

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

3/6/2024 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Marseglia welcomed everyone to the meeting and social worker Desiree Mullen from Children & Youth led the Pledge of Allegiance.

II. PRESENTATIONS

A. Consumer Protection Week

The Commissioners proclaimed March 3 – 9, 2024 as "Consumer Protection Week," commending the Office of Consumer Protection and consumer advocates everywhere for their work maintaining a fair and honest marketplace for all. Consumer Protection Director Mike Bannon accepted the proclamation and thanked the Commissioners for the recognition. He spoke about the types of issues his team deals with and information they have available to consumers.

B. Social Work Month

The Commissioners proclaimed March 2024 as "Social Work Month," saluting social workers for their commitment and dedication to individuals, families, and communities everywhere. Director of Human Services Rachel Neff thanked the Commissioners and spoke about the social work profession. Desiree Mullen from Children & Youth, Stacy Ann Wisdom from Area Agency on Aging, and Keely Rosenthal from BHDP each said a few words about the work they do.

C. United for ALICE

The Commissioners proclaimed March 2024 as "ALICE Awareness Month," commending United Way of Bucks County for the work they do to address the needs of ALICE families. From United Way Bucks County, Impact Services Manager Nikki Farrior; Impact Director, Financial Stability PJ O'Brien; and President & CEO Marissa Christie, each presented information about ALICE (Asset Limited, Income Constrained, Employed).

III. PUBLIC COMMENTS

The following people spoke during Public Comment:

- Edward Mackouse from Buckingham
- Renee Fagan from Northampton
- Beth Curcio from Warminster
- Beth Roth from Bedminster Township

- Andy Warren from Middletown Township
- Ruth Michener from Falls Township
- Vanessa Fiori from Lower Makefield

Commissioner Marseglia, District Attorney Jennifer Shorn, Director of Corrections Dave Kratz, and Solicitor Amy Fitzpatrick each addressed the questions regarding claims of Bucks County being a sanctuary city.

Commissioner Marseglia and Ms. Fitzpatrick both provided additional clarification regarding Act 77 and canvassing of absentee ballots.

Ms. Neff, Commissioner Marseglia, and Commissioner Harvie provided clarification regarding various additional items, including ADA ramps and the Delaware Valley Regional Planning Commission.

IV. CONSENT AGENDA

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the February 21, 2024 meeting.

B. Resolutions

1. Adult Probation

- | | | |
|----|----------|--|
| a. | With: | Diakon Child, Family and Community Ministries
Middletown, PA |
| | Amount: | \$100,980** (County 50%) |
| | Purpose: | Approve contract to provide a specialized 30-day wilderness program for Youthful Offender participants.
4/1/24 – 12/31/24 |

2. Area Agency on Aging

- | | | |
|----|----------|---|
| a. | With: | Comcast Cable Communications Management, LLC
Philadelphia, PA |
| | Purpose: | Approve contract extension to provide cable TV services to seniors.
7/1/24 – 6/30/25 |
-
- | | | |
|----|---------|---|
| b. | With: | Megan M. Moore, Psy.D d/b/a Moore Psychological Services LLC, Media, PA |
| | Amount: | \$30,000** (County 0%) |

Purpose: Approve contract increase and extension to provide psychological consulting services.
7/1/24 – 6/30/26

- c. With: Nicole Brigham, Wayne, PA
Amount: \$10,000** (County 0%)
Purpose: Approve contract increase and extension to provide consulting dietitian services.
7/1/24 – 6/30/25
- d. With: PurFoods LLC d/b/a Mom's Meals, Ankeny, IA
Amount: \$587,189.97** (County 14%)
Purpose: Approve contract to provide drop shipped fresh chilled meals to home-bound residents.
4/1/24 – 3/31/26
- e. With: Senior Care Centers of PA, Inc. d/b/a Active Day Inc. Trevoze, PA
Purpose: Approve contract amendment to Appendix F.

3. BH/DP

- a. With: Family Service Association of Bucks County Langhorne, PA
Amount: \$1,210,948** (County 0%)
Purpose: Approve contract increase and extension to provide housing-based case management services.
1/1/27 – 12/31/27
- b. With: Kutest Kids Early Intervention, Philadelphia, PA
Amount: \$127,600** (County 10%)
Purpose: Approve contract increase to provide early intervention therapy services for children.
7/1/23 – 6/30/24
- c. With: Resources for Human Development, Inc. Philadelphia, PA
Amount: \$115,950** (County 3.9%)
Purpose: Approve contract increase to provide long term structured residential services.

7/1/23 – 6/30/24

- d. With: SPIN, Inc., Philadelphia, PA
 Amount: \$18,781** (County 3.9%)
 Purpose: Approve contract increase to provide intellectual disability supported employment services and early intervention services.
 7/1/23 – 6/30/24

4. Board of Elections

- a. With: Election IQ, LLC, Akron, OH
 Amount: \$93,000 (County 100%)
 Purpose: Approve contract to provide election night reporting and asset, campaign finance, and poll worker management services.
 2/18/24 – 2/16/25

5. Children & Youth

- a. With: Bethany Christian Services of the Greater Delaware Valley, Jenkintown, PA
 Amount: \$18,300** (County 20%)
 Purpose: Approve contract increase to provide funding for the Safe Families Program.
 7/1/23 – 6/30/24

- b. With: Diakon Child, Family, and Community Ministries, Tipton, PA
 Amount: \$43,963** (County 20%)
 Purpose: Approve contract to provide Visitation Coaching program to families.
 2/1/24 – 6/30/24

- c. With: Haven Adoptions and Family Services, Ambler, PA
 Amount: \$210,000** (County 16%)
 Purpose: Approve contract to provide foster care and kinship services to children.
 2/1/24 – 6/30/25

- d. With: Haven Adoptions, Inc., Ambler, PA
 Amount: \$190,000** (County 16%)
 Purpose: Approve contract to provide foster care and kinship
 services to children.
 7/1/23 – 3/31/24

- e. With: Northeast Treatment Centers, Inc., Philadelphia, PA
 Amount: \$40,000** (County 20%)
 Purpose: Approve contract to provide foster care and kinship
 services to children.
 7/1/23 – 6/30/24

6. Courts

- a. With: Administrative Office of Pennsylvania Courts, Court
 Access Coordinator, Harrisburg, PA
 Amount: \$544,388.94 (Revenue)
 Purpose: Approve application for partial reimbursement of
 language access costs.
 1/1/23 – 12/31/23

- b. With: Judith A. Algeo, Esquire, Doylestown, PA
 Amount: (\$24,721.80)
 Purpose: Approve termination of contract to represent parties in
 dependency cases when there is a conflict of interest
 with Legal Aid.
 1/1/24 – 2/29/24

- c. With: Marc S. Stolee, Esquire, Bristol, PA
 Amount: \$24,721.80** (County 100%)
 Purpose: Approve contract to represent parties in dependency
 cases when there is a conflict of interest with Legal Aid.
 3/1/24 – 12/31/24

7. District Attorney

- a. With:
 Amount: \$2,855.96** (County 100%)
 Purpose: Approve out-of-county travel to attend the 2024
 Insurance Fraud Management Conference being held in
 Woodlands, TX.

3/3/24 – 3/6/24

8. Finance

- a. With: ESIS, Inc., Philadelphia, PA
 Amount: \$121,480* (County 100%)
 Purpose: Approve contract to provide third party administrative
 services for workers compensation, general and auto
 liability claims.
 3/6/24 – 1/31/25

- b. With: PELICAN Insurance c/o AIG Insurance Management
 Services, Burlington, VT
 Amount: \$251,333 (County 100%)
 Purpose: Approve contract to provide General Liability,
 Professional Liability, and Mcare Assessment for
 Neshaminy Manor.
 3/1/24 – 3/1/25

- c. With: PMA Management Corporation, Blue Bell, PA
 Amount: \$19,632* (County 100%)
 Purpose: Approve contract increase and extension to provide third
 party administrative services for workers compensation,
 general and auto liability claims, as well as termination of
 contract.
 2/1/24 – 4/30/24

9. General Services

- a. With: AI Engineers, Inc., Exton, PA
 Amount: \$7,018** (County 100%)
 Purpose: Approve contract increase to provide engineering design
 services for the rehabilitation of Bridge #226 on Stouts
 Valley Road over Cooks Creek in Durham Township
 5/5/21 - Completion

- b. With: Eastern Highway Specialists, Inc., Wilmington, DE
 Amount: \$4,760** (County 100%)
 Purpose: Approve contract increase and extension for the
 rehabilitation of Bridge #226 on Stouts Valley Road over
 Cooks Creek in Durham Township.
 2/25/24 – 4/30/24

- c. With: Michael Calvin, Inc. d/b/a Pinnacle Vending Group
 Bristol, PA
 Purpose: Approve contract amendment and extension for vending
 services at eight county locations and food services at
 the Administration Building and Justice Center.
 1/1/24 – 12/31/24
- d. With: S.K.D. Tryon's Emergency Vehicle Upfitting, Inc.
 Croydon, PA
 Amount: \$73,887.80** (County 100%)
 Purpose: Approve contract to upfit four 2024 Police Interceptors for
 the Sheriff's Department.

10. Housing & Community Development

- a. With: Bristol Borough
 Purpose: Approve contract extension to install ADA compliant curb
 ramps.
 4/1/24 – 4/30/24
- b. With: Bucks County Housing Group, Warminster, PA
 Amount: \$25,000 (County 0%)
 Purpose: Approve contract for 2023 Emergency Solutions Grant
 funding to support shelter operations.
 9/1/23 – 8/31/25
- c. With: Family Service Association of Bucks County
 Langhorne, PA
 Amount: \$74,474 (County 0%)
 Purpose: Approve contract for 2023 Emergency Solutions Grant
 funding for personnel costs associated with emergency
 homeless shelter.
 9/1/23 – 8/31/25
- d. With: Pennsylvania Housing Finance Agency, Harrisburg, PA
 Amount: \$50,000 (Revenue)
 Purpose: Approve contract for 2023 Home4Good funding for
 Continuum of Care project activities.
 3/6/24 – 3/5/25

- e. With: Valley Youth House Committee, Inc., Bethlehem, PA
 Amount: \$56,250** (County 0%)
 Purpose: Approve contract for Coronavirus State and Local Fiscal Recovery Funds (SLFRF) funding for street outreach assistance.
 4/1/24 – 12/31/24

- f. With: YWCA Bucks County, Trevese, PA
 Amount: \$69,422 (County 0%)
 Purpose: Approve contract for 2023 Emergency Solutions Grant funding for Rapid Re-Housing services.
 9/1/23 – 8/31/25

- g. With: YWCA Bucks County, Trevese, PA
 Purpose: Approve contract extension for 2020 and 2021 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) funding for Rapid Re-Housing services.
 1/1/24 – 2/29/24

11. Human Resources

- a. With: Pennsylvania Department of Labor & Industry,
 Harrisburg, PA
 Amount: \$46,010 (County 100%)
 Purpose: Approve payment of 2023 Administration Fund Assessment for Self-Insureds.

12. Human Services

- a. With: Hindsight Consulting Group, LLC, Philadelphia, PA
 Amount: \$10,500** (County 100%)
 Purpose: Approve contract to provide trauma informed training and peer support for staff.
 1/1/24 – 12/31/24

13. Information Technology

- a. With: XSE Group of PA, LLC, Colmar, PA & Dallas, TX
 Amount: \$297,751.65* (County 100%)

Purpose: Approve contract increase and extension for managed print services and multi-function print equipment.
3/22/24 – 12/31/25

14. Neshaminy Manor

- a. With: 360care LLC, Perrysburg, OH
Purpose: Approve contract extension to provide audiology and dental services for residents.
3/16/24 – 3/15/25
- b. With: Doylestown Hospital, Doylestown, PA
Amount: \$10,000* (County 0%)
Purpose: Approve contract increase and extension to provide laboratory testing and services for residents.
4/1/24 – 3/31/25
- c. With: Johnson Controls Fire Protection LP, Horsham, PA
Amount: \$211,800** (County 0%)
Purpose: Approve contract to provide maintenance and support for fire alarm detection and nurse call patient response systems at Neshaminy Manor.
1/1/24 – 12/31/26
- d. With: United Sales Corp USA, Brooklyn, NY
Amount: \$24,659.25* (County 0%)
Purpose: Approve contract to provide hand sanitizer wipes for residents.
3/6/24 – 3/5/25

15. Parks & Recreation

- a. With: Estate of James Lewis McKelvey, Doylestown, PA
Amount: \$425,000 + settlement costs (County 100%)
Purpose: Approve acquisition of property located adjacent to Peace Valley Park at 226 N. Chapman Road, Doylestown, and approve authorization of County Asset Manager to sign all related documents.
(TMP 26-004-091)

- b. With: Lower Delaware Wild & Scenic River Management Council, Stockton, NJ
Amount: \$5,000 (revenue)
Purpose: Approve contract to provide funding for a development project at Hal H. Clark Park.
3/6/24 – 12/31/24

- c. With: National Park Service, Washington, DC
Purpose: Approve grant application and signature authority for the Executive Director of Parks and Recreation to execute grant related documents for a park system volunteer program.

- d. With: Pennsylvania Department of Conservation and Natural Resources, Harrisburg, PA
Purpose: Approve resolution authorizing signature authority for the Executive Director of Parks and Recreation to execute grant related documents for the Peace Valley Park Trails Development project.

- e. With: Spirit Golf Management, LLC, Lambertville, NJ
Amount: \$180,000* + profit sharing (County 100%)
Purpose: Approve contract increase and extension to operate, manage, and maintain the Oxford Valley Golf Course.
4/1/24 – 3/31/27

16. Planning Commission

- a. With: Delaware Valley Regional Planning Commission
Philadelphia, PA
Amount: \$168,997 (County 100%)
Purpose: Approve contract to provide annual funding for transportation and regional planning programs.
7/1/23 – 6/30/24

- b. With: Pennsylvania Department of Environmental Protection
Harrisburg, PA
Amount: \$50,000 (revenue)
Purpose: Approve grant agreement for the Act 167 Stormwater Management Plan.

17. Workforce & Economic Development

- a. With: Educational Data Systems, Inc. Dearborn, MI
Purpose: Approve contract amendment for counseling, college reimbursements, data tracking & other support to colleges and students.
6/1/23 – 6/30/24

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Resolutions

Item 18a - Chief Operating Officer Margie McKeivitt provided an explanation of the proposed sponsorship policy.

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, this Resolution was approved.

18. Commissioners

- a. With:
Purpose: Approve county sponsorship policy to govern the acceptance of funds for county programs, events, and capital improvement projects from third parties.

B. Budget Adjustments

David Boscola, Chief Financial Officer, provided additional clarification on the proposed budget adjustment.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, this Budget Adjustment was adopted.

19. 2024 BUDGET ADJUSTMENTS
Agenda Description
March 6, 2024

BUDGET ADJUSTMENTS - Adjust Operating Budget for parkland acquisition

Adjustment	Department	Amount
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Adjustment #1	Parks Acquisitions	435,000
	Parks Acquisitions (Revenue)	(435,000)
Total Adjustment to General Fund Balance		-

C. Personnel Actions - Commissioners List

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved.

D. Board Appointments

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

20. Bucks County Agricultural Land Preservation Board (3-year term)
- | | | |
|------------------------|---------------|-------------------|
| James B. Nilsen | reappointment | term ends 2/22/27 |
| Martin Schaefer | reappointment | term ends 2/22/27 |
| William H. Yerkes, III | reappointment | term ends 2/22/27 |
21. Bucks County Children & Youth Advisory Board (3-year term)
- | | | |
|---------------------|---------------|------------------|
| Elizabeth Montanari | reappointment | term ends 3/1/27 |
|---------------------|---------------|------------------|

E. Other Civics

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Other Civics contributions were approved:

- 22.
- | | |
|-------------------------------------|----------|
| Charles Kane Emergency Fund | \$1,800 |
| Delaware Valley Vietnam Veterans | \$1,000 |
| Gilda's Club | \$4,250 |
| NOVA (50 th Anniversary) | \$16,500 |
| Peace Valley Holistic Center | \$3,000 |
| SCORE | \$2,800 |
| Washington Crossing Council, BSA | \$4,000 |

VI. CHIEF OPERATING OFFICER REPORT

Ms. McKevitt reported on the following:

The first Household Hazardous Waste event for the year will be held on Saturday, April 6th from 8:30 to 2:00 at the main campus of Bucks County Community College in Newtown. Please see the list of events on the website under Planning Commission.

A job fair, sponsored by Bucks & Montgomery counties, will be held from 9:00 to 1:00

on Tuesday, March 26th at the Five Ponds Golf Club in Warminster.

VII. SOLICITOR REPORT

Solicitor Amy Fitzpatrick reported on the standing Executive Session held the day before the public meeting to discuss personnel and real estate matters, pending and prospective litigation, and to receive confidential legal advice.

VIII. COMMISSIONERS' COMMENTS

Commissioner Harvie thanked everyone for the presentations. He said that social work is an enormous part of what this county does, involving hundreds of employees and about half the budget.

Referencing the ALICE presentation, Commissioner Harvie noted that many of the people and types of jobs that were mentioned are what were considered essential workers during COVID. He said raising the minimum wage in Pennsylvania is long overdue.

Commissioner Harvie advised that the Muslim observation of Ramadan begins on the 10th, and he wished a blessed holiday to all residents who will be celebrating.

Regarding St. Patrick's Day, Commissioner Harvie spoke about the discrimination that all immigrant groups have had to endure over the years.

IX. ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, March 20, 2024, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: March 20, 2024

BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*