

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING AGENDA

1/17/2024 - 10:30 AM

Commissioners' Meeting Room, Administration Building, 1st Floor, 55 East Court St., Doylestown, PA

I. WELCOME

II. PRESENTATIONS

- A. Employee Recognition
- B. Human Trafficking Awareness Month
- C. Vietnam Veterans Memorial Bridge Program

III. PUBLIC COMMENTS

IV. CONSENT AGENDA

- A. Approve minutes from the January 2, 2024 reorganization meeting
- B. Approve minutes from the January 3, 2024 regular meeting
- C. Resolutions

1. Agricultural Land Preservation

- a. With: Pennsylvania Department of Agriculture,
Bureau of Farmland Preservation
Harrisburg, PA
- Amount: \$1,000,000 (County 100%)
- Purpose: Approve annual allocation for matching funds for
farmland preservation.
1/1/24 – 12/31/25

2. BH/DP

- a. With: Community Options, Inc,
Princeton, NJ
- Amount: \$59,980** (County 3.9%)
- Purpose: Approve contract to provide supported employment and
residential services.
7/1/23 – 6/30/24
- b. With: Indian Creek Foundation, Inc.
Souderton, PA
- Amount: \$254,538** (County 3.9%)
- Purpose: Approve contract to provide community participation
support and residential services.
7/1/23 – 6/30/24
- c. With: Shared Support South, Inc.
Warrington, PA
- Amount: \$29,000** (County 3.9%)

- Purpose: Approve contract increase to add residential services for one individual with Intellectual Disabilities.
7/1/23 – 6/30/24
- d. With: Zelenkofske Axelrod LLC
Jamison, PA
Amount: \$231,000** (County 0%)
Purpose: Approve contract to provide auditing services.
1/1/24 – 12/31/26
3. Board of Elections
- a. With: Clear Ballot Group Inc.
Boston, MA
Amount: \$48,000 (County 100%)
Purpose: Approve contract to provide ballot set-up, election day, and post-election support for special and primary elections.
1/8/24 – 5/31/24
4. Children & Youth
- a. With: Adelphoi Village, Inc.
Latrobe, PA
Amount: \$25,000** (County 28%)
Purpose: Approve contract increase to provide intensive mental health services.
7/1/23 – 6/30/24
- b. With: Forget Me Knot Children & Youth Services,
f/k/a Forget Me Knot Community Services
Philadelphia, PA
Amount: \$21,000** (County 20%)
Purpose: Approve contract to provide emergency shelter services.
2/1/23 – 11/30/23
5. Corrections
- a. With: VITA Education Services
Doylestown, PA
Amount: \$178,212** (County 0%)
Purpose: Approve contract to provide various workshops and training at the correctional facilities.
1/1/24 – 12/31/24
6. Finance
- a. With: Zelenkofske Axelrod LLC
Jamison, PA
Amount: \$467,970** (County 100%)

Purpose: Approve contract to complete the 2023, 2024 and 2025 county audits.
1/17/24 – 1/16/27

7. General Services

- a. With: Bergey's Chevrolet Inc.
Colmar, PA
Amount: \$28,204.08 (County 100%)
Purpose: Approve purchase of 2024 Chevrolet Equinox for Juvenile Probation.
- b. With: Bill Anskis Company, Inc.
Elysburg, PA
Amount: (\$41,914.86)
Purpose: Approve contract decrease for the rehabilitation of Bridge #36 on Stockton Avenue over Aquetong Creek in New Hope Borough.
- c. With: Bi-State Construction Company, Inc.
Easton, PA
Amount: (\$397.40)
Purpose: Approve contract decrease for repairs to Bridge #41, located on Ivyland Road over Little Neshaminy Creek in Warminster Township.
- d. With: Commonwealth of Pennsylvania, Commonwealth Financing Authority
Harrisburg, PA
Amount: \$35,826 (Revenue)
Purpose: Approve acceptance of grant award and assignment of signature authority to COO and County Director of Operations for Local Share Grant to assist with construction costs for the Summerseat-Morrisville Project.
3/16/23 – 6/30/26
- e. With: Doylestown Township
Doylestown, PA
Amount: \$196,605.98** (County 0%)
Purpose: Approve payment of building permit fees associated with the Diversion, Assessment, Restoration and Treatment (DART) Center.
- f. With: Eastern Highway Specialists, Inc.
Wilmington, DE
Amount: (\$13,111.14)
Purpose: Approve contract decrease for the rehabilitation of

Bridge #237 on Callowhill Street over East Branch of the Perkiomen Creek in East Rockhill Township.

- g. With: Erdy McHenry Architecture, LLC
 Philadelphia, PA
 Amount: \$135,907** (County 100%)
 Purpose: Approve contract increase to provide architectural and
 land development design services for the Lower Bucks
 Government Services Center.
 5/4/22 – 6/6/25
 - h. With: Johnson Controls, Inc.
 Plymouth Meeting, PA
 Amount: \$61,271** (County 100%)
 Purpose: Approve contract increase and extension for chiller
 inspection and maintenance at the Justice Center and
 Administration Building.
 2/22/24 – 2/21/25
 - i. With: Loftus Construction, Inc.
 Cinnaminson, NJ
 Amount: (\$997.72)
 Purpose: Approve contract decrease for the rehabilitation of
 Bridge #359 on Butter Creek Road over Butter Creek in
 West Rockhill Township.
 - j. With: Remington & Vernick Engineers
 Yardley, PA
 Amount: \$228,750** (County 100%)
 Purpose: Approve contract to provide engineering, environmental
 and construction services related to demolition of the old
 Neshaminy Manor. (Subject to final approval by county
 solicitor)
 - k. With: USA Architects, Planners & Interiors Designers, P.A.
 Somerville, NJ
 Amount: \$11,810** (County 0%)
 Purpose: Approve contract increase for design of the DART
 Center.

8. Human Resources

- a. With: American Federation of State, County, and Municipal
 Employees (AFSCME), DC 88
 Plymouth Meeting, PA
 Amount:
 Purpose: Approve a side letter agreement for premium pay
 weekends for Neshaminy Manor CNAs, LPNs, and

Restorative Aides.
1/1/24 – 6/30/24

- b. With: Non-Union Neshaminy Manor Employees
 Amount:
 Purpose: Ratify and approve agreement for supplemental staffing bonuses.
 1/1/24 – 6/30/24
- c. With: Pennsylvania State Education Association (PSEA)
 Montgomeryville, PA
 Amount:
 Purpose: Approve side letter agreement for premium pay on all shifts for nurses working at Neshaminy Manor.
 1/1/24 – 6/30/24

9. Information Technology

- a. With: CDW Government LLC
 Vernon Hills, IL
 Amount: \$57,597** (County 100%)
 Purpose: Approve contract to provide cyber security software.
 1/29/24 – 1/28/25

10. Law Department

- a. With: DiCello Levitt, LLP
 Chicago, IL
 Amount: 25% contingent fee on gross recovery + expenses**
 Purpose: Authorize County Solicitor to enter into Legal Services Agreement to evaluate and litigate potential environmental claims on behalf of the County on a contingent basis.

11. Neshaminy Manor

- a. With: Aortic Nurses Staffing Agency LLC
 Newtown Square, PA
 Amount: \$76/hour* (County 0%)
 Purpose: Approve contract to provide agency nursing for residents.
 2/1/24 – 1/31/25
- b. With: United Sales USA Corp
 Brooklyn, NY
 Amount:
 Purpose: Approve contract extension to provide disposable wipes for residents.
 2/15/24 – 2/14/25

12. Parks & Recreation

- a. With: Old School Aviation / Thomas Marden
Erwinna, PA
Amount: \$120,000 (Revenue)
Purpose: Approve airport lease agreement for Van Sant Airport.
1/1/24 – 12/31/28

13. Planning Commission

- a. With: Social Pinpoint Inc.
Middletown, DE
Amount: \$28,000** (County 100%)
Purpose: Approve contract to provide annual licenses for
municipal planning software.
2/3/24 – 2/3/25

14. Recorder of Deeds

- a. With: Optical Storage Solutions, Inc.
Lebanon, PA
Amount: \$50,550 (County 0%)
Purpose: Approve contract to provide Landex software licensing,
support, and maintenance.
2/1/24 – 1/31/25

15. Voting Machines

- a. With: Matheson Transfer Company
Forty Fort, PA
Amount: \$7,477.14* (County 0%)
Purpose: Approve contract increase to add hauling of voting
machines for the February 2024 special election.
10/17/22 – 10/16/26

16. Workforce & Economic Development

- a. With: Educational Data Systems, Inc.
Dearborn, MI
Amount: \$392,834.21** (County 0%)
Purpose: Approve increase of Workforce Innovation & Opportunity
Act (WIOA) Title 1 contract to provide funding for the
mobile CareerLink.
11/1/23 - 12/31/24
- b. With: Pennsylvania Department of Labor & Industry,
Bureau of Workforce Development
Harrisburg, PA
Amount: \$44,000 (Revenue)
Purpose: Approve grant funding to provide regional labor needs

assessment.
7/1/23 – 6/30/24

17. Youth Center

- a. With: County of Montour
Danville, PA
Amount: \$400/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for
detention of out-of-county juveniles.
11/29/23 – 6/30/24

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Budget Adjustments

18.

2023 BUDGET ADJUSTMENTS

Agenda Description

January 17, 2024

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
Adjustment #29	Board of Elections (Revenue)	150,000
	Voting Machines	150,000
	Voting Machines (Revenue)	(150,000)
Adjustment #30	Sheriff	340,000
	Sheriff (Revenue)	(340,000)
Adjustment #31	Public Safety Training Center	10,000
Adjustment #32	Area Agency on Aging	425,000
	Area Agency on Aging (Revenue)	(425,000)
Adjustment #33	MHDP	2,500,000
	MHDP (Revenue)	(2,378,000)

	MHDP (Transfer)	(122,000)
	General Fund (Transfer)	122,000
Adjustment #34	Hazardous Materials	130,000
	Hazardous Materials (Revenue)	(130,000)
Adjustment #35	BC Transport Pass-Thru	15,500
	BC Transport Pass-Thru (Revenue)	(15,500)
Total Adjustment to General Fund Balance		(282,000)

B. Personnel Actions - Commissioners List

C. Board Appointments

19. Bucks County Community College Authority (5-year term)
Carolyn Shaw Dorph new appointment term ends 1/1/29
20. Bucks County Industrial Development Authority (5-year term)
David C. Stoller new appointment term ends 1/1/29
21. Bucks County Library Board (3-year term)
Linda L. Goodwin new appointment term ends 11/1/25
finishing the term of Kathleen Moeller-Peiffer

D. Other Civics

22. Advocates for the Homeless & Those in Need (AHTN) \$1,500
- African American Museum of Bucks County \$2,500
- Kin Wellness & Support Center \$1,500

VI. CHIEF OPERATING OFFICER REPORT

VII. SOLICITOR REPORT

VIII. COMMISSIONERS' COMMENTS

IX. ADJOURNMENT

Public Comment

The Commissioners will receive public comment for up to thirty minutes, with a per person maximum of three minutes. Bucks County residents and taxpayers who wish to comment must sign up prior to the public comment period, providing their name and township or municipality of residence. Public comment period is an opportunity at each public meeting for residents and/or taxpayers of Bucks County to comment on matters of County concern, official actions or deliberation which are or may be before the Board. Those making comment should at all times demonstrate decorum, respect the speaking time of others, and refrain from any threatening or obscene language.

Consent and Regular Agendas

Items listed on the Consent Agenda are considered by the Board of Commissioners to be routine or non-controversial, whereas items on the Regular Agenda are expected to require more discussion or explanation. On the day before each public meeting, the Consent and Regular Agendas, including a proposed list of Personnel Actions, are posted on the County's website. The Board of

Commissioners votes on Personnel Actions listed on the "Commissioners List," but not on those listed under the Court or Row Officer lists.