

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING AGENDA

7/24/2024 - 10:30 AM

Commissioners' Meeting Room, Administration Building, 1st Floor, 55 East Court St., Doylestown, PA

I. WELCOME

II. PRESENTATIONS

A. Employee Recognition

B. Pretrial, Probation and Parole Supervision Week

III. PUBLIC COMMENTS

IV. CONSENT AGENDA

A. Approve minutes from the July 10, 2024 meeting.

B. Resolutions

1. Agricultural Land Preservation

- a. With: Sarah Steel, Perkasio, PA
Amount: \$72,264 + settlement charges and adjustments (County 100%)
Purpose: Approve county's portion of a 30.11-acre agricultural conservation easement on the Beers Farm located on Log Cabin Rd in Bedminster Twp. (TMPs 01-008-008 and 01-008-008-001)

2. Area Agency on Aging

- a. With: Council Rock Senior Citizens Association, Richboro, PA
Amount: \$4,100** (County 0%)
Purpose: Approve contract increase for senior center services, and amendment to Appendix E, funding allocation. 7/1/21 – 6/30/24

- b. With: Council Rock Senior Citizens Association, Richboro, PA
Amount: \$44,000** (County 0%)
Purpose: Approve contract to provide senior center services, congregate and home-delivered meals. 7/1/24 – 6/30/27

3. BH/DP

- a. With: Be Well Transitional Living, LLC, Bristol, PA
Amount: \$22,030** (County 3.9%)
Purpose: Approve contract increase to operate Transition House. 7/1/23 – 6/30/24

- b. With: Child and Family Focus, Inc., Audubon, PA
 Purpose: Approve decrease of term on contract to provide
 Systems Integration Facilitation services.
 7/1/22 – 6/30/24
 - c. With: Child and Family Focus, Inc., Audubon, PA
 Amount: \$280,350** (County 0%)
 Purpose: Approve contract to provide Systems Integration
 Facilitation services.
 7/1/24 – 6/30/27
 - d. With: Pennsylvania Department of Human Services,
 Office of Mental Health and Substance Abuse Services
 Harrisburg, PA
 Amount: \$484,469,500 (Revenue)
 Purpose: Approve increase and extension of HealthChoices
 Behavior Health grant agreement and acknowledgement
 of Chief Operating Officer's signature.
 1/1/25 – 12/31/27
 - e. With: Susquehanna Accounting & Consulting Solutions, Inc.
 Harrisburg, PA
 Amount: \$50,000** (County 0%)
 Purpose: Approve contract to provide accounting and consulting
 services with respect to the HealthChoices Behavioral
 Health Program.
 7/1/24 – 6/30/25
- 4. Board of Elections
 - a. With: William Penn Printing Co., Pittsburgh, PA
 Amount: \$35,000* (County 100%)
 Purpose: Approve contract increase and extension for election
 official supply boxes.
 8/9/24 – 8/8/25
- 5. Commissioners
 - a. With:
 Purpose: Approve Daniel Grieser as Agency Open Records
 Officer (AORO) for all Right-To-Know requests
 submitted to the Commissioners and Administration,
 effective 7/24/24.
 - b. With: Family Service Association of Bucks County
 Langhorne, PA
 Amount: \$150,000 (County 100%)
 Purpose: Approve appropriation of funds for housing and
 emergency shelter services.

- c. With: Intercultural Works, LLC, Chalfont, PA
 Purpose: Approve no cost contract to provide a licensing agreement.
 - d. With: Intercultural Works, LLC, Chalfont, PA
 Amount: \$6,000** (County 100%)
 Purpose: Approve contract increase and extension to provide Bucks County Diversity and Inclusion Program.
 7/2/24 – 1/1/25
- 6. District Attorney
 - a. With: National Medical Services, Inc. d/b/a NMS Labs
 Horsham, PA
 Amount: \$1,109,640** (County 100%)
 Purpose: Approve contract increase and extension to operate the Bucks County Forensic Crime Lab.
 9/1/23 – 8/31/24
- 7. Emergency Communications
 - a. With: Hewlett Packard Enterprise Company, Roseville, CA
 Amount: \$36,504.93** (County 100%)
 Purpose: Approve contract to provide hardware and software support services.
 6/1/24 – 5/31/25
 - b. With: Unified Power, Terrell, TX
 Amount: \$16,800** (County 100%)
 Purpose: Approve maintenance contract for uninterruptible power supply.
 9/26/24 – 9/25/27
- 8. Emergency Health Services
 - a. With: Pennsylvania Department of Community and Economic Development, Harrisburg, PA
 Amount: \$100,000 (Revenue)
 Purpose: Approve Community and Economic Assistance Program Grant agreement.
 1/1/24 – 12/31/25
- 9. Finance
 - a. With: Wright National Flood Insurance Company
 St. Petersburg, FL
 Amount: \$26,794 (County 100%)
 Purpose: Approve annual Flood Insurance Policy for Stover-Myers Mill and Stover House.

8/17/24 – 8/17/25

10. Fire Marshal

- a. With: Marmic Fire & Safety Co., Inc. d/b/a Anaconda
Protective Concepts, Joplin, MO
Amount: \$3,400** (County 100%)
Purpose: Approve vendor name change and contract increase to
provide maintenance and inspection of fire, burglar,
panic alarms, and fire suppression systems for all county
buildings.
1/1/24 – 12/31/26

11. General Services

- a. With: PPL Electric Utilities Corporation, Allentown, PA
Purpose: Approve contract to provide right-of-way access along
county property located at Indian Way in Riegelsville.

12. Health Department

- a. With: Pennsylvania Department of Health, Office of Public
Health Preparedness, Harrisburg, PA
Amount: \$7,571,034.43 (Revenue)
Purpose: Approve the Public Health Preparedness Epidemiology
and Laboratory Capacity Enhancing Detection (PHP
ELC ED) grant agreement.
7/1/23 – 6/30/25

13. Housing & Community Development

- a. With: Bucks County Housing Group, Warminster, PA
Amount: \$45,500** (County 100%)
Purpose: Approve contract to provide housing counseling
services.
7/1/24 – 6/30/25
- b. With: Bucks County Opportunity Council, Inc., Doylestown, PA
Amount: \$103,950** (County 0%)
Purpose: Approve contract to provide Rapid Rehousing and
Housing Locator services.
1/26/24 – 7/26/25
- c. With: Bucks County Opportunity Council, Inc., Doylestown, PA
Amount: (\$119,493.60)
Purpose: Approve decrease of American Rescue Plan Act (ARPA)
funding for Housing Location assistance.
7/1/23 - 12/30/24
- d. With: Housing Equality Center of Pennsylvania

Fort Washington, PA
Amount: \$33,500** (County 0%)
Purpose: Approve contract to provide policy planning, management, coordination, and administrative activities in support of fair housing services.
7/1/24 – 3/31/26

14. Human Resources

- a. With:
Purpose: Approve revised Human Resources Policy, Pennsylvania Heart & Lung Act.
- b. With: CBIZ Benefits & Insurance Services, Inc.
Kansas City, MO
Amount: \$170,000** (County 100%)
Purpose: Approve contract to provide consulting services for county benefits.
8/1/24 – 7/31/25
- c. With: Deborah Harbuck, Doylestown, PA
Amount: \$68,000 (County 100%)
Purpose: Approve settlement of workers compensation claim.
- d. With: Spivack & Spivack, LLC, Philadelphia, PA
Amount: \$21,973.70 (County 100%)
Purpose: Approve settlement of workers compensation claim for Deborah Harbuck.

15. Information Technology

- a. With: Century Link d/b/a Lumen Technologies, Broomfield, CO
Amount: \$419,975.14* (County 100%)
Purpose: Approve contract increase and extension to provide internet and virtual private network (VPN) services.
8/1/24 – 7/31/25
- b. With: UKG Kronos Systems LLC, Lowell, MA
Amount: \$634,970* (County 100%)
Purpose: Approve contract to provide Pro WFM (Dimensions) timekeeping software.
180 days + 60 months from NTP
- c. With: UKG Kronos Systems LLC, Lowell, MA
Amount: \$146,962* (County 100%)
Purpose: Approve contract to provide Telestaff timekeeping software.
10/1/24 – 9/30/27

16. Law Department
- a. With: Clemons, Richter & Reiss, P.C., Doylestown, PA
Purpose: Approve law firm to provide legal services for the County within applicable maximum rates.
7/16/24 – Open
17. Neshaminy Manor
- a. With: Doylestown Value Partners, LLC
West Conshohocken, PA
Purpose: Approve contract with accountable care organization.
1/1/25 – 12/31/25
 - b. With: Senior Salon Services, LLC, Voorhees, NJ
Amount: \$24,350* (County 0%)
Purpose: Approve contract increase and extension of contract to provide hair care services.
8/17/24 – 8/16/25
 - c. With: Tandigm Value Partners, LLC/Doylestown Value Partners, LLC, West Conshohocken, PA
Purpose: Approve contract with accountable care organization.
1/1/25 – 12/31/25
18. Parks & Recreation
- a. With: Pennsylvania Department of Conservation and Natural Resources, Harrisburg, PA
Purpose: Approve license and right of entry for landowner assistance with tree and native meadow planting.
7/24/24 – 7/23/29
19. Planning Commission
- a. With:
Purpose: Approve resolution to endorse adding certain tributaries of the Delaware River to the Lower Delaware Wild and Scenic River, Partnership and Scenic Rivers Designation program.
20. Purchasing
- a. With: Riggins, Inc., Vineland, NJ
Amount: \$1,392.96* (County 100%)
Purpose: Approve contract increase and amendment to provide diesel fuel delivery at the Emergency Services warehouse for three trailer mounted generators.
7/1/22 – 6/30/25

21. Workforce & Economic Development

- a. With: Bucks County Intermediate Unit #22, Doylestown, PA
Purpose: Approve contract extension to provide paid student internship program, Mobile Fab Lab & Fab Center funding, and expansion of the CareerReady Bucks website to Bucks County schools and businesses.
7/1/24 – 8/31/24

22. Youth Center

- a. With: County of Berks, Reading, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/28
- b. With: County of Cumberland, Carlisle, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/25
- c. With: County of Lackawanna, Scranton, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/25
- d. With: County of Luzerne, Wilkes Barre, PA
Amount: \$400 - \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
1/1/24 – 12/31/24
- e. With: County of Montour, Danville, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/28
- f. With: County of Schuylkill, Pottsville, PA
Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/28
- g. With: County of Snyder, Middleburg, PA

Amount: \$650/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
7/1/24 – 6/30/28

h. With: US Foods, Inc., Allentown, PA
Amount: \$90,000* (County 50%)
Purpose: Approve contract to purchase food products.
7/1/24 – 6/30/25

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Ordinance #173 (roll call)

23. Enact **Ordinance #173** approving a financing by the Bucks County Community College Authority for the purpose of providing funds for a refunding program for Community College purposes; Approving the incurrence of lease rental debt of the county in an aggregate principal amount not to exceed \$17,500,000; Approving the issuance by the Bucks County Community College Authority of its Guaranteed College Building Revenue Bonds, Series of 2024 in an aggregate principal amount not to exceed \$17,500,000 for its refunding program as described herein; Approving the sale of the 2024 Bonds at a private sale by negotiation pursuant to a bond purchase proposal and a subsequent addendum; Authorizing the execution of a Guaranty Agreement in which the County guarantees the payment of debt service on the 2024 Bonds; Authorizing and approving a seventh supplemental lease and sublease; Authorizing the preparation of a debt statement and other documentation, the filing of said debt statement and other documentation and a transcript of proceedings with the Pennsylvania Department of Community and Economic Development; Approving an official statement for use in connection with the sale of the 2024 Bonds; Authorizing the execution of a continuing disclosure agreement or supplement thereto; and authorizing other necessary action.

B. Budget Adjustments

24. BUDGET ADJUSTMENTS - Adjust Capital Budgets per 2023 ACFR

Adjustment	Department	Amount
Adjustment #7	Open Space Fund	150,600
	Open Space Fund (Revenue)	(150,600)
Adjustment #8	2015 Loan Fund	25,700
	2015 Loan Fund (Revenue)	(25,700)
Adjustment #9	2020 Loan Fund	254,400

	2020 Loan Fund (Revenue)	(254,400)
Adjustment #10	Miscellaneous Capital Projects Fund	10,288,700
	Miscellaneous Capital Projects Fund (Revenue)	(288,700)
	Miscellaneous Capital Projects Fund (Transfers)	(10,000,000)
	General Fund (Transfers)	10,000,000
	Corrections	(10,000,000)
	Total Adjustment to General Fund Balance	-

25. 2024 BUDGET ADJUSTMENTS
Agenda Description
July 24, 2024

BUDGET ADJUSTMENTS - Adjust Operating Budget for new grant funds

Adjustment	Department	Amount
Adjustment #11	Emergency Health	100,000
	Emergency Health (Revenue)	(100,000)

Total Adjustment to General Fund Balance -

C. Personnel Actions

D. Board Appointments

26.	Bucks County Library Board (3-year term)		
	Mary Swiklinski	new appointment	term ends 11/1/24
27.	Bucks County Redevelopment Authority (5-year term)		
	Bryan Servis	reappointment	term ends 7/17/29

E. Other Civics

28.	America 250	\$7,500
	Victor Six	\$1,000

VI. CHIEF OPERATING OFFICER REPORT

VII. SOLICITOR REPORT

VIII. COMMISSIONERS' COMMENTS

IX. ADJOURNMENT

Public Comment

The Commissioners will receive public comment for up to thirty minutes, with a per person maximum of three minutes. Bucks County residents and taxpayers who wish to comment must sign up prior to the public comment period, providing their name and township or municipality of residence. Public comment period is an opportunity at each public meeting for residents and/or taxpayers of Bucks County to comment on matters of County concern, official actions or deliberation which are or may be before the Board. Those making comment should at all times demonstrate decorum, respect the speaking time of others, and refrain from any threatening or obscene language.

Consent and Regular Agendas

Items listed on the Consent Agenda are considered by the Board of Commissioners to be routine or non-controversial, whereas items on the Regular Agenda are expected to require more discussion or explanation. On the day before each public meeting, the Consent and Regular Agendas, including a proposed list of Personnel Actions, are posted on the County's website. The Board of Commissioners votes on Personnel Actions listed on the "Commissioners List," but not on those listed under the Court or Row Officer lists.