

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

11/15/2023 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert J. Harvie, Chair; Commissioner Diane M. Ellis-Marseglia, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Harvie welcomed everyone to the meeting and led the Pledge of Allegiance.

II. PRESENTATIONS

A. Employee Recognition

The Commissioners recognized the following employees for twenty years of service to the county: Jennifer Horn from Children & Youth; Michael Lacson from the Public Defender's Office; Russell Taranto from Area Agency on Aging; and from the Department of Corrections, Amy Williams, Jesse Rodriguez, and Raymon Ziajka.

B. Hunger & Homeless Awareness Week

The Commissioners proclaimed November 11 – 18, 2023 as "National Hunger & Homelessness Awareness Week." They commended the Bucks County Housing Link and community partners for their hard work caring for hungry and unhoused people. Accepting the proclamation were Heather Foor from the Bucks County Opportunity Council, Murielle Kelly from Family Service Association of Bucks County, and Kristin Chapin from the YWCA of Bucks County

C. Update from BCCC President

Dr. Felicia Ganther, President of Bucks County Community College, presented an update of the college's highlights for the past year. Commissioner Harvie recognized Tom Jennings, Chairman of the college's Board of Trustees.

III. PUBLIC COMMENTS – Agenda Items

Commissioner Harvie reminded everyone to restrict their comments to actual items on the agenda.

The following people commented on agenda items as follows:

- Edward Mackouse from Buckingham – items 2b & 3a
- Andy Warren from Middletown Township – item 18b
- Prothonotary Coleen Christian – item 14d

Commissioner Harvie and Chief Operating Officer Margie McKevitt provided clarification on the questions raised.

IV. CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the November 1, 2023 meeting.

B. Resolutions

1. Area Agency on Aging

- a. With: PurFoods LLC d/b/a Mom's Meals
Ankeny, IA
Amount: \$175,000** (County 14%)
Purpose: Approve contract increase and extension to provide home-delivered meals.
1/1/24 – 3/31/24

2. BH/DP

- a. With: Goldfinch Coaching, LLC
Berwyn, PA
Amount: \$8,410** (County 0%)
Purpose: Approve contract to provide training and consulting services.
1/1/24 – 12/31/24
- b. With: Warwick Family Based Program, Inc.
Bensalem, PA
Amount: \$20,000** (County 3.9%)
Purpose: Approve contract to provide family-based services to children with a mental health diagnosis.
7/1/23 – 6/30/24

3. Children & Youth

- a. With: The Council of Southeast Pennsylvania, Inc.
Doylestown, PA
Amount: \$25,000** (County 20%)
Purpose: Approve contract to provide the Family Strengthening program, drug & alcohol evaluations, and mobile drug testing services.
7/1/23 – 6/30/24

4. Commissioners

- a. With: Bucks County Water and Sewer Authority
Warrington, PA
Amount: \$250/month (County 0%)
Purpose: Approve increase of monthly compensation amount for incoming BCWSA board members.

5. Coroner

- a. With: CM3 Building Solutions, Inc.
Fort Washington, PA
Amount: \$35,000** (County 100%)
Purpose: Approve contract increase for maintenance and repair to HVAC system at Coroner forensic facility.
1/1/23 – 12/31/23

6. Corrections

- a. With: Bucks County Drug & Alcohol Commission, Inc.
Doylestown, PA
Amount: \$213,000** (County 100%)
Purpose: Approve contract to provide Pre-Trial Program.
7/1/23 – 6/30/24

7. Courts

- a. With: Deaf Hearing Communication Centre, Inc.
Swarthmore, PA
Amount:
Purpose: Approve contract amendment to change rates for ADA mandated interpreter services.
1/1/23 – 12/31/23
- b. With: John S. Han, Esquire
Doylestown, PA
Amount: (\$10,618.14)
Purpose: Approve termination of contract with private attorney to represent individual defendants in cases when there is a conflict of interest with the Bucks County Public Defender's Office due to closing of solo practice, Han

Law, LLC.
1/1/23 – 9/5/23

- c. With: John S. Han, Esquire
 Doylestown, PA
 Amount: \$10,618.14** (County 100%)
 Purpose: Approve contract with private attorney to represent
 individual defendants in cases when there is a conflict of
 interest with the Bucks County Public Defender's Office.
 9/5/23 – 12/31/23

8. General Services

- a. With: Doylestown Township
 Amount:
 Purpose: Approve signature authorization for COO to sign
 Stormwater Agreement for Emergency Services Storage
 Building on Almshouse Road.

9. Hazardous Materials

- a. With: Pennsylvania Emergency Management Agency
 Harrisburg, PA
 Amount: \$36,572 (Revenue)
 Purpose: Approve Hazardous Material Response Fund (Act 165)
 grant.
 7/1/23 – 10/30/24

10. Health Department

- a. With: Pennsylvania Department of Health, Bureau of
 Communicable Diseases
 Harrisburg, PA
 Amount: \$273,000 (Revenue)
 Purpose: Approve grant for HIV/STD Prevention program.
 7/1/23 – 6/30/24

- b. With: Vericord, LLC dba Chexout
 Dunn Loring, VA
 Amount: \$14,500** (County 100%)
 Purpose: Approve contract to purchase software for the HIV/STD

clinic.
9/1/23 – 8/31/24

11. Housing & Community Development

- a. With: Penn Foundation, Inc.
Sellersville, PA
Amount: \$35,000 (County 100%)
Purpose: Approve contract to provide funding for operating costs associated with Village of Hope transitional housing program.
7/1/23 – 6/30/24

12. Human Resources

- a. With: CBIZ Benefits & Insurance Services, Inc.
Kansas City, MO
Amount: \$170,000** (County 100%)
Purpose: Approve contract to provide consulting services for county benefits.
8/1/23 – 7/31/24

13. Human Services

- a. With: Bucks County Opportunity Council, Inc.
Doylestown, PA
Amount: \$200,000** (County 100%)
Purpose: Approve contract for opioid settlement funding to provide case management and short-term housing to families affected by the Opioid epidemic.
9/1/23 – 9/30/24

14. Information Technology

- a. With: AT&T
Carol Stream, IL
Amount: \$240,000* (County 100%)
Purpose: Approve contract to provide cell phone services.
12/1/23 – 8/11/24

- b. With: CDW-G

Amount: Vernon Hills, IL
(\$84,350.02)
Purpose: Approve termination of contract for purchase of
cybersecurity software.
12/9/22 – 12/8/23

c. With: Dell Marketing USA L.P.
Round Rock, TX
Amount: \$795,000* (County 100%)
Purpose: Approve contract increase and extension to purchase
computer hardware for various county departments.
11/11/23 – 11/3/24

d. With: Paperless Solutions
Bensalem, PA
Amount: \$246,250* (County 61.4%)
Purpose: Approve contract amendment for creation of a self-help
library for Prothonotary.

e. With: Verizon Wireless
Lehigh Valley, PA
Amount: \$240,000* (County 100%)
Purpose: Approve contract to provide cell phone services.
12/1/23 – 8/11/24

15. Juvenile Probation

a. With: BI Incorporated
Boulder, CO
Amount: \$215,000** (County 0%)
Purpose: Approve contract increase and extension for Global
Positioning System (GPS) Electronic Monitoring
Equipment and services for Adult Probation and Juvenile
Probation.
12/2/23 – 12/1/24

16. Planning Commission

a. With: Environmental Systems Research Institute, Inc.
Redlands, CA
Amount: \$57,306.65 (County 100%)

Purpose: Approve contract for software licenses and maintenance of the county's Geographic Information System (GIS) program.
1/16/24 – 2/1/25

17. Purchasing

- a. With: Innovative Printing Systems, Inc.
Pottstown, PA
Amount:
Purpose: Approve contract extension for county's portion of the Southeastern PA Counties Cooperative Purchasing Board's bid for toner cartridges.
1/1/24 – 12/31/24
- b. With: Medline Industries, LP
Northfield, IL
Amount: \$5,917* (County 0%)
Purpose: Approve contract increase to provide medical and surgical supplies for Neshaminy Manor.
8/16/23 – 8/15/25
- c. With: Pitney Bowes Inc.
Chicago, IL
Amount: \$48,705* (County 100%)
Purpose: Approve contract for lease of new mail machine.
12/30/23 – 12/29/28

18. Workforce & Economic Development

- a. With: Chester County Economic Development Council
Exton, PA
Amount: \$28,000 (Revenue)
Purpose: Approve Memorandum of Understanding to provide oversight of the PA DCED Engage! Program.
7/1/23 – 6/30/24
- b. With: Educational Data Systems, Inc.
Dearborn, MI
Amount: \$520,651.80** (County 0%)
Purpose: Approve contract increase and extension for Employment, Advancement, and Retention Network

(EARN) Program to provide employment and training programs.

7/1/23 – 6/30/24

- c. With: Educational Data Systems, Inc.
Dearborn, MI
Amount: \$447,082.95** (County 0%)
Purpose: Approve increase of Workforce Innovation & Opportunity Act (WIOA) Title 1 contract for programs, activities, and job training for underemployed and unemployed individuals.
7/1/23 – 6/30/25

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Budget Adjustments

David Boscola, Chief Financial Officer, provided additional clarification on the proposed budget adjustment.

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, this Budget Adjustment was adopted.

19. 2023 BUDGET ADJUSTMENTS Agenda Description November 15, 2023

BUDGET ADJUSTMENTS - Adjust Operating Budget for new programs

Adjustment	Department	Amount
Adjustment #16	District Attorney	680,000
	District Attorney (Revenue)	(680,000)
Total Adjustment to General Fund Balance		-

B. Personnel Actions - Commissioners List

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, the Personnel Actions on the Commissioners' List were

approved.

C. Other Civics

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contributions were approved:

20.	African American Museum of Bucks County	\$1,500
	American Red Cross	\$3,000
	Quakertown Community Outreach	\$2,500
	Snipes Farm and Education Center	\$2,000
	YMCA of Lower Bucks	\$1,200

VI. CHIEF OPERATING OFFICER REPORT

Ms. McKevitt congratulated the commissioners on the election and thanked the Board of Elections and staff from other departments across the county who helped with the election. She offered special thanks to Gail Humphrey, Deputy Chief Operating Officer and Division Leader for the Board of Elections, and Randy Miller, Director of Training and Outreach. Ms. Humphrey provided an update on the procedures for mail-in ballots for the upcoming presidential elections. She also noted upcoming special elections and the possibility of moving the presidential primary, due to it falling on religious holiday.

Ms. McKevitt thanked the Courts, row officers, county offices and departments for their cooperation in the development of the 2024 county budget, led by Dave Boscola and his staff. The proposed budget will be posted on the county website next Wednesday.

Ms. McKevitt wished everyone a Happy Thanksgiving.

VII. SOLICITOR REPORT

Solicitor Amy Fitzpatrick shared that in this, her 7th election cycle with the county, she continues to be in awe of the election staff and is grateful to be a part of the team. She acknowledged the hard work of Deputy County Solicitor Dan Grieser, as well as Judge Liller, Judge Corr and Judge Yeager in their service as the Board of Elections.

Ms. Fitzpatrick reported on the standing Executive Session held the day before the public meeting to discuss personnel matters, pending and prospective litigation, and to receive confidential legal advice.

VIII. BRIEF PUBLIC COMMENTS – All Items

Mr. Mackouse and Mr. Warren both spoke during the public comment period for general items.

IX. COMMISSIONERS' COMMENTS

Commissioner DiGirolamo thanked the Board of Elections staff and all the others that help run the county elections, keeping them safe and secure.

Commissioner DiGirolamo spoke about the Pennsylvania Department of Human Services' recent announcement about re-enrolling people who had lost their Medicaid benefits.

Commissioner Marseglia thanked the voters and staff for their support. She also emphasized that these meetings are not the place to express hostility for minorities or those of other genders.

Commissioner Harvie recognized the good work being done throughout the county by the employees and non-profits.

Commissioner Harvie spoke about the tradition of Thanksgiving and said he is thankful for the recognition of the work the commissioners have done, referencing the results of last week's election.

Commissioner Harvie spoke about Jerry Jonas, a local Korean War veteran. He noted the 70th anniversary of the end of the Korean War and advised that a memorial service will be held this Saturday to give thanks for those who served.

Commissioner Harvie thanked the judges, the Board of Elections staff, and the poll workers from across the county for the work they do.

Commissioner Harvie said he is thankful for the work that was highlighted regarding homelessness and food insecurity in the county.

Commissioner Harvie congratulated Eric Nagy on the election-day birth of his first child.

Commissioner Harvie said he is thankful for his fellow commissioners and senior staff, and he thanked them for the work they do.

X. ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, December 6, 2023, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: December 6, 2023
BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*