

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

5/1/2024 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Marseglia welcomed everyone to the meeting and Chief Financial Officer Dave Boscola led the Pledge of Allegiance.

II. PRESENTATIONS

A. Local Wildlife Safety

Leah Stallings, Executive Director of Aark Wildlife Rehabilitation, accompanied by Harry, a screech owl, presented information on local wildlife safety. Commissioner DiGirolamo shared a story about his family farm and the pigeon shoots that used to occur on the neighboring property when he was younger.

B. Mental Health Awareness Month

The Commissioners proclaimed May 2024 as "Mental Health Awareness Month," encouraging all citizens of Bucks County to understand the importance of mental health. They commended the work done by the Bucks County Department of Behavioral Health/Developmental Programs and community partners, including Wellspring Clubhouse. Accepting the proclamation and presenting information on Wellspring Clubhouse and mental health awareness initiatives were, Operations Coordinator Lisa Dembrosky, Patrick Murphy from Penn Foundation's Wellspring Clubhouse, and BH/DP Administrator Donna Duffy Bell.

Commissioner Marseglia asked for everyone to remember Bill Yerkes, a longtime member of the Agricultural Preservation Board and owner of None Such Farm, who recently passed away.

C. Conservation Week

The Commissioners commended Jim Walter of Furlong upon receiving the 2024 Bucks County Conservation District's (BCCD) "Outstanding Individual Conservation Award." Saying he is a tremendous resource to Bucks County, they wished Mr. Walter continued success in his efforts to protect the environment and its resources. Joining Mr. Walter for this recognition was Karen Ogden, Watershed Specialist at BCCD, who spoke about the many hats worn by Mr. Walter and the importance of volunteers in the community.

III. PUBLIC COMMENTS

The following people spoke during Public Comment:

- Christine Heitman from Bensalem

- Fran Haller from Newtown Township
- Shannon Harris from Hilltown
- Scott Vogin from Warrington
- Edward Mackouse from Buckingham
- Nancy Sherlock from Morrisville
- Bill Everett from Middletown Township
- Beth Curcio from Warminster
- Gail Thibodeau from Middletown Township
- Robert McLain from Milford Township

Chief Clerk and Deputy Chief Operating Officer Gail Humphrey responded to the many questions related to the election, including the equipment and processing of ballots.

General Services Director of Operations George Hutt provided information regarding the Bradford Dam in Warrington.

IV. CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the April 17, 2024 meeting.

B. Resolutions

1. Agricultural Land Preservation

- | | | |
|----|----------|---|
| a. | With: | Henry L. and Charlotte C. Rosenberger
Blooming Glen, PA |
| | Amount: | \$490,440 + settlement charges and adjustments (County 100%) |
| | Purpose: | Approve county's portion of a 40.87-acre agricultural conservation easement on the Rosenberger Farm located on Minsi Trail Road in Hilltown Township. (TMP 15-029-026) |
| b. | With: | Kelsey L. Beers, Perkasio, PA |
| | Amount: | \$16,612.50 + settlement charges and adjustments (County 100%) |
| | Purpose: | Approve county's portion of a 17.72-acre agricultural conservation easement on the Beers Farm located on Log Cabin Rd in Bedminster Twp. (TMPs 01-018-017-005 and 01-018-017-006) |

2. Area Agency on Aging

- a. With: CareSphere LLC, Bethlehem, PA
 Purpose: Approve contract extension to provide home health,
 personal care, and home support services for seniors.
 7/1/24 – 6/30/25

- b. With: Circle of Friends ADHC, Inc., Philadelphia, PA
 Amount: \$90,000** (County 0%)
 Purpose: Approve contract to provide adult day services for
 seniors.
 7/1/24 – 6/30/27

- c. With: Lifeline Systems Company, Framingham, MA
 Amount: \$30,000** (County 0%)
 Purpose: Approve contract increase and extension to provide
 personal emergency response systems and medication
 dispensing and monitoring services.
 7/1/24 – 6/30/26

- d. With: New Life Home Health Care Agency, Inc.
 Huntington Valley, PA
 Purpose: Approve contract extension to provide home health,
 personal care, and home support services for seniors.
 7/1/24 – 6/30/25

- e. With: Northeast Adult Day Care, Inc., Philadelphia, PA
 Amount: \$90,000** (County 0%)
 Purpose: Approve contract to provide adult day services for
 seniors.
 7/1/24 – 6/30/27

- f. With: Precise Point Inc. d/b/a Unique Aid, Lansdale, PA
 Purpose: Approve contract extension to provide home health,
 personal care, and home support services for seniors.
 7/1/24 – 6/30/25

- g. With: Senior Care Centers of PA, Inc. d/b/a Active Day Inc.,
 Trevose, PA
 Amount: \$150,000** (County 0%)

Purpose: Approve contract to provide adult day services for seniors.
7/1/24 – 6/30/27

- h. With: Shanti Gardens LLC d/b/a Shanti Gardens Adult Day Care, Levittown, PA
Amount: \$312,000** (County 0%)
Purpose: Approve contract to provide adult day services for seniors.
7/1/24 – 6/30/27

3. Children & Youth

- a. With: Sabina Mauro LLC, Yardley, PA
Amount: \$40,000** (County 20%)
Purpose: Approve contract to provide foster parent evaluations and screening services.
1/1/24 – 12/31/25

4. Coroner

- a. With: CM3 Building Solutions Inc., Fort Washington, PA
Amount: \$42,056** (County 100%)
Purpose: Approve contract to provide preventative maintenance for HVAC system.
1/1/24 – 12/31/24
- b. With: Dr. Khalil Wardak, Malvern, PA
Amount: \$950/autopsy* (County 100%)
Purpose: Approve contract to provide forensic pathology services.
5/5/24 – 5/4/29
- c. With: Randox Laboratories US Limited, Kearneysville, WV
Amount: \$60,627** (County 100%)
Purpose: Approve purchase of toxicology machine to perform rapid toxicology reports on decedents.
5/1/24 – 4/30/25

5. Corrections

- a. With: Limbach Company LLC, Warrington, PA
 Amount: \$52,880** (County 100%)
 Purpose: Purchase of a 15-Ton rooftop HVAC unit for the Men's
 Community Corrections Center.
 5/1/24 – 7/31/24

6. Courts

- a. With: Pennsylvania Commission on Crime and Delinquency
 (PCCD), Harrisburg, PA
 Purpose: Approve extension of Justice Assistance Grant to
 implement the Wellness, Reentry, & Assessment
 Program (WRAP).
 10/1/24 – 9/30/25

7. District Attorney

- a. With:
 Amount: \$3,053.37** (County 0%)
 Purpose: Approve out-of-county travel to attend the RISE24
 Diversion Court Conference in Anaheim, CA.
 5/21/24 – 5/26/24

- b. With:
 Amount: \$3,053.37** (County 0%)
 Purpose: Approve out-of-county travel to attend the RISE24
 Diversion Court Conference in Anaheim, CA.
 5/21/24 – 5/26/24

8. Emergency Communications

- a. With: Amazon Web Service, Seattle, WA
 Amount: \$2,715.60** (County 100%)
 Purpose: Approve contract to provide storage of computer-aided
 dispatch (CAD) incident data and allow access to local
 public safety agencies.
 5/15/24 – 5/14/25

9. Finance

- a. With: Aon Risk Services Central, Inc., Philadelphia, PA

Amount: \$8,830* (County 100%)
Purpose: Approve contract for insurance coverage for the Drone/UAV program.
5/3/24 – 5/3/25

- b. With: SGRisk, LLC, Lyndhurst, NJ
Amount: \$9,000/yr (County 100%)
Purpose: Approve contract to provide actuarial services.
1/1/24 – 12/31/26

10. General Services

- a. With: AI Engineers, Inc., Exton, PA
Amount: \$81,274.50** (County 100%)
Purpose: Approve increase and extension of contract to provide engineering design and construction consultation services for the rehabilitation of Bridge #55 on East College Avenue over Pennsylvania Canal in Yardley Borough.
12/8/25 – 12/7/26
- b. With: Doylestown Township
Amount: \$6,700 (Revenue)
Purpose: Approve contract to provide right-of-way acquisition for improvements to Chapman Road Bridge and authorization for Asset Manager to sign all documents related to the sale of property. (TMP 09-004-036-001)
- c. With: SAFE Highway Engineering, LLC, Treviso, PA
Amount: \$2,000** (County 100%)
Purpose: Approve contract increase and extension to provide traffic engineering services for the proposed new Lower Bucks Government Services Center.
NTP to 10/17/24

11. Housing & Community Development

- a. With: Bucks County Housing Group, Warminster, PA
Amount: \$25,000** (County 0%)
Purpose: Approve contract to provide funding for SOAR Case Manager.
3/15/24 – 3/14/25

- b. With: Family Service Association of Bucks County
 Langhorne, PA
 Amount: \$22,500 (County 0%)
 Purpose: Approve contract to provide rapid exit assistance.
 3/15/24 – 3/14/25
- c. With: Family Service Association of Bucks County
 Langhorne, PA
 Amount: \$46,885** (County 0%)
 Purpose: Approve contract increase and extension for 2023 CDBG
 funding for shelter security improvements.
 4/6/24 – 8/30/24
- d. With: Quakertown Community Outreach, Richlandtown, PA
 Amount: \$32,634.52 (County 0%)
 Purpose: Approve contract increase and extension for 2021
 Pennsylvania Housing Affordability and Rehabilitation
 Enhancement (PHARE) funding for street outreach
 assistance.
 1/1/24 – 6/30/24
- e. With: YWCA Bucks County, Trevoese, PA
 Amount: (\$177,307.60)
 Purpose: Approve decrease of contract for shared housing
 assistance.
 1/1/23 – 12/30/24

12. Human Resources

- a. With:
 Purpose: Approve Conflict of Interest Policy for County employees.

13. Human Services

- a. With: Bucks County Department of Corrections
 Amount: \$450,000** (County 100%)
 Purpose: Approve increase and extension of contract to provide
 opioid settlement funding for Medication Assisted
 Treatment Program.

7/1/24 – 12/31/24

- b. With: Bucks County Public Defender's Office
 Amount: \$97,000** (County 100%)
 Purpose: Approve contract to provide opioid settlement funding for
 a social worker position.
 1/1/24 – 12/31/24

14. Information Technology

- a. With: Verizon, Albany, NY
 Amount: \$53,418.75** (County 100%)
 Purpose: Approve contract increase and extension to provide
 connectivity to 5 county locations.
 4/10/24 – 4/9/25

- b. With: Verizon, Albany, NY
 Amount: \$275,660** (County 100%)
 Purpose: Approve contract increase and extension to provide
 connectivity to 26 county locations.
 4/8/24 – 4/7/25

- c. With: Verizon Business, Frazer, PA
 Purpose: Approve contract extension to provide SONET ring to
 support data transfer between the Administration
 Building, 911, and Neshaminy Manor.
 7/24/24 – 12/5/24

15. Neshaminy Manor

- a. With: American Data, Sauk City, WI
 Amount: \$12,000** (County 0%)
 Purpose: Approve contract increase to add charting module to
 electronic charting system.
 4/1/22 – 3/31/27

16. Planning Commission

- a. With: NTM Engineering, Inc., Dillsburg, PA
 Amount: \$595,586.40** (County 0%)

Purpose: Approve contract to create Phase 1 of a countywide Act 167 Stormwater Management Plan.
5/1/24 – 5/1/26

- b. With: Pennsylvania Department of Environmental Protection
Harrisburg, PA
Amount: \$27,852 (Revenue)
Purpose: Approve increase and extension of grant agreement for the Levittown Trail in Falls Township.
4/1/24 – 9/30/24

17. Purchasing

- a. With: M&M Odds & Ends, LLC, Reading, PA
Amount: \$171,164.24* (County 93%)
Purpose: Approve contract to provide janitorial services for Children & Youth Family House and District Courts.
6/1/24 – 5/31/26
- b. With: MKH Services, Inc. d/b/a CleanNet of Philadelphia
King of Prussia, PA
Amount: \$10,816* (County 100%)
Purpose: Approve contract to provide janitorial services for the Adult Probation office in Levittown.
6/1/24 – 5/31/26
- c. With: Professional Cleaning Services, Sewell, NJ
Amount: \$388,016.06* (County 71%)
Purpose: Approve contract to provide janitorial services for 16 locations.
6/1/24 – 5/31/26
- d. With: The Struggles, LLC, Philadelphia, PA
Amount: \$31,200* (County 100%)
Purpose: Approve contract to provide janitorial services for the Levittown Government Services Building.
6/1/24 – 5/31/26

18. Workforce & Economic Development

- a. With: Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration, Harrisburg, PA
Amount: \$366,634.06 (Revenue)
Purpose: Approve Near Completer grant to support partners in providing rapid credentialing, supportive services, tuition, and career counseling to qualifying students seeking work in in-demand and high-priority occupations.
10/1/23 – 6/30/24

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Budget Adjustments

Chief Financial Officer David Boscola provided additional clarification on the proposed budget adjustments.

19. 2023 BUDGET ADJUSTMENTS

Agenda Description

May 1, 2024

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
Adjustment #42	Commissioners	7,000
	General Fund	(7,000)
Adjustment #43	Tax Claim Bureau	2,000
	General Fund	(2,000)
Adjustment #44	Main Courts	(42,000)
	Adult Probation	42,000
Adjustment #45	Youth Center	37,500
	Juvenile Placements	(37,500)
Adjustment #46	MHDP	355,000

	MHDP (Revenue)	(355,000)
Adjustment #47	Bridge Reconstruction	25,000
	Bridge Reconstruction (Revenue)	(25,000)
Total Adjustment to General Fund Balance		-

BUDGET ADJUSTMENTS - Adjust Operating Budget for transfer to Capital Projects

Adjustment	Department	Amount
Adjustment #48	General Fund (Transfers)	20,000,000
	Corrections	(20,000,000)
	Miscellaneous Capital Projects (Transfers)	(20,000,000)
	Miscellaneous Capital Projects (Revenue)	5,000,000
	Miscellaneous Capital Projects	15,000,000
Total Adjustment to General Fund Balance		-

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, these Budget Adjustments were adopted.

B. Personnel Actions - Commissioners List

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved.

C. Board Appointments

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

20. Bucks County Children & Youth Advisory Board (3-year term)
Mary Worthington new appointment term ends 3/1/27
21. Bucks County Workforce Development Board (3-year term)
Mark Covelle new appointment term ends 5/4/27

D. Other Civics

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contributions were approved.
*Commissioner Marseglia noted that the contributions for last three organizations were from the Coroner's Office unclaimed funds.

22.	BC Heroes Scholarship Fund	\$3,000
	Christmas Gala	\$1,500
	Honoraria Wellness	\$250
	Magic Charities Foundation	\$1,000
	Puerto Rican Cultural Association of Bucks County	\$2,000
	BC Drug & Alcohol Commission	\$2,656*
	BC Suicide Prevention Task Force	\$2,656*
	NOVA	\$2,656*

VI. CHIEF OPERATING OFFICER REPORT

Margie McKeivitt, Chief Operating Officer, thanked the Board of Elections, Ms. Humphrey, the Law Department, and all staff involved for their hard work with the recent election.

Ms. McKeivitt announced that PA CareerLink Bucks County will be sponsoring a job fair on Thursday, May 16th from 9 to 11:30. This will be held at the Trolley Barn, 116 E. Broad Street in Quakertown and will be a re-entry friendly job fair with second chance employers.

VII. SOLICITOR REPORT

Solicitor Amy Fitzpatrick reported on the standing Executive Session held yesterday, April 30th, to discuss personnel matters, pending and prospective litigation, and to receive confidential legal advice.

VIII. COMMISSIONERS' COMMENTS

Commissioner DiGirolamo said that May is National Police Month and said we should recognize the men and women of the police force for protecting us every day. He spoke briefly about the eight officers who were shot earlier this week in North Carolina, noting the 378 officers killed in 2023.

Commissioner Harvie thanked Commissioner DiGirolamo and added that the county peace officers will be holding a memorial flag raising in a couple of weeks.

Commissioner Harvie addressed all Jewish staff and community members and said he hoped they had a wonderful Passover holiday.

Commissioner Harvie spoke about the election. Noting that even though he has been involved in elections since he was thirteen years old, he didn't understand the complexity of the process until he became a commissioner. He appreciates that there are so many people wanting to learn more about the process and cautioned that they

be careful drawing conclusions from their observations. He emphasized the numerous safeguards in place that make the process very safe. The commissioner also spoke about the complicated process of canvassing the ballots.

Commissioner Marseglia thanked all those who worked on the annual Hold on You Matter Suicide Task Force Walk held this past weekend.

IX. ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, May 15, 2024, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: May 15, 2024
BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*