversy.

IV. CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the June 4, 2025 regular meeting.

B. Resolutions

1. Area Agency on Aging

- | | | |
|----|-------------------|---|
| a. | With:
Purpose: | Information Age Technologies, Mt. Pleasant, PA
Approve contract amendment to Appendix B.
7/1/24 – 6/30/27 |
| b. | With:
Purpose: | Precise Point Inc. d/b/a Unique Aid, Lansdale, PA
Approve contract extension and amendment to provide home health, personal care, and home support services for seniors.
7/1/25 – 6/30/27 |

2. BH/DP

- | | | |
|----|------------------------------|--|
| a. | With:
Amount:
Purpose: | Bake Ability, Holicong, PA
\$15,000** (County 3.9%)
Approve contract increase and extension to provide job |
|----|------------------------------|--|

coaching.
4/1/25 – 6/30/25

- b. With: Bucks County Opportunity Council, Inc., Doylestown, PA
 Amount: \$205,360** (County 0%)
 Purpose: Approve contract increase for mental health housing
 program.
 1/1/24 – 12/31/25

- c. With: Indian Creek Foundation, Inc., Souderton, PA
 Amount: \$5,000** (County 3.9%)
 Purpose: Approve contract increase to provide community
 participation support and residential services.
 7/1/24 – 6/30/25

3. Children & Youth

- a. With: Bucks County Housing Group, Inc., Warminster, PA
 Amount: \$11,000** (County 4%)
 Purpose: Approve contract increase to provide supportive housing
 services.
 7/1/24 – 6/30/25

- b. With: Family Service Association of Bucks County
 Langhorne, PA
 Amount: \$100,000** (County 4%)
 Purpose: Approve contract increase to support shelter operations.
 7/1/24 – 6/30/25

- c. With: K/S Consultants, Inc., Warrington, PA
 Amount: \$25,000** (County 20%)
 Purpose: Approve contract increase to provide Transition to Foster
 Care Program.
 7/1/24 – 6/30/25

- d. With: Woods Services, Inc., Langhorne, PA
 Amount: \$53,000** (County 20%)
 Purpose: Approve contract increase for residential and counseling
 services.
 7/1/24 – 6/30/25

4. Courts

- a. With: The Lerro Corporation, Norristown, PA
 Amount: \$25,821.92** (County 100%)
 Purpose: Approve contract increase to upgrade audiovisual systems
 in the Bucks County Justice Center.
 2/19/25 – Completion

- b. With: The Lerro Corporation, Norristown, PA
 Amount: \$4,311.57** (County 100%)
 Purpose: Approve contract increase due to tariffs on the upgrades to
 the audiovisual systems in the Bucks County Justice Center.
 2/19/25 – Completion

5. Emergency Communications

- a. With: Commonwealth of Pennsylvania, through the Pennsylvania
 State Police, Harrisburg, PA
 Purpose: Approve intergovernmental agreement to establish
 governance foundation for radio system information sharing.
 20 years from NTP

6. Emergency Health Services

- a. With: ImageTrend, Inc., Lakeville, MN
 Amount: \$114,521.61** (County 100%)
 Purpose: Approve contract to provide software subscription for the
 regional Emergency Medical Services (EMS) data collection
 system.
 5/1/25 – 4/30/27

- b. With: ImageTrend, Inc., Lakeville, MN
 Amount: \$5,300** (County 0%)
 Purpose: Approve contract increase to include one-time on-site
 training.
 5/1/23 – 4/30/25

7. Emergency Management

- a. With: U.S. Department of the Interior, U.S. Geological Survey
 New Cumberland, PA
 Amount: \$75,005 (County 100%)
 Purpose: Approve contract to provide operation and maintenance of
 six gauging stations in the Neshaminy Creek Basin.
 10/1/25 – 9/30/26

8. General Services

- a. With: Johnson Controls, Inc., Horsham, PA
 Amount: \$221,249** (County 100%)
 Purpose: Approve contract to provide chiller inspection and
 maintenance at the Justice Center and Administration
 Building.
 7/1/25 – 6/30/28
- b. With: King Slayer Construction Inc. d/b/a KSC, Warrington, PA
 Amount: \$1,840** (County 100%)
 Purpose: Approve increase for payment of invoices for repair and
 maintenance work.
 1/1/24 – 12/31/24
- c. With: KMA Design Studio, Ambler, PA
 Purpose: Approve contract amendment and extension for
 architectural, mechanical, and electrical engineering
 services for Public Safety Training Center roof replacement
 and HVAC work. (Subject to final approval by county
 solicitor)
 4/3/25 – 4/2/26
- d. With: Magnum, Inc., Warminster, PA
 Amount: \$7,763.17** (County 0%)
 Purpose: Approve increase of general construction contract for the
 Diversion, Assessment, Rehabilitation, and Treatment
 project.
 1/18/25 – 6/6/25
- e. With: Magnum, Inc., Warminster, PA
 Amount: \$57,402.89** (County 0%)
 Purpose: Approve increase of general construction contract for the
 Diversion, Assessment, Rehabilitation, and Treatment
 project.

1/18/25 – 6/6/25

- f. With: Palman Electric, Inc., Huntingdon Valley, PA
 Amount: \$5,998.16** (County 100%)
 Purpose: Approve increase of electrical contract for restoration and
 renovation of farmhouse for the African American Museum
 of Bucks County.
 1/17/24 – 9/30/25

- g. With: PQ Energy Service, Inc., Easton, PA
 Amount: \$53,600** County (100%)
 Purpose: Approve contract to provide HVAC maintenance at Justice
 Center.
 6/15/25 – 6/14/28

9. Housing & Community Development

- a. With: Habitat for Humanity of Bucks County, Inc., Warminster, PA
 Amount: \$180,000** (County 0%)
 Purpose: Approve contract for HOME funding and a Community Land
 Trust Model to rehabilitate a single-family home at 634 Race
 Street in Bristol.
 5/22/25 – 4/30/26

- b. With: Habitat for Humanity of Bucks County, Inc., Warminster, PA
 Amount: \$120,000** (County 0%)
 Purpose: Approve contract for HOME funding and a Community Land
 Trust Model to rehabilitate a single-family home at 636 Race
 Street in Bristol.
 5/22/25 – 3/30/26

- c. With: Northeast & Bucks Company d/b/a Mullin & Lonergan
 Associates, Mechanicsburg, PA
 Amount: \$50,000** (County 0%)
 Purpose: Approve contract to provide Environmental Review Records
 (ERR) technical assistance consultant.
 1/1/25 – 12/31/25

- d. With: US Department of Housing & Urban Development
 Philadelphia, PA

Amount: \$3,402,464.16 (Revenue)
Purpose: Approve submission of the HUD 2025-2029 Consolidated Plan, 2025 Action Plan, Analysis of Impediments to Fair Housing Choice, and acceptance of the 2025 grant awards for CDBG, HOME, and ESG.
7/1/25 – 6/30/26

10. Human Resources

a. With:
Purpose: Approve side letter agreement for supplemental staffing bonuses for non-union employees of Neshaminy Manor.
7/1/25 – 12/31/25

11. Human Services

a. With: Lenape Valley Foundation, Doylestown, PA
Amount: \$900,000** (County 100%)
Purpose: Approve contract increase and extension to support the construction costs for Bright Path Center (Crisis Stabilization Unit).
1/1/26 – 6/30/26

12. Information Technology

a. With: TouchPhrase Development, LLC d/b/a Julota
Colorado Springs, CO
Amount: \$104,939.50** (County 0%)
Purpose: Approve increase and extension of contract to purchase software for the data sharing and co-responder database.
6/14/25 – 6/13/26

b. With: Verizon Business Network Services LLC
Basking Ridge, NJ
Amount: \$114,000** (County 100%)
Purpose: Approve contract increase and extension for private IP access.
6/22/25 – 12/21/25

13. Neshaminy Manor

- a. With: New Jersey Respiratory, Inc., Fairfield, NJ
Amount: \$42,000** (County 0%)
Purpose: Approve contract to provide respiratory care management services to residents.
6/14/25 – 6/13/28

14. Recorder of Deeds

- a. With: Kofile Technologies, Inc., Dallas, TX
Amount: \$190,055.70** (County 0%)
Purpose: Approve contract to preserve and restore 36 historical deed books.
5/5/25 – 12/31/25

15. Sheriff

- a. With: S.K.D Tryon's Emergency Vehicle Upfitting, Inc.
Croydon, PA
Amount: \$24,858** (County 100%)
Purpose: Approve contract to install rear HVAC units in three Sheriff vans.

16. Workforce & Economic Development

- a. With:
Purpose: Approve extension of contracts for small business consulting services to qualified recipients using Build Business in Bucks grant funding.
1/1/25 – 12/31/25

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Budget Adjustments

Commissioner Harvie provided information on the proposed budget adjustments.

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, these Budget Adjustments were adopted.

17. 2024 BUDGET ADJUSTMENTS

Agenda Description

June 18, 2025

BUDGET ADJUSTMENTS - Adjust Operating Budget for new grant revenue and to cover additional expenditures and transfers

Adjustment	Department	Amount
Adjustment #70	Insurance	(12,000)
	Self Insurance	430,000
	General Fund	(418,000)
Adjustment #71	2020 Loan Fund	404,600
	2020 Loan Fund (Revenue)	(404,600)
Adjustment #72	Children & Youth (Revenue)	835,000
	Children & Youth (Transfers)	(835,000)
	Juvenile Placements (Revenue)	1,756,000
	Juvenile Placements (Transfers)	(1,756,000)
	Emergency Communications (Revenue)	1,100,000
	Emergency Communications (Transfers)	(1,100,000)
	Miscellaneous Capital Projects	1,000,000
	Miscellaneous Capital Projects (Transfers)	(1,000,000)
	2015 Loan	1,400,000
	2015 Loan (Transfers)	(1,400,000)
	2020 Loan	100,000
	2020 Loan (Transfers)	(100,000)
	Corrections	(6,191,000)
	General Fund (Transfers)	6,191,000
Total Adjustment to General Fund Balance		-

18. 2025 BUDGET ADJUSTMENTS

Agenda Description

June 18, 2025

BUDGET ADJUSTMENTS - Adjust Operating Budget for indirect costs

Adjustment	Department	Amount
Adjustment #4	General Fund	132,600
	General Fund (Transfers)	(7,700)
	Domestic Relations	(263,600)
	Domestic Relations (Revenue)	174,000
	Health Department	(43,000)
	Children & Youth	127,300
	Children & Youth (Revenue)	(101,900)
	Children & Youth (Transfers)	(25,400)

Neshaminy Manor	(314,400)
Neshaminy Manor (Revenue)	314,400
Area Agency on Aging	(14,200)
Area Agency on Aging (Revenue)	14,200
MHDP	42,700
MHDP (Revenue)	(41,000)
MHDP (Transfers)	(1,700)
Behavioral Health	14,800
Behavioral Health (Revenue)	(14,800)
Workforce & Economic Development	(19,400)
Workforce & Economic Development (Transfer)	19,400

Total Adjustment to General Fund Balance	(7,700)
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19. 2025 BUDGET ADJUSTMENTS

Agenda Description
June 18, 2025

BUDGET ADJUSTMENTS - Adjust Capital Budgets per 2024 ACFR

Adjustment	Department	Amount
Adjustment #5	Open Space Fund	1,844,800
	Open Space Fund (Revenue)	(1,844,800)
Adjustment #6	2015 Loan Fund	803,300
	2015 Loan Fund (Revenue)	(803,300)
Adjustment #7	2020 Loan Fund	98,800
	2020 Loan Fund (Revenue)	(98,800)
Adjustment #8	Miscellaneous Capital Projects Fund	271,500
	Miscellaneous Capital Projects Fund (Revenue)	(271,500)
Total Adjustment to General Fund Balance		-

B. Personnel Actions

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved.

C. Board Appointments

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

Dan Grieser is filling that role and any questions should be directed to either Mr. Greiser, Board of Elections Director Tyler Burns, or Division Leader Gail Humphrey.

Ms. Fitzpatrick reported on the standing Executive Session held the day before the public meeting to discuss personnel matters, pending and prospective litigation, and to receive confidential legal advice.

VIII. COMMISSIONERS' COMMENTS

Solicitor Amy Fitzpatrick acknowledged and welcomed county interns from the District Attorney's Office, Clerk of Courts, and the Law Department.

Responding to prior public comments, Ms. Fitzpatrick noted that in 2025 she is not providing legal advice and counsel to the Board of Elections. Deputy County Solicitor Dan Grieser is filling that role and any questions should be directed to either Mr. Greiser, Board of Elections Director Tyler Burns, or Division Leader Gail Humphrey.

Ms. Fitzpatrick reported on the standing Executive Session held the day before the public meeting to discuss personnel matters, pending and prospective litigation, and to receive confidential legal advice.

IX. ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, July 2, 2025, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: July 2, 2025
BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*