

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING AGENDA

12/20/2023 - 10:30 AM

Commissioners' Meeting Room, Administration Building, 1st Floor, 55 East Court St., Doylestown, PA

I. WELCOME

II. PRESENTATIONS

A. Employee Recognition

B. Neshaminy High School Select Choir

III. PUBLIC COMMENTS – Agenda Items

IV. CONSENT AGENDA

A. Approve minutes from the December 6, 2023 meeting

B. Resolutions

1. Area Agency on Aging

a. With: Partners in Care Foundation
San Fernando, CA

Amount: (\$9,256)

Purpose: Approve termination of contract to purchase web-based medication risk screening application.
1/1/23 – 12/31/23

b. With: PSI Personnel, LLC
Doylestown, PA

Amount:

Purpose: Approve contract amendment to Appendix B to provide temporary office staff for Parks & Recreation.
7/1/22 – 6/30/25

2. BH/DP

a. With:

Amount: \$3,569.04** (County 3.9%)

Purpose: Approve out-of-county travel to participate in the Pediatric Capacity Building Institute (CBI): Youth with Complex Needs training in Harrisburg.
11/20/23 – 10/31/24

b. With: Bucks County Opportunity Council, Inc.
Doylestown, PA

Amount: \$75,000** (County 3.9%)

Purpose: Approve contract to fund Housing Locator activities, to support housing sustainability for those with mental health issues.

7/1/23 – 6/30/24

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| c. | With: | Children's Therapy Services, LLC
Pipersville, PA |
| | Amount: | \$466,162** (County 10%) |
| | Purpose: | Approve contract to provide early intervention services for children.
7/1/23 – 6/30/24 |
| d. | With: | Lenape Valley Foundation
Doylestown, PA |
| | Amount: | \$7,587,139** (County 4.1%) |
| | Purpose: | Approve contract to provide mental health, intellectual disability, and early intervention services.
7/1/23 – 6/30/24 |
| e. | With: | National Alliance on Mental Illness of Bucks County (NAMI)
Warrington, PA |
| | Amount: | \$379,028** (County 2.7%) |
| | Purpose: | Approve contract to provide community-based services.
7/1/23 – 6/30/24 |
| f. | With: | NetSmart Technologies, Inc.
Philadelphia, PA |
| | Amount: | \$181,284.81 (County 3.9%) |
| | Purpose: | Approve contract to provide software maintenance and support for the myAvatar system and MS Dynamics product.
7/1/23 – 6/30/24 |
| g. | With: | Penn Foundation Inc. d/b/a St. Luke's Penn Foundation
Sellersville, PA |
| | Amount: | \$3,132,443** (County 4.6%) |
| | Purpose: | Approve contract to provide mental health, intellectual disability, and early intervention services.
7/1/23 – 6/30/24 |
| h. | With: | SPIN, Inc.
Philadelphia, PA |
| | Amount: | |
| | Purpose: | Approve contract amendment to add additional service and rate.
7/1/22 – 6/30/23 |
| i. | With: | SPIN, Inc.
Philadelphia, PA |

Amount: \$41,507** (County 9.7%)
Purpose: Approve contract to provide intellectual disability supported employment services and early intervention services.
7/1/23 – 6/30/24

j. With: Sunny Days Early Childhood Developmental Services, Inc.
Media, PA
Amount: \$1,474,400** (County 10%)
Purpose: Approve contract to provide early intervention services for children.
7/1/23 – 6/30/24

k. With: The Salvation Army
Philadelphia, PA
Amount: \$238,709** (County 3.9%)
Purpose: Approve contract to provide residential services.
7/1/23 – 6/30/24

3. Children & Youth

a. With: Acollective Consulting, LLC
Warminster, PA
Amount: (\$189,540)
Purpose: Approve decrease of contract to provide community residential services for dependent children.
6/1/22 – 6/30/23

b. With: Acollective Consulting, LLC
Warminster, PA
Amount: \$500,000** (County 20%)
Purpose: Approve contract to provide community residential services for dependent children.
7/1/23 – 6/30/25

c. With: Bethany Christian Services of the Greater Delaware Valley
Jenkintown PA
Amount: \$44,000** (County 20%)
Purpose: Approve contract to provide funding for the Safe Families Program.
7/1/23 – 6/30/24

d. With: Bethany Christian Services of the Greater Delaware Valley
Jenkintown PA
Amount: \$90,000** (County 10%)

- Purpose: Approve contract to provide foster care services.
7/1/23 – 6/30/24
- e. With: Community Service Foundation
Pipersville, PA
Amount: \$285,000** (County 7%)
Purpose: Approve contract to provide Family Group Decision Making (FGDM) and other services for dependent and delinquent youth.
7/1/23 – 6/30/24
- f. With: Community Service Foundation
Pipersville, PA
Amount: \$3,160,000** (County 20%)
Purpose: Approve contract to provide various services for dependent and delinquent youth.
7/1/23 – 6/30/25
- g. With: Delta Family Services, LLC.
Blue Bell, PA
Amount: \$75,000** (County 20%)
Purpose: Approve contract to provide foster care and supervised independent living services.
7/1/23 – 6/30/24
- h. With: Diakon Child, Family, and Community Ministries
Topton, PA
Amount: \$120,000** (County 10%)
Purpose: Approve contract to provide foster care and kinship services to children.
7/1/23 – 6/30/25
- i. With: Network of Victim Assistance, Inc.
Jamison, PA
Amount: \$319,030.90** (County 20%)
Purpose: Approve contract to provide counseling and support services.
7/1/23 – 6/30/24
- j. With: Network of Victim Assistance, Inc.
Jamison, PA
Amount: \$129,960** (County 5%)
Purpose: Approve contract to provide counseling and mentoring services.
7/1/23 – 6/30/24
- k. With: Northern Children's Services

- Philadelphia, PA
Amount: \$100,000** (County 20%)
Purpose: Approve contract to provide foster care services.
7/1/23 – 6/30/25
- I. With: Valley Youth House Committee, Inc.
Bethlehem, PA
Amount: \$600,000** (County 16%)
Purpose: Approve contract to provide emergency shelter,
independent living, and group home services.
7/1/23 – 6/30/24
4. Coroner
a. With: Lindsay Simon, MD, Ph. D
Philadelphia, PA
Amount: \$950/autopsy* (County 100%)
Purpose: Approve contract to provide forensic pathology services.
12/1/23 – 11/30/28
5. Corrections
a. With: PrimeCare Medical, Inc.
Harrisburg, PA
Amount: \$766,000** (County 100%)
Purpose: Approve contract to provide Medication Assisted
Treatment (MAT) Program services and medications.
8/1/23 – 7/31/24
6. Courts
a. With: Christopher J. White, LPC LLC
Bensalem, PA
Amount: \$45,600** (County 100%)
Purpose: Approve contract to serve as Clinical Director for
Drug/Mental Health Court.
1/1/24 – 12/31/24
- b. With: Ronald E. (Reb) Brooks d/b/a Court Conciliation &
Evaluation Service
Doylestown, PA
Amount: \$73,700** (County 100%)
Purpose: Approve contract to provide psychological counseling
and evaluation services in child custody and visitation
matters.
1/1/24 – 12/31/24
7. Fire Marshal
a. With: Anaconda Protective Concepts

Amount: Newark, DE
\$85,101.50** (County 100%)
Purpose: Approve contract to provide maintenance and inspection
of fire, burglar, panic alarms, and fire suppression
systems for all county buildings.
1/1/24 – 12/31/26

8. General Services

- a. With: Des Carr
Doylestown, PA
Amount: \$14,950** (County 100%)
Purpose: Approve increase of contract to provide maintenance
and repairs to garage doors at Justice Center.
1/1/23 – 12/31/23
- b. With: Fred Beans Ford of Doylestown
Doylestown, PA
Amount: \$164,940** (County 100%)
Purpose: Approve purchase of three 2024 Transit-350 Cargo
AWD Vans for the Sheriff's Office.
- c. With: PQ Energy Service, Inc.
Easton, PA
Amount: \$6,350** County (100%)
Purpose: Approve contract increase for HVAC repairs at Justice
Center.
6/15/22 – 6/14/25

9. Housing & Community Development

- a. With: A Woman's Place
Doylestown, PA
Amount: (\$2,101)
Purpose: Approve contract decrease for HUD Emergency
Solutions Grant CARES Act funding for rapid rehousing
and emergency shelter assistance.
10/1/22 – 9/30/23
- b. With: Bucks County Opportunity Council
Doylestown, PA
Amount:
Purpose: Approve contract extension for 2023 CDBG funding to
provide operational support for the Bucks County
Housing Link.
4/1/24 – 6/30/24
- c. With: YWCA Bucks County
Trevose, PA

Amount:
Purpose: Approve contract amendment for 2023 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) funding for Rapid Re-Housing services.
1/1/23 – 12/31/23

10. Human Resources

- a. With: Centerstone Insurance and Financial Services, d/b/a Benefitmall
Phoenix, AZ
Amount: \$2,241,925* (County 100%)
Purpose: Approve contract to provide stop loss insurance with Unum Life Insurance for medical/prescription claims.
1/1/24 – 12/31/24
- b. With: Sedgwick Claims Management Services Inc.
Dublin, OH
Amount: \$291,220 (County 100%)
Purpose: Approve contract to provide Family and Medical Leave (FML) administration. (Subject to final approval by county solicitor)
1/1/24 – 12/31/26

11. Information Technology

- a. With: Keymark Inc.
Liberty, SC
Amount: \$7,688.04* (County 100%)
Purpose: Approve contract increase to provide licenses and maintenance for electronic workflows.
1/1/24 – 12/31/24

12. Juvenile Probation

- a. With: Community Commitment, Inc.
Doylestown, PA
Amount: \$100,000** (County 12%)
Purpose: Approve contract increase to provide intensive in-home counseling for juveniles and add community youthwork.
7/1/22 – 6/30/24
- b. With: Cornell Abraxas Group, LLC
Pittsburgh, PA
Amount: \$475,000** (County 40%)
Purpose: Approve contract to provide long-term drug & alcohol treatment services.
7/1/23 – 6/30/24

13. Law Department

- a. With: \$7,000 (County 100%)
Amount: Approve resolution awarding merit bonuses to Law
Purpose: Department paralegals and support staff.
 - b. With: Warrington Township, Victory Gardens Inc., William and
Rosemary Garges Real Estate Trust, and Michael M.
Butler
Amount:
Purpose: Approve settlement agreement between the County of
Bucks and Warrington Township v. Victory Gardens Inc.,
and the Garges Real Estate Trust and Michael M. Butler.
14. Neshaminy Manor
 - a. With: Singer Equipment Company Inc.
Elverson, PA
Amount: \$22,003.11** (County 0%)
Purpose: Approve purchase of convection steamer.
15. Parks & Recreation
 - a. With: Mercer Museum Research Library
Doylestown, PA
Amount:
Purpose: Approve deposit agreements with the Mercer Museum
Research Library/Bucks County Historical Society.
1/1/24 – 12/31/26
 - b. With: Playground Patrol LLC
Sykesville, MD
Amount: \$5,955 (County 100%)
Purpose: Approve contract to provide comprehensive playground
safety inspection at ten playground sites.
16. Planning Commission
 - a. With: Delaware Valley Regional Planning Commission
Philadelphia, PA
Amount: \$71,111 (Revenue)
Purpose: Approve contract for county staff to assist DVRPC in the
development of a Regional Vision Zero Plan.
10/25/23 – 10/26/25
 - b. With: New Hope Borough
Amount: \$6,100 (Revenue)
Purpose: Approve contract to assist with updating the borough's
comprehensive zoning ordinance.
12/20/23 – 12/20/25

- c. With: Nockamixon Township
 Amount: \$14,150 (Revenue)
 Purpose: Approve contract to assist with updating the township's
 comprehensive plan.
 12/20/23 – 12/20/25

- d. With: Solebury Township
 Amount: \$39,800 (Revenue)
 Purpose: Approve contract to assist with updating the township's
 comprehensive plan.
 12/20/23 – 12/20/25

17. Police Training

- a. With: Kelcy Pitts
 Lansdale, PA
 Amount: \$16,920** (County 0%)
 Purpose: Approve increase and extension of contract to provide
 Assistant Coordinator services for Traffic Services grant.
 10/1/23 – 9/30/24

- b. With: Pennsylvania Department of Transportation,
 Bureau of Highway Safety
 Harrisburg, PA
 Amount: \$1,269,749 (Revenue)
 Purpose: Approve grant for the Police Traffic Services Grant
 program.
 10/1/23 – 9/30/26

18. Purchasing

- a. With: Office Basics
 Boothwyn, PA
 Amount:
 Purpose: Approve extension of county's portion of the
 Southeastern PA Counties Cooperative Purchasing
 Board's bid for paper products.
 1/1/24 – 12/31/24

- b. With: Singer Equipment Company, Inc.
 Elverson, PA
 Amount: \$63,000* (County 100%)
 Purpose: Approve increase and extension of county's portion of
 the Southeastern PA Counties Cooperative Purchasing
 Board's bid for paper products.
 1/1/24 – 12/31/24

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| c. | With: | W.B. Mason Co. Inc.
Brockton, MA |
| | Amount: | \$52,540* (County 100%) |
| | Purpose: | Approve increase and extension of county's portion of the Southeastern PA Counties Cooperative Purchasing Board's bid for paper products.
1/1/24 – 12/31/24 |
| 19. | Register of Wills | |
| a. | With: | Scantek, Inc.
Willow Grove, PA |
| | Amount: | |
| | Purpose: | Approve contract extension to digitally scan and archive adoption files.
12/15/23 – 12/14/24 |
| 20. | Sheriff | |
| a. | With: | The Activity Group, LLC
Garden City, ID |
| | Amount: | \$17,722.50** (County 100%) |
| | Purpose: | Approve increase and extension of contract to purchase ballistic vests and equipment for Deputy Sheriffs.
7/28/23 – 7/27/24 |
| 21. | Veterans Affairs | |
| a. | With: | National Flag and Display Co.,
d/b/a Metro Flag Company
Wharton, NJ |
| | Amount: | \$32,150.88* (County 100%) |
| | Purpose: | Approve increase and extension of contract to purchase flags for veterans' graves.
1/1/24 – 12/31/24 |
| 22. | Workforce & Economic Development | |
| a. | With: | Pennsylvania Department of Labor & Industry,
Bureau of Workforce Development
Harrisburg, PA |
| | Amount: | \$52,490 (Revenue) |
| | Purpose: | Approve contract to provide additional services for the In School Youth program.
7/1/23 – 6/30/24 |

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Budget Adjustments

23.

2023 BUDGET ADJUSTMENTS

Agenda Description

December 20, 2023

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
Adjustment #21	Commissioners	31,000
Adjustment #22	Tax Collectors	5,000
Adjustment #23	Mail Room	35,000
Adjustment #24	Constables	85,000
Adjustment #25	Household Hazardous Waste	70,000
Adjustment #26	Youth Center	218,000
	Juvenile Placements	(218,000)
Total Adjustment to General Fund Balance		226,000

B. 2024 County Budget, Tax Levy and Appropriations

24.
 - i. Adopt the 2024 County Budget as recommended by the Chief Financial Officer (roll call)
25.
 - ii. Adopt the 2024 County Tax Levies, Millage Rate and User Fee Schedules as recommended by the Chief Financial Officer (roll call)
26.
 - iii. Approve the 2024 Appropriations to County Agencies and Authorities as recommended by the Chief Financial Officer (roll call)

- C. Personnel Actions
- D. Board Appointments

27. Bucks County Planning Commission (4-year term)
Eleanor Breslin new appointment term ends 1/1/27
to finish term of Ann Marie Mitchell

- E. Other Civics

28. Bethlehem AME Building \$250

- VI. CHIEF OPERATING OFFICER REPORT
- VII. SOLICITOR REPORT
- VIII. BRIEF PUBLIC COMMENTS – All Items
- IX. COMMISSIONERS' COMMENTS
- X. ADJOURNMENT

Public Comment

The Commissioners will receive public comment on "Agenda Items" (which includes items on either the Consent or Regular Agendas) for up to thirty minutes, with a per person maximum of three minutes. Afterwards, the Commissioners will receive public comment on "All Items" for up to thirty minutes, with a per person maximum of two minutes. Bucks County residents and taxpayers who wish to comment must sign in prior to the first public comment period, providing their 1) name, 2) township or municipality of residence, and 3) the Agenda item or topic about which they will comment. Those making public comment should at all times demonstrate decorum, respect the speaking time of others, and refrain from any threatening or obscene language.

Consent and Regular Agendas

Items listed on the Consent Agenda are considered by the Board of Commissioners to be routine or non-controversial, whereas items on the Regular Agenda are expected to require more discussion or explanation. On the day before each public meeting, the Consent and Regular Agendas, including a proposed list of Personnel Actions, are posted on the County's website. The Board of Commissioners votes on Personnel Actions listed on the "Commissioners List," but not on those listed under the Court or Row Officer lists.