

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

9/18/2024 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Marseglia welcomed everyone to the meeting and David Bria, Purchasing Director, led the Pledge of Allegiance.

II. PRESENTATIONS

A. Employee Recognition

The commissioners recognized Barbara Peck from the Prothonotary's Office for thirty years of employment with the county. Also recognized were the following employees reaching twenty-year anniversaries: Michael Harrison from Adult Probation; Scott Kreamer from Corrections; Jeannette Weaver from Finance; and Kristina Decesare and Joan Lily Milewski from MHDP.

B. National Recovery Month / Drug Treatment Court Presentation

The commissioners proclaimed September 2024 as "Recovery Month," commending Pro-Act for organizing Recovery Month events and being there for the community throughout the year. Jennifer King, Executive Director of the Council of Southeast Pennsylvania, thanked the commissioners for the recognition and spoke about recovery from substance use disorders. Eileen Kriczky, coordinator of the Bucks County Family Recovery Resource Center at Pro-Act, spoke about the resources available, and John and Kit Gehringer spoke about their experience with the family resource program. Commissioner DiGirolamo thanked those who spoke and expressed appreciation for all those who work in recovery. Senior Judge Rea Boylan presented information about the Recovery and Treatment Court programs.

C. POW/MIA Day Proclamation

The commissioners proclaimed September 20, 2024, as "National POW/MIA Recognition Day," recognizing the importance of the POW/MIA flag as a reminder of America's prisoners of war and soldiers still missing in action. Matt Allan, Director of Veterans Affairs, spoke about the history of the POW/MIA flag and introduced Allan Sigafoos, who spoke about his brother, Captain Walter Harrison Sigafoos, III, Bucks County's only MIA from Vietnam. Alan Micklin, a Vietnam War veteran from Bensalem, said a few words about his quest to ensure the proper display of the POW/MIA flag.

III. PUBLIC COMMENTS

The following people spoke during Public Comment:

- Andy Warren from Middletown Township

- Edward Mackouse from Buckingham
- Christine Galione from Richland
- Hope Boyle from Warwick
- David Galione from Richland
- Nancy Sherlock from Mirrisville
- Jeneen Overberger from Bedminster
- Beth Curcio from Warminster
- Rochelle Porto from Bedminster
- Bill Everett from Middletown Township

Commissioner Marseglia and Human Services Director Rachel Neff both contributed additional clarification on item 3j. Commissioner Marseglia addressed comments regarding the union negotiations. In response to comments, Commissioner Harvie elaborated on the Bucks 2040 Plan and said he appreciates the work done by the Planning Commission.

IV. CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the August 28, 2024 meeting.

B. Resolutions

1. Adult Probation

- | | | |
|----|----------|--|
| a. | With: | Connectrex Corp., South San Francisco, CA |
| | Amount: | \$19,270 (County 100%) |
| | Purpose: | Approve contract increase to provide software maintenance and support.
5/1/23 – 4/30/24 |

2. Area Agency on Aging

- | | | |
|----|----------|---|
| a. | With: | Bristol Township Senior Citizens Inc., Bristol, PA |
| | Amount: | \$52,916.90** (County 0%) |
| | Purpose: | Approve contract for American Rescue Plan Act (ARPA) funding to provide Senior Connect Program.
7/1/24 – 6/30/25 |

- | | | |
|----|----------|--|
| b. | With: | Deirdre Blackburn, Frenchtown, NJ |
| | Amount: | \$40,976** (County 0%) |
| | Purpose: | Approve contract for American Rescue Plan Act (ARPA) |

funding to provide supervision and supportive services for the Senior Connect Program.

7/1/24 – 6/30/25

- c. With: YWCA Bucks County, Trevoise, PA
 Amount: \$45,400** (County 0%)
 Purpose: Approve contract for American Rescue Plan Act (ARPA) funding to provide Senior Connect Program.
 7/1/24 – 6/30/25

3. BH/DP

- a. With: Access Services, Inc., Fort Washington, PA
 Amount: \$4,319,758.76** (County 0%)
 Purpose: Approve contract to provide master leasing and supports services.
 9/18/24 – 9/17/29

- b. With: Co-mans, Inc., Penndel, PA
 Amount: \$97,434** (County 3.9%)
 Purpose: Approve contract increase to provide supported living, supported housing, and community residential services.
 7/1/23 – 6/30/24

- c. With: Family Service Association of Bucks County
 Langhorne, PA
 Purpose: Approve contract amendment to add an additional vehicle.
 1/1/21 – 12/31/27

- d. With: Growing Children with Challenges, Inc., Philadelphia, PA
 Amount: \$152,391** (County 10%)
 Purpose: Approve contract to provide early intervention services for children.
 7/1/24 – 6/30/25

- e. With: Milliman, Inc., Wayne, PA
 Amount: \$50,000** (County 0%)
 Purpose: Approve contract to provide actuarial services for the HealthChoices Behavioral Health Program.
 7/1/24 – 6/30/25

- f. With: National Alliance on Mental Illness of Bucks County (NAMI)
 Warrington, PA
 Amount: \$321,000** (County 2.8%)
 Purpose: Approve contract to provide community-based services.
 7/1/24 – 6/30/25

- g. With: Pathways to Housing PA, Inc., Philadelphia, PA
 (\$63,416.25)
 Amount: (\$63,416.25)
 Purpose: Approve decrease and termination of contract to provide
 consulting services.
 1/1/23 – 9/1/24

- h. With: PMHCC, Inc., Philadelphia, PA
 \$32,943** (County 3.9%)
 Amount: \$32,943** (County 3.9%)
 Purpose: Approve contract to provide funding to support the
 Southeast Regional Mental Health Office.
 7/1/24 – 6/30/25

- i. With: Romed Ambulance, Inc., Philadelphia, PA
 \$15,000** (County 3.9%)
 Amount: \$15,000** (County 3.9%)
 Purpose: Approve contract to provide transportation to individuals with
 a Mental Health diagnosis who are in crisis.
 7/1/24 – 6/30/25

- j. With: T.E.C., Inc., d/b/a Family and Friends, Point Pleasant, PA
 \$2,324,207** (County 3.9%)
 Amount: \$2,324,207** (County 3.9%)
 Purpose: Approve contract to provide residential services for
 individuals
 with intellectual disabilities.
 7/1/24 – 6/30/25

- k. With: Woods Services, Inc., Langhorne, PA
 \$79,000** (County 3.9%)
 Amount: \$79,000** (County 3.9%)
 Purpose: Approve contract increase and amendment to provide
 mental health and intellectual disability services.
 7/1/23 – 6/30/24

4. Board of Elections

- a. With: DMT Solution Global Corporation d/b/a/ BlueCrest
 Danbury, CT
 Amount: \$46,661* (County 100%)
 Purpose: Approve contract to provide on-call support and annual
 maintenance.
 9/21/24 – 9/20/25

- b. With: NPC, Inc., Claysburg, PA
 Amount: \$1,500* + postage (County 100%)
 Purpose: Approve contract increase to provide printing and mailing of
 election materials.
 3/3/24 – 3/2/25

5. Children & Youth

- a. With:
 - 1. A Second Chance, Inc.
 - 2. A Woman's Place
 - 3. Access Services
 - 4. Adelphoi Village Inc
 - 5. Bethanna
 - 6. Bethany Christian Services Greater Delaware Valley
 - 7. Bucks County Housing Group, Inc
 - 8. Bucks County Opportunity Council
 - 9. Child & Family Focus, Inc.
 - 10. Children's Home of Easton
 - 11. CHOR Youth & Family Services, Inc.
 - 12. CHOR Youth & Family Services, Inc.dba Affinity
Forensic Services
 - 13. CHOR Youth & Family Services, Inc.dba Edison
Court
 - 14. Christ's Home for Children
 - 15. Community Service Foundation
 - 16. Cornell Abraxas Group LLC
 - 17. Delta Family Services, LLC
 - 18. Diakon Child, Family and Community Ministries
 - 19. Families United Network Inc.
 - 20. Family Service Assoc. of Bucks County
 - 21. George Junior Republic in Pennsylvania
 - 22. K/S Consultants, Inc.
 - 23. K/S MST, Inc.
 - 24. Libertae
 - 25. Maternity Care Coalition
 - 26. National Mentor Healthcare LLC D.B.A Pennsylvania
Mentor
 - 27. Neighborhood First Program, Inc.

28. Network of Victim Assistance, Inc.
29. Northeast Treatment Centers, Inc.
30. Opportunity Adkinson Project, Inc.
31. Phoenix House, LLC
32. RTM LLC, dba The Academy Community-Based Services
33. Tabor Children's Services
34. The Council of Southeastern Pennsylvania, Inc.
35. The Salvation Army (Children's Services)
36. Turning Points for Children
37. Valley Youth House Committee, Inc.
38. YWCA of Bucks County.
39. Woods Services

Purpose: Approve blanket resolution to update existing agreements from UCNTE to UC and extend end date per continuity clause until execution of 24/25 contract approvals.

- b. With: Access Services, Fort Washington, PA
 Amount: \$275,000** (County 14%)
 Purpose: Approve contract to provide foster care services for children with special needs.
 7/1/24 – 6/30/25
- c. With: Families United Network, Inc., Muncy, PA
 Amount: \$275,000** (County 14%)
 Purpose: Approve contract to provide foster and emergency shelter care, diagnostic services, and community based residential services for dependent and delinquent youth.
 7/1/24 – 6/30/26
- d. With: Neshaminy School District, Langhorne, PA
 Amount: \$10,000** (County 10%)
 Purpose: Approve contract to provide the Summer PASS (Planned Action Stimulates Success) Program.
 6/1/24 – 9/30/24
- e. With: Pennsbury School District, Fallsington, PA
 Amount: \$10,000** (County 10%)
 Purpose: Approve contract for Summer TRACK (Truancy Reduction and Curfew for Kids) Program.
 6/1/24 – 9/30/24

6. Commissioners

- a. With: Redevelopment Authority of the County of Bucks
Bristol, PA
Purpose: Approve submission of gaming grant application and, if approved, authorization for Chief Financial Officer and Chief Operating Officer to execute related documents to accept award to support operations at the Lower Bucks Public Safety Training Center and Adult Probation.
1/1/25 – 12/31/25

7. Corrections

- a. With: Bucks County Drug & Alcohol Commission Inc.
Doylestown, PA
Amount: \$80,000** (County 100%)
Purpose: Approve contract increase and extension to provide the HEART program.
7/1/24 – 6/30/25

8. Courts

- a. With: Deaf-Hearing Communication Centre, Inc., Swarthmore, PA
Amount: \$10,000** (County 100%)
Purpose: Approve contract increase and amendment to provide ADA mandated interpreter services.
1/1/24 – 12/31/24
- b. With: Neils C. Eriksen, Jr, Esquire, Langhorne, PA
Amount: (\$19,363.60)
Purpose: Approve termination of contract to represent individual defendants in cases when there is a conflict of interest with the Bucks County Public Defender's Office.
1/1/24 – 8/9/24
- c. With: Penglase & Benson, Inc., Doylestown, PA
Amount: \$18,239.26** (County 100%)
Purpose: Approve contract to represent individual defendants in cases when there is a conflict of interest with the Bucks County Public Defender's Office.
8/10/24 – 12/31/24

9. Emergency Health Services

- a. With: Aria Health d/b/a Jefferson Northeast, Philadelphia, PA
 Amount: \$21,600 (County 0%)
 Purpose: Approve contract increase and extension for physician
 services from Regional EMS Medical Director.
 7/1/24 – 6/30/25

10. Finance

- a. With: Gerber Life Insurance Co. c/o CCAP (County
 Commissioners Association of Pennsylvania)
 Harrisburg, PA
 Amount: \$5,689.70 (County 100%)
 Purpose: Approve accident insurance premium for community, court
 referred alternative sentencing, work release, and juvenile
 tobacco enforcement volunteers.
 10/1/24 – 10/1/25
- b. With: Hulton Contracting, Inc., Line Lexington, PA
 Amount: \$18,941 (County 50%)
 Purpose: Approve contract increase for roof replacement at the
 Doylestown branch of the Bucks County Free Library.
 125 days from NTP

11. General Services

- a. With: Athena Contracting, Inc., Philadelphia, PA
 Amount: \$12,797.28** (County 100%)
 Purpose: Approve contract increase for emergency repair of Stover
 Mill.
 120 days from NTP
- b. With: Bergeys Inc., Souderton, PA
 Amount: \$40,000** (County 100%)
 Purpose: Approve contract to purchase auto supplies for county fleet
 maintenance.
 1/1/24 – 12/31/24
- c. With: Industrial Diesel Power, Inc., Croydon, PA
 Amount: \$13,369.57** (County 100%)

- Purpose: Approve contract increase for generator maintenance inspection program.
3/2/22 – 3/1/25
- d. With: Intex Environmental Group, Inc., Pipersville, PA
Amount: \$24,448** (County 100%)
Purpose: Approve contract increase and extension to provide sampling, analysis, and reporting services at the Hidden Valley Landfill.
7/2/24 – 7/1/25
- e. With: Jennifer A. Tweed and Grant H. Kircher, Southampton, PA
Amount: \$174,104.88 (Revenue)
Purpose: Approve lease agreement for rental of county property located at 404A Holland Road in Southampton.
10/1/24 – 9/30/29
- f. With: Ken and Barb Underhill, Southampton, PA
Purpose: Approve resolution to accept donation of a 32-foot fence separating the Newtown Rail Trail from 1188 Bristol Road in Upper Southampton Township.
- g. With: Perkiomen Performance Inc., Green Lane, PA
Amount: \$35,886.40** (County 100%)
Purpose: Approve purchase of snowplows and upfits for five vehicles.
8/12/24 – 12/31/24
- h. With: The Farfield Company, Lititz, PA
Amount: \$115,800.20** (County 0%)
Purpose: Approve electrical contract increase for the Diversion, Assessment, Restoration, and Treatment (DART) Center project.
455 days from NTP
- i. With: Traffic Planning and Design, Inc., Doylestown, PA
Amount: \$58,190** (County 100%)
Purpose: Approve contract increase to provide engineering services for the replacement of Bridge #87 on Clay Ridge Road over Rapp Creek in Tinicum Township.
2/5/20 - Completion

- j. With: U.S. Department of Agriculture, Natural Resources
 Conservation Service, Harrisburg, PA
 Purpose: Approve extension of the Reimbursable Agreement relative
 to the engineering design for rehabilitation, repairs and
 improvements to the Neshaminy Creek Watershed, Core
 Creek Dam PA-620
 10/1/23 – 9/30/25

12. Health Department

- a. With:
 Purpose: Approve the updated "Bucks County Department of Health
 Rules and Regulations for Conducting and Operating Retail
 Food Facilities."

13. Housing & Community Development

- a. With: Bucks County Housing Group, Warminster, PA
 Amount: \$85,177** (County 0%)
 Purpose: Approve increase and extension of American Rescue Plan
 Act (ARPA) funding for acquisition and repair of multifamily
 rental housing property located at 800 Durham Rd, in
 Langhorne.
 10/1/24 – 3/31/25
- b. With: Northeast & Bucks Company d/b/a Mullin & Lonergan
 Associates, Mechanicsburg, PA
 Amount: \$50,000** (County 0%)
 Purpose: Approve contract to provide Environmental Review Records
 (ERR) technical assistance consultant.
 1/1/24 – 12/31/24
- c. With: Triad Associates, Glenside, PA
 Amount: \$48,250** (County 10%)
 Purpose: Approve contract to provide planning and support services
 for CDBG, HOME, and ESG programs.
 9/1/24 – 10/31/25
- d. With: U.S. Department of Housing and Urban Development
 Philadelphia, PA

Purpose: Approve submission of the 2024 Consolidated Annual Performance and Evaluation Report (CAPER) for 2023 Program Year.
7/1/23 – 6/30/24

14. Human Resources

- a. With: Approve side letter agreement to institute shift differential in the Coroner's Office.
Purpose:

15. Human Services

- a. With: Bristol Township Police Department, Bristol, PA
Amount: \$105,000 (Revenue)
Purpose: Approve contract to provide reimbursement for Co-Responder Program.
4/11/24 – 4/10/25

16. Information Technology

- a. With: AT&T Mobility Services, LLC, Bedminster, NJ
Amount: (\$115,400)
Purpose: Approve release and settlement agreement and accept credit to resolve billing dispute.
11/1/23 – 7/1/24
- b. With: Computer Design & Integration (CDI), LLC, Teterboro, NJ
Amount: \$229,252.66** (County 100%)
Purpose: Approve contract to provide upgraded ServiceNow licenses to improve 911 implementation. (Subject to final approval by county solicitor)
9/30/24 – 11/4/26
- c. With: Computer Design & Integration (CDI), LLC, Teterboro, NJ
Amount: \$124,000 (County 100%)
Purpose: Approve contract to provide ServiceNow catalog, knowledge base, on-boarding processes and workflow management for the Emergency Communications department. (Subject to final approval by county solicitor)
7 months from NTP

17. Juvenile Probation

- a. With: Alternative Living Solutions, Latrobe, PA
 Amount: \$250,000** (County 20%)
 Purpose: Approve contract to provide supervised independent and
 transitional living programs.
 7/1/24 – 6/30/25

- b. With: Cornell Abraxas Group, LLC, Pittsburgh, PA
 Amount: \$70,950** (County 12%)
 Purpose: Approve contract increase to provide long-term drug &
 alcohol treatment services.
 7/1/23 – 6/30/24

- c. With: George Junior Republic in Pennsylvania, Grove City, PA
 Amount: \$325,000** (County 40%)
 Purpose: Approve contract to provide long-term residential care.
 7/1/24 – 6/30/25

- d. With: Juvenile Court Judges' Commission, Harrisburg, PA
 Amount: \$605,890 (Revenue)
 Purpose: Approve application and acceptance of grant agreement for
 juvenile and specialized probation services.
 7/1/24 – 6/30/25

- e. With: Outside In School of Experiential Education, Inc.,
 Greensburg, PA
 Amount: \$600,000** (County 40%)
 Purpose: Approve contract to provide residential care, in-home family
 services, and weekend program.
 7/1/24 – 6/30/25

18. Law Department

- a. With: Hangley Aronchick Segal Pudlin & Schiller, Philadelphia, PA
 Amount: \$6,000** (County 100%)
 Purpose: Approve & authorize county solicitor to sign engagement
 letter to draft and file an amicus brief on behalf of Bucks
 County and six other municipalities in the matter of Haley v.

Freilich v. SEPTA.

7/3/24 – Open

- b. With: Heritage Conservancy, Inc., Doylestown, PA
 Purpose: Approve cost-sharing agreement for Kingdom Provisions agricultural conservation easement litigation.
 7/22/24 – Open

- c. With: Scott + Scott Attorneys at Law, LLP, New York, NY
 Boni, Zack & Snyder LLC, Bala Cynwyd, PA
 Amount: 22.5% contingent fee on gross recovery + expenses
 Purpose: Approve agreement to represent Bucks County in connection with the county's claims against various pharmacies and pharmacy benefit managers related to opioid products.

19. Neshaminy Manor

- a. With: Artius, San Diego, CA
 Amount: (\$34,806.20)
 Purpose: Approve termination of contract to provide therapy oxygen for residents.
 6/1/23 – 9/18/24

- b. With: Manheim Medical Supply, Inc., Manheim, PA
 Purpose: Approve contract extension to provide personal care items for residents.
 10/25/24 – 10/24/25

- c. With: Reidy Medical Supply Inc., Stow, OH
 Purpose: Approve contract extension to provide personal care items for residents.
 10/25/24 – 10/24/25

20. Public Defender

- a. With: Lenape Valley Foundation, Doylestown, PA
 Amount: \$80,000** (County 100%)
 Purpose: Approve contract to provide mitigation specialist services.
 5/15/24 – 5/15/25

21. Workforce & Economic Development

- a. With: Educational Data Systems, Inc., Dearborn, MI
 Amount: \$185,172.82** (County 0%)
 Purpose: Approve contract to provide Title 1 employment services.
 7/1/24 – 4/7/26

- b. With: Educational Data Systems, Inc., Dearborn, MI
 Amount: \$34,318.19** (County 0%)
 Purpose: Approve increase and extension of Workforce Innovation &
 Opportunity Act (WIOA) Title 1 contract to provide funding
 for the mobile CareerLink.
 7/1/25 – 9/30/26

- c. With: Pennsylvania Department of Labor & Industry, Bureau of
 Workforce Development, Harrisburg, PA
 Amount: \$100,000 (Revenue)
 Purpose: Approve acceptance of grant funding to provide Digital
 Literacy Mobile TEACH program.
 7/1/24 – 6/30/25

22. Youth Center

- a. With: County of Wayne, Honesdale, PA
 Amount: \$650/day/resident (Revenue)
 Purpose: Approve contract to provide temporary housing for detention
 of out-of-county juveniles.
 7/1/24 – 6/30/28

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Resolutions

Item 23a - Behavioral Health Director Cindy Grezeszak provided some particulars on the HealthChoices Behavioral Health Program agreement.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with

the vote being 3-0, this Resolution was approved.

23. BH/DP

- a. With: Magellan Behavioral Health of Pennsylvania, Inc.
Newtown, PA
Amount: \$346,325,000** (County 0%)
Purpose: Approve contract increase and extension for HealthChoices
Behavioral Health Agreement and signature authority for
Chief Operating Officer.
1/1/25 – 12/31/27

B. Budget Adjustments

David Boscola, Chief Financial Officer, provided information on the proposed budget adjustment.

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, this Budget Adjustment was adopted.

24. 2024 BUDGET ADJUSTMENTS
Agenda Description
September 18, 2024

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
Adjustment #14	Law Department	278,000
Total Adjustment to General Fund Balance		278,000

C. Personnel Actions - Commissioners List

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved.

D. Board Appointments

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

25. Bucks America250PA Commission (3-year term)
Katelyn Lucas new appointment term ends 12/31/26

E. Other Civics

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Other Civics contributions were approved:

26.	Garden of Reflection	\$2,000
	Youth Orchestra of Bucks County	\$3,000

VI. CHIEF OPERATING OFFICER REPORT

Chief Operating Officer Margie McKeivitt expressed words of appreciation and best wishes to Audrey Kenny, Director of Emergency Management, upon her upcoming departure from the county.

VII. SOLICITOR REPORT

Solicitor Amy Fitzpatrick reported on Executive Sessions held since the last Commissioners' Meeting:

- September 12th – to discuss labor negotiations
- September 17th – to discuss election security, pending election litigation, labor negotiations, and to receive confidential legal advice

VIII. COMMISSIONERS' COMMENTS

Each of the commissioners said a few words regarding Ms. Kenney's departure from the county, expressing sadness and wishing her well in her new position with the Pennsylvania Emergency Management Agency.

Commissioner Harvie corrected some recent misinformation regarding early voting in Pennsylvania and clarified that it has not started yet. He said there is still time to register to vote and/or to request a mail-in ballot.

IX. ADJOURNMENT

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, October 2, 2024, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: October 2, 2024
BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*