

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

1/17/2024 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Marseglia welcomed everyone to the meeting and Matt Allen, Director of Veterans Services, led the Pledge of Allegiance.

Commissioner Marseglia welcomed the row officers who were present and invited them to introduce themselves. They were Jennifer Shorn, District Attorney; Eileen Hartnett Albillar, Clerk of Courts; Patricia Campi, Coroner; and Kristian Ballerini, Treasurer.

II. PRESENTATIONS

A. Employee Recognition

The Commissioners recognized the following employees on their milestone anniversaries with the county: Christopher Tomlinson from Consumer Affairs, Rebecca Kelley from the Youth Center, Anthony Martynuik from the Department of Corrections, Silvana Sina from Neshaminy Manor, Nicole Tremmel from Domestic Relations, and Emily Ann Rearick from Courts.

B. Human Trafficking Awareness Month

The Commissioners proclaimed January 2024 as "Human Trafficking Awareness Month," offering support to the Bucks County Coalition Against Human Trafficking (BCAT) and Network of Victim Assistance (NOVA) and their mission to eradicate human trafficking. Elyse Hoekstra, organizer of BCAT, accepted the proclamation and shared information regarding their many initiatives to raise awareness and combat human trafficking. Julie Dugery, accompanied by Karen Kutzner, her co-chair at BCAT, thanked the commissioners for their support and spoke about support efforts at the state level.

C. Vietnam Veterans Memorial Bridge Program

Eric Nagy, Director of Communications, spoke about the new county bridge dedication program. He presented the new website that provides information about the veterans and a map that shows where all the bridges are located. Ed Preston, from the Pennsylvania Vietnam Veterans Memorial Fund, shared information about the 136 veterans from Bucks County who died in Vietnam and this program to remember them. Matt Allen, Director of Veterans Affairs, also said a few words about the program and said he is honored to be a part of it. Commissioner Harvie provided

additional information about this bridge program and thanked those involved. Commissioners DiGirolamo and Marseglia each said a few words and thanked those involved.

III. PUBLIC COMMENTS

The following people spoke during Public Comment:

- Beth Roth from Bedminster
- Greg Price from Hilltown
- Edward Mackouse from Buckingham
- Beth Curcio from Warminster
- Andy Warren from Middletown Township
- Robert McLain from Milford Township

Commissioner Marseglia responded to many of the questions and comments. Chief Operating Officer Margie McKeivitt, Human Services Director Rachel Neff, and Chief Clerk and Deputy Chief Operating Officer Gail Humphrey each provided clarification on other agenda items.

IV. CONSENT AGENDA

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following items on the consent agenda were approved:

- A. Approve minutes from the January 2, 2024 reorganization meeting
- B. Approve minutes from the January 3, 2024 regular meeting
- C. Resolutions

1. Agricultural Land Preservation

- a. With: Pennsylvania Department of Agriculture,
Bureau of Farmland Preservation
Harrisburg, PA
- Amount: \$1,000,000 (County 100%)
- Purpose: Approve annual allocation for matching funds for
farmland preservation.
1/1/24 – 12/31/25

2. BH/DP

- a. With: Community Options, Inc,
Princeton, NJ

Amount: \$59,980** (County 3.9%)
Purpose: Approve contract to provide supported employment and residential services.
7/1/23 – 6/30/24

- b. With: Indian Creek Foundation, Inc.
Souderton, PA
Amount: \$254,538** (County 3.9%)
Purpose: Approve contract to provide community participation support and residential services.
7/1/23 – 6/30/24
- c. With: Shared Support South, Inc.
Warrington, PA
Amount: \$29,000** (County 3.9%)
Purpose: Approve contract increase to add residential services for one individual with Intellectual Disabilities.
7/1/23 – 6/30/24
- d. With: Zelenkofske Axelrod LLC
Jamison, PA
Amount: \$231,000** (County 0%)
Purpose: Approve contract to provide auditing services.
1/1/24 – 12/31/26

3. Board of Elections

- a. With: Clear Ballot Group Inc.
Boston, MA
Amount: \$48,000 (County 100%)
Purpose: Approve contract to provide ballot set-up, election day, and post-election support for special and primary elections.
1/8/24 – 5/31/24

4. Children & Youth

- a. With: Adelphoi Village, Inc.
Latrobe, PA
Amount: \$25,000** (County 28%)
Purpose: Approve contract increase to provide intensive mental health services.

7/1/23 – 6/30/24

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| b. | With: | Forget Me Knot Children & Youth Services,
f/k/a Forget Me Knot Community Services
Philadelphia, PA |
| | Amount: | \$21,000** (County 20%) |
| | Purpose: | Approve contract to provide emergency shelter services.
2/1/23 – 11/30/23 |

5. Corrections

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| a. | With: | VITA Education Services
Doylestown, PA |
| | Amount: | \$178,212** (County 0%) |
| | Purpose: | Approve contract to provide various workshops and training at the correctional facilities.
1/1/24 – 12/31/24 |

6. Finance

- a. With: Zelenkofske Axelrod LLC
Jamison, PA
Amount: \$467,970** (County 100%)
Purpose: Approve contract to complete the 2023, 2024 and 2025 county audits.
1/17/24 – 1/16/27

7. General Services

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| a. | With: | Bergey's Chevrolet Inc.
Colmar, PA |
| | Amount: | \$28,204.08 (County 100%) |
| | Purpose: | Approve purchase of 2024 Chevrolet Equinox for
Juvenile Probation. |
| | | |
| b. | With: | Bill Anskis Company, Inc.
Elysburg, PA |
| | Amount: | (\$41,914.86) |
| | Purpose: | Approve contract decrease for the rehabilitation of Bridge
#36 on Stockton Avenue over Aquetong Creek in New
Hope Borough. |

- c. With: Bi-State Construction Company, Inc.
 Easton, PA
 Amount: (\$397.40)
 Purpose: Approve contract decrease for repairs to Bridge #41,
 located on Ivyland Road over Little Neshaminy Creek in
 Warminster Township.
- d. With: Commonwealth of Pennsylvania, Commonwealth
 Financing Authority
 Harrisburg, PA
 Amount: \$35,826 (Revenue)
 Purpose: Approve acceptance of grant award and assignment of
 signature authority to COO and County Director of
 Operations for Local Share Grant to assist with
 construction costs for the Summerseat-Morrisville
 Project.
 3/16/23 – 6/30/26
- e. With: Doylestown Township
 Doylestown, PA
 Amount: \$196,605.98** (County 0%)
 Purpose: Approve payment of building permit fees associated with
 the Diversion, Assessment, Restoration and Treatment
 (DART) Center.
- f. With: Eastern Highway Specialists, Inc.
 Wilmington, DE
 Amount: (\$13,111.14)
 Purpose: Approve contract decrease for the rehabilitation of Bridge
 #237 on Callowhill Street over East Branch of the
 Perkiomen Creek in East Rockhill Township.
- g. With: Erdy McHenry Architecture, LLC
 Philadelphia, PA
 Amount: \$135,907** (County 100%)
 Purpose: Approve contract increase to provide architectural and
 land development design services for the Lower Bucks
 Government Services Center.
 5/4/22 – 6/6/25

- h. With: Johnson Controls, Inc.
Plymouth Meeting, PA
Amount: \$61,271** (County 100%)
Purpose: Approve contract increase and extension for chiller inspection and maintenance at the Justice Center and Administration Building.
2/22/24 – 2/21/25

- i. With: Loftus Construction, Inc.
Cinnaminson, NJ
Amount: (\$997.72)
Purpose: Approve contract decrease for the rehabilitation of Bridge #359 on Butter Creek Road over Butter Creek in West Rockhill Township.

- j. With: Remington & Vernick Engineers
Yardley, PA
Amount: \$228,750** (County 100%)
Purpose: Approve contract to provide engineering, environmental and construction services related to demolition of the old Neshaminy Manor. (Subject to final approval by county solicitor)

- k. With: USA Architects, Planners & Interiors Designers, P.A.
Somerville, NJ
Amount: \$11,810** (County 0%)
Purpose: Approve contract increase for design of the DART Center.

8. Human Resources

- a. With: American Federation of State, County, and Municipal Employees (AFSCME), DC 88
Plymouth Meeting, PA
Amount:
Purpose: Approve a side letter agreement for premium pay weekends for Neshaminy Manor CNAs, LPNs, and Restorative Aides.
1/1/24 – 6/30/24

- b. With: Non-Union Neshaminy Manor Employees
Amount:

Purpose: Ratify and approve agreement for supplemental staffing bonuses.
1/1/24 – 6/30/24

c. With: Pennsylvania State Education Association (PSEA)
Montgomeryville, PA

Amount:
Purpose: Approve side letter agreement for premium pay on all shifts for nurses working at Neshaminy Manor.
1/1/24 – 6/30/24

9. Information Technology

a. With: CDW Government LLC
Vernon Hills, IL

Amount: \$57,597** (County 100%)

Purpose: Approve contract to provide cyber security software.
1/29/24 – 1/28/25

10. Law Department

a. With: DiCello Levitt, LLP
Chicago, IL

Amount: 25% contingent fee on gross recovery + expenses**

Purpose: Authorize County Solicitor to enter into Legal Services Agreement to evaluate and litigate potential environmental claims on behalf of the County on a contingent basis.

11. Neshaminy Manor

a. With: Aortic Nurses Staffing Agency LLC
Newtown Square, PA

Amount: \$76/hour* (County 0%)

Purpose: Approve contract to provide agency nursing for residents.
2/1/24 – 1/31/25

b. With: United Sales USA Corp
Brooklyn, NY

Amount:
Purpose: Approve contract extension to provide disposable wipes

for residents.
2/15/24 – 2/14/25

12. Parks & Recreation

- a. With: Old School Aviation / Thomas Marden
Erwinna, PA
Amount: \$120,000 (Revenue)
Purpose: Approve airport lease agreement for Van Sant Airport.
1/1/24 – 12/31/28

13. Planning Commission

- a. With: Social Pinpoint Inc.
Middletown, DE
Amount: \$28,000** (County 100%)
Purpose: Approve contract to provide annual licenses for municipal
planning software.
2/3/24 – 2/3/25

14. Recorder of Deeds

- a. With: Optical Storage Solutions, Inc.
Lebanon, PA
Amount: \$50,550 (County 0%)
Purpose: Approve contract to provide Landex software licensing,
support, and maintenance.
2/1/24 – 1/31/25

15. Voting Machines

- a. With: Matheson Transfer Company
Forty Fort, PA
Amount: \$7,477.14* (County 0%)
Purpose: Approve contract increase to add hauling of voting
machines for the February 2024 special election.
10/17/22 – 10/16/26

16. Workforce & Economic Development

- a. With: Educational Data Systems, Inc.

Amount: Dearborn, MI
\$392,834.21** (County 0%)
Purpose: Approve increase of Workforce Innovation & Opportunity
Act (WIOA) Title 1 contract to provide funding for the
mobile CareerLink.
11/1/23 - 12/31/24

b. With: Pennsylvania Department of Labor & Industry,
Bureau of Workforce Development
Harrisburg, PA
Amount: \$44,000 (Revenue)
Purpose: Approve grant funding to provide regional labor needs
assessment.
7/1/23 – 6/30/24

17. Youth Center

a. With: County of Montour
Danville, PA
Amount: \$400/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for
detention of out-of-county juveniles.
11/29/23 – 6/30/24

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Budget Adjustments

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with
the vote being 3-0, the following Budget Adjustments were adopted.

18. 2023 BUDGET ADJUSTMENTS
Agenda Description
January 17, 2024

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
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Adjustment #29	Board of Elections (Revenue)	150,000
	Voting Machines	150,000
	Voting Machines (Revenue)	(150,000)
Adjustment #30	Sheriff	340,000
	Sheriff (Revenue)	(340,000)
Adjustment #31	Public Safety Training Center	10,000
Adjustment #32	Area Agency on Aging	425,000
	Area Agency on Aging (Revenue)	(425,000)
Adjustment #33	MHDP	2,500,000
	MHDP (Revenue)	(2,378,000)
	MHDP (Transfer)	(122,000)
	General Fund (Transfer)	122,000
Adjustment #34	Hazardous Materials	130,000
	Hazardous Materials (Revenue)	(130,000)
Adjustment #35	BC Transport Pass-Thru	15,500
	BC Transport Pass-Thru (Revenue)	(15,500)
Total Adjustment to General Fund Balance		(282,000)

B. Personnel Actions - Commissioners List

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved.

C. Board Appointments

Upon motion of Commissioner Harvie, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointment was approved:

19. Bucks County Community College Authority (5-year term)
Carolyn Shaw Dorph new appointment term ends 1/1/29

Commissioner DiGirolamo commented on this appointment for the BCIDA. Upon motion of Commissioner Harvie, seconded by Commissioner Marseglia, and with Commissioner DiGirolamo opposing, the following appointment was approved with the vote being 2-1:

20. Bucks County Industrial Development Authority (5-year term)
David C. Stoller new appointment term ends 1/1/29

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointment was approved:

21. Bucks County Library Board (3-year term)
Linda L. Goodwin new appointment term ends 11/1/25
finishing the term of Kathleen Moeller-Peiffer

D. Other Civics

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Other Civics contributions were approved:

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| 22. | Advocates for the Homeless & Those in Need (AHTN) | \$1,500 |
| | African American Museum of Bucks County | \$2,500 |
| | Kin Wellness & Support Center | \$1,500 |

VI. CHIEF OPERATING OFFICER REPORT

Ms. McKeivitt thanked General Services for their response during the recent snow event. She also thanked staff in Corrections, Neshaminy Manor, Security, and 911 for making sure all normal operations were maintained.

VII. SOLICITOR REPORT

Solicitor Amy Fitzpatrick reported on Executive Sessions held since the last Commissioners' Meeting:

- January 6th – to discuss personnel matters, pending litigation, and to receive confidential legal advice.
- January 3rd – to discuss personnel matters, labor negotiations, and pending litigation.

VIII. COMMISSIONERS' COMMENTS

Commissioner Harvie thanked Public Information, General Services, Veterans Affairs, and the Planning Commission for their work with the Vietnam Veterans Memorial

Bridge Program. He advised that they are trying to prioritize future bridges for those veterans who still have family in the area.

Commissioner Harvie spoke about this being a presidential election year, saying that Bucks County is the largest swing county in one of the largest swing states. Noting that it is also a Senate election year, as well as for congressional and state representatives. He spoke about the Iowa caucus and exit polls, emphasizing the dedication of the Board of Elections, as well as others across the country who are dedicated to running fair elections.

IX. ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, February 7, 2024, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: February 7, 2024

BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*