

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

7/24/2024 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Marseglia welcomed everyone to the meeting and Commissioner Harvie led the Pledge of Allegiance.

II. PRESENTATIONS

A. Employee Recognition

The commissioners recognized Emma Kapiliovich from the Area Agency on Aging for twenty years of employment with the county.

B. Pretrial, Probation and Parole Supervision Week

The commissioners proclaimed July 21 – 27, 2024 as "Pretrial, Probation and Parole Supervision Week," as a time to honor and celebrate the dedicated individuals in the community who work tirelessly to make neighborhoods safer. Christine Shenk, Chief Probation–Parole Officer, accepted the proclamation on behalf of her department.

III. PUBLIC COMMENTS

The following people spoke during Public Comment:

- Andy Warren from Middletown Township
- Edward Berger from Doylestown
- Hope Boyle & Diane Meyer from Doylestown
- Fran Haller from Newtown Township
- Bill Everett from Middletown Township
- Beth Roth from Bedminster Township
- Elizabeth Youse from Northampton Township

Representing the Lower Delaware Wild and Scenic River Committee, Robert McCune from Solebury presented information on agenda item 19a.

Solicitor Amy Fitzpatrick provided clarification about the Agency Open Records Officer. Commissioner Marseglia and Commissioner Harvie provided information in response to various other questions and comments.

IV. CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the July 10, 2024 meeting.

B. Resolutions

1. Agricultural Land Preservation

- a. With: Sarah Steel, Perkasio, PA
Amount: \$72,264 + settlement charges and adjustments (County 100%)
Purpose: Approve county's portion of a 30.11-acre agricultural conservation easement on the Beers Farm located on Log Cabin Rd in Bedminster Twp. (TMPs 01-008-008 and 01-008-008-001)

2. Area Agency on Aging

- a. With: Council Rock Senior Citizens Association, Richboro, PA
Amount: \$4,100** (County 0%)
Purpose: Approve contract increase for senior center services, and amendment to Appendix E, funding allocation.
7/1/21 – 6/30/24
- b. With: Council Rock Senior Citizens Association, Richboro, PA
Amount: \$44,000** (County 0%)
Purpose: Approve contract to provide senior center services, congregate and home-delivered meals.
7/1/24 – 6/30/27

3. BH/DP

- a. With: Be Well Transitional Living, LLC, Bristol, PA
Amount: \$22,030** (County 3.9%)
Purpose: Approve contract increase to operate Transition House.
7/1/23 – 6/30/24
- b. With: Child and Family Focus, Inc., Audubon, PA
Purpose: Approve decrease of term on contract to provide Systems Integration Facilitation services.
7/1/22 – 6/30/24

- c. With: Child and Family Focus, Inc., Audubon, PA
Amount: \$280,350** (County 0%)
Purpose: Approve contract to provide Systems Integration
Facilitation services.
7/1/24 – 6/30/27

- d. With: Pennsylvania Department of Human Services,
Office of Mental Health and Substance Abuse Services
Harrisburg, PA
Amount: \$484,469,500 (Revenue)
Purpose: Approve increase and extension of HealthChoices
Behavior Health grant agreement and acknowledgement
of Chief Operating Officer's signature.
1/1/25 – 12/31/27

- e. With: Susquehanna Accounting & Consulting Solutions, Inc.
Harrisburg, PA
Amount: \$50,000** (County 0%)
Purpose: Approve contract to provide accounting and consulting
services with respect to the HealthChoices Behavioral
Health Program.
7/1/24 – 6/30/25

4. Board of Elections

- a. With: William Penn Printing Co., Pittsburgh, PA
Amount: \$35,000* (County 100%)
Purpose: Approve contract increase and extension for election
official supply boxes.
8/9/24 – 8/8/25

5. Commissioners

- a. With:
Purpose: Approve Daniel Grieser as Agency Open Records Officer
(AORO) for all Right-To-Know requests submitted to the
Commissioners and Administration, effective 7/24/24.

- b. With: Family Service Association of Bucks County

Amount: Langhorne, PA
\$150,000 (County 100%)
Purpose: Approve appropriation of funds for housing and emergency shelter services.

c. With: Intercultural Works, LLC, Chalfont, PA
Purpose: Approve no cost contract to provide a licensing agreement.

d. With: Intercultural Works, LLC, Chalfont, PA
Amount: \$6,000** (County 100%)
Purpose: Approve contract increase and extension to provide Bucks County Diversity and Inclusion Program.
7/2/24 – 1/1/25

6. District Attorney

a. With: National Medical Services, Inc. d/b/a NMS Labs
Horsham, PA
Amount: \$1,109,640** (County 100%)
Purpose: Approve contract increase and extension to operate the Bucks County Forensic Crime Lab.
9/1/23 – 8/31/24

7. Emergency Communications

a. With: Hewlett Packard Enterprise Company, Roseville, CA
Amount: \$36,504.93** (County 100%)
Purpose: Approve contract to provide hardware and software support services.
6/1/24 – 5/31/25

b. With: Unified Power, Terrell, TX
Amount: \$16,800** (County 100%)
Purpose: Approve maintenance contract for uninterruptible power supply.
9/26/24 – 9/25/27

8. Emergency Health Services

- a. With: Pennsylvania Department of Community and Economic Development, Harrisburg, PA
Amount: \$100,000 (Revenue)
Purpose: Approve Community and Economic Assistance Program Grant agreement.
1/1/24 – 12/31/25

9. Finance

- a. With: Wright National Flood Insurance Company
St. Petersburg, FL
Amount: \$26,794 (County 100%)
Purpose: Approve annual Flood Insurance Policy for Stover-Myers Mill and Stover House.
8/17/24 – 8/17/25

10. Fire Marshal

- a. With: Marmic Fire & Safety Co., Inc. d/b/a Anaconda Protective Concepts, Joplin, MO
Amount: \$3,400** (County 100%)
Purpose: Approve vendor name change and contract increase to provide maintenance and inspection of fire, burglar, panic alarms, and fire suppression systems for all county buildings.
1/1/24 – 12/31/26

11. General Services

- a. With: PPL Electric Utilities Corporation, Allentown, PA
Purpose: Approve contract to provide right-of-way access along county property located at Indian Way in Riegelsville.

12. Health Department

- a. With: Pennsylvania Department of Health, Office of Public Health Preparedness, Harrisburg, PA
Amount: \$7,571,034.43 (Revenue)
Purpose: Approve the Public Health Preparedness Epidemiology and Laboratory Capacity Enhancing Detection (PHP ELC ED) grant agreement.
7/1/23 – 6/30/25

13. Housing & Community Development

- a. With: Bucks County Housing Group, Warminster, PA
 Amount: \$45,500** (County 100%)
 Purpose: Approve contract to provide housing counseling services.
 7/1/24 – 6/30/25

- b. With: Bucks County Opportunity Council, Inc., Doylestown, PA
 Amount: \$103,950** (County 0%)
 Purpose: Approve contract to provide Rapid Rehousing and
 Housing Locator services.
 1/26/24 – 7/26/25

- c. With: Bucks County Opportunity Council, Inc., Doylestown, PA
 Amount: (\$119,493.60)
 Purpose: Approve decrease of American Rescue Plan Act (ARPA)
 funding for Housing Location assistance.
 7/1/23 - 12/30/24

- d. With: Housing Equality Center of Pennsylvania
 Fort Washington, PA
 Amount: \$33,500** (County 0%)
 Purpose: Approve contract to provide policy planning,
 management, coordination, and administrative activities
 in support of fair housing services.
 7/1/24 – 3/31/26

14. Human Resources

- a. With:
 Purpose: Approve revised Human Resources Policy, Pennsylvania
 Heart & Lung Act.

- b. With: CBIZ Benefits & Insurance Services, Inc.
 Kansas City, MO
 Amount: \$170,000** (County 100%)
 Purpose: Approve contract to provide consulting services for
 county benefits.
 8/1/24 – 7/31/25

- c. With: Deborah Harbuck, Doylestown, PA
 Amount: \$68,000 (County 100%)
 Purpose: Approve settlement of workers compensation claim.

- d. With: Spivack & Spivack, LLC, Philadelphia, PA
 Amount: \$21,973.70 (County 100%)
 Purpose: Approve settlement of workers compensation claim for Deborah Harbuck.

15. Information Technology

- a. With: Century Link d/b/a Lumen Technologies, Broomfield, CO
 Amount: \$419,975.14* (County 100%)
 Purpose: Approve contract increase and extension to provide internet and virtual private network (VPN) services.
 8/1/24 – 7/31/25

- b. With: UKG Kronos Systems LLC, Lowell, MA
 Amount: \$634,970* (County 100%)
 Purpose: Approve contract to provide Pro WFM (Dimensions) timekeeping software.
 180 days + 60 months from NTP

- c. With: UKG Kronos Systems LLC, Lowell, MA
 Amount: \$146,962* (County 100%)
 Purpose: Approve contract to provide Telestaff timekeeping software.
 10/1/24 – 9/30/27

16. Law Department

- a. With: Clemons, Richter & Reiss, P.C., Doylestown, PA
 Purpose: Approve law firm to provide legal services for the County within applicable maximum rates.
 7/16/24 – Open

17. Neshaminy Manor

- a. With: Doylestown Value Partners, LLC
 West Conshohocken, PA
 Purpose: Approve contract with accountable care organization.
 1/1/25 – 12/31/25

- b. With: Senior Salon Services, LLC, Voorhees, NJ
 Amount: \$24,350* (County 0%)
 Purpose: Approve contract increase and extension of contract to
 provide hair care services.
 8/17/24 – 8/16/25

- c. With: Tandigm Value Partners, LLC/Doylestown Value
 Partners, LLC, West Conshohocken, PA
 Purpose: Approve contract with accountable care organization.
 1/1/25 – 12/31/25

18. Parks & Recreation

- a. With: Pennsylvania Department of Conservation and Natural
 Resources, Harrisburg, PA
 Purpose: Approve license and right of entry for landowner
 assistance with tree and native meadow planting.
 7/24/24 – 7/23/29

19. Planning Commission

- a. With:
 Purpose: Approve resolution to endorse adding certain tributaries
 of the Delaware River to the Lower Delaware Wild and
 Scenic River, Partnership and Scenic Rivers Designation
 program.

20. Purchasing

- a. With: Riggins, Inc., Vineland, NJ
 Amount: \$1,392.96* (County 100%)
 Purpose: Approve contract increase and amendment to provide
 diesel fuel delivery at the Emergency Services
 warehouse for three trailer mounted generators.
 7/1/22 – 6/30/25

21. Workforce & Economic Development

- a. With: Bucks County Intermediate Unit #22, Doylestown, PA
Purpose: Approve contract extension to provide paid student internship program, Mobile Fab Lab & Fab Center funding, and expansion of the CareerReady Bucks website to Bucks County schools and businesses.
7/1/24 – 8/31/24

22. Youth Center

- a. With: County of Berks, Reading, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/28
- b. With: County of Cumberland, Carlisle, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/25
- c. With: County of Lackawanna, Scranton, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/25
- d. With: County of Luzerne, Wilkes Barre, PA
Amount: \$400 - \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
1/1/24 – 12/31/24
- e. With: County of Montour, Danville, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.

7/1/24 – 6/30/28

- f. With: County of Schuylkill, Pottsville, PA
 Amount: \$650/day/resident (Revenue)
 Purpose: Approve contract to provide temporary housing for
 detention of out-of-county juveniles.
 7/1/24 – 6/30/28

- g. With: County of Snyder, Middleburg, PA
 Amount: \$650/day/resident (Revenue)
 Purpose: Approve contract to provide temporary housing for
 detention of out-of-county juveniles.
 7/1/24 – 6/30/28

- h. With: US Foods, Inc., Allentown, PA
 Amount: \$90,000* (County 50%)
 Purpose: Approve contract to purchase food products.
 7/1/24 – 6/30/25

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Ordinance #173 (roll call)

Solicitor Amy Fitzpatrick presented Ordinance #173.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, and by roll call vote as follows: Commissioner Marseglia – aye, Commissioner Harvie – aye, and Commissioner DiGirolamo – aye, this ordinance was approved with a vote of 3-0:

- 23. Enact **Ordinance #173** approving a financing by the Bucks County Community College Authority for the purpose of providing funds for a refunding program for Community College purposes; Approving the incurrence of lease rental debt of the county in an aggregate principal amount not to exceed \$17,500,000; Approving the issuance by the Bucks County Community College Authority of its Guaranteed College Building Revenue Bonds, Series of 2024 in an aggregate principal amount not to exceed \$17,500,000 for its refunding program as described herein; Approving the sale of the 2024 Bonds at a private sale by negotiation pursuant to a bond purchase proposal and a subsequent addendum; Authorizing the execution of a Guaranty Agreement in which the County guarantees the payment

of debt service on the 2024 Bonds; Authorizing and approving a seventh supplemental lease and sublease; Authorizing the preparation of a debt statement and other documentation, the filing of said debt statement and other documentation and a transcript of proceedings with the Pennsylvania Department of Community and Economic Development; Approving an official statement for use in connection with the sale of the 2024 Bonds; Authorizing the execution of a continuing disclosure agreement or supplement thereto; and authorizing other necessary action.

B. Budget Adjustments

David Boscola, Chief Financial Officer, provided information on the proposed budget adjustments.

24. BUDGET ADJUSTMENTS - Adjust Capital Budgets per 2023 ACFR

Adjustment	Department	Amount
Adjustment #7	Open Space Fund	150,600
	Open Space Fund (Revenue)	(150,600)
Adjustment #8	2015 Loan Fund	25,700
	2015 Loan Fund (Revenue)	(25,700)
Adjustment #9	2020 Loan Fund	254,400
	2020 Loan Fund (Revenue)	(254,400)
Adjustment #10	Miscellaneous Capital Projects Fund	10,288,700
	Miscellaneous Capital Projects Fund (Revenue)	(288,700)
	Miscellaneous Capital Projects Fund (Transfers)	(10,000,000)
	General Fund (Transfers)	10,000,000
	Corrections	(10,000,000)
Total Adjustment to General Fund Balance		-

25. 2024 BUDGET ADJUSTMENTS
Agenda Description
July 24, 2024

BUDGET ADJUSTMENTS - Adjust Operating Budget for new grant funds

Adjustment	Department	Amount
Adjustment #11	Emergency Health	100,000

Emergency Health (Revenue) (100,000)

Total Adjustment to General Fund Balance -

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, these Budget Adjustments were adopted.

C. Personnel Actions

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved.

D. Board Appointments

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

- | | | | |
|-----|--|-----------------|-------------------|
| 26. | Bucks County Library Board (3-year term) | | |
| | Mary Swiklinski | new appointment | term ends 11/1/24 |
| 27. | Bucks County Redevelopment Authority (5-year term) | | |
| | Bryan Servis | reappointment | term ends 7/17/29 |

E. Other Civics

Commissioner Harvie provided an explanation of the Bucks 250 Committee and its partnership with the Friends of Washington Crossing. Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contributions were approved:

- | | | |
|-----|-------------|---------|
| 28. | America 250 | \$7,500 |
| | Victor Six | \$1,000 |

VI. CHIEF OPERATING OFFICER REPORT

Chief Operating Officer Margie McKevitt reported on the following:

- The Build Business in Bucks grant applications for small businesses are due by July 31st. These grants of up to \$3,000 are to be used for marketing, human resources, and finance consulting.
- The next household hazardous waste collection will be held on Saturday, August 10th, at Bensalem High School.

VII. SOLICITOR REPORT

Solicitor Amy Fitzpatrick reported on Executive Sessions held since the last Commissioners' Meeting:

- July 11th to discuss union negotiations and personnel matters
- July 19th to discuss personnel matters
- July 23rd standing executive session to discuss personnel matters, pending and prospective litigation, and to receive confidential legal advice.

VIII. COMMISSIONERS' COMMENTS

None

IX. ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, August 7, 2024, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: August 7, 2024
BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*