

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

4/5/2023 - 10:30 AM

I. WELCOME

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:30 am, in the Bucks County Commissioners' Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert J. Harvie, Chair; Commissioner Diane M. Ellis-Marseglia, Vice Chair; and Commissioner Gene DiGirolamo, Secretary. Commissioner Harvie welcomed everyone to the meeting and led the Pledge of Allegiance.

II. PRESENTATIONS

A. National Prescription Drug Take Back Day

The Commissioners proclaimed April 22nd as "National Prescription Drug Take Back Day." They commend the Bucks County Drug & Alcohol Commission for spearheading efforts and representing the mission year 'round, and they encourage all residents to clean out their medicine cabinets. Diane Rosati, Executive Director, Bucks County Drug & Alcohol Commission, Inc. presented information on the drug take-back program.

B. National Public Safety Telecommunicators Week

The Commissioners proclaimed April 9th through April 15th as "National Public Safety Telecommunicators Week" to honor the highly trained emergency communications experts who help to maintain the safety of the county. John Geib, Director of Emergency Communications, accepted the proclamation and shared information about their new training program.

C. Second Chance Month

The Commissioners proclaimed April 2023 to be "Second Chance Month," commending the professionals from the departments of Adult Probation & Parole and Juvenile Probation. Mike Harrison, Deputy Chief of Adult Probation and Chair of the Buck County Reentry Coalition, accompanied by Louis Emanuele from the Corrections Department and Vice Chair of the Reentry Coalition, presented a video about the Reentry Coalition. Mr. Harrison also shared information about an upcoming job and resource fair at PA CareerLink® Bucks County on April 25th from 2:00 to 4:30. Commissioner Marseglia advised that Bucks County Community College will be hosting an expungement clinic on April 29th from 11:00 to 2:00.

III. PUBLIC COMMENTS – Agenda Items

Commissioner Harvie noted a correction to the Other Civics contributions on the agenda.

The following people commented on agenda items as follows:

- Beth Curcio from Warminster – items 3a, 3d, 4a, 8a and 11c
- Andy Warren from Middletown Township – agenda items 12a, b & c, 19a, and items 33 & 34 on the Personnel List
- Liz Youse from Northampton Township – items 9a, 10a, 11b and 19a

Commissioner Harvie, Human Services Director Rachel Neff, Emergency Services Director Audrey Kenny, Purchasing Director Liz Gates, Treasurer Kris Ballerini, and Chief Information Officer John Regula all contributed responses to various questions raised.

IV. CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, the following items on the consent agenda were approved:

A. Approve minutes from the March 15, 2023 meeting.

B. Resolutions

1. Adult Probation

- | | | |
|----|----------|---|
| a. | With: | Pennsylvania Commission on Crime & Delinquency
Harrisburg, PA |
| | Amount: | \$920,347 (Revenue) |
| | Purpose: | Approve application for Continuing County Adult Probation and Parole Grant.
7/1/22 – 6/30/23 |

2. Area Agency on Aging

- | | | |
|----|----------|---|
| a. | With: | Advanced Nurse Transport Service, Inc.
Warminster, PA |
| | Amount: | \$3,000** (County 0%) |
| | Purpose: | Approve contract increase and extension to provide non-medical ambulance transportation services for seniors.
7/1/23 – 6/30/24 |
-
- | | | |
|----|----------|---|
| b. | With: | Aging Well PA, LLC
Harrisburg, PA |
| | Amount: | \$3,870,000 (Revenue) |
| | Purpose: | Approve contract to provide eligibility assessments for county residents.
2/1/23 – 1/31/26 |

- c. With: Law Office of Karen M. Quinn
 Bristol, PA
 Amount: \$150/hour** + expenses (County 0%)
 Purpose: Approve contract to provide legal services.
 7/1/23 – 6/30/25
- d. With: Lenape Valley Foundation
 Doylestown, PA
 Amount: \$150,000** (County 0%)
 Purpose: Approve contract increase and extension to provide
 Senior Empowerment for Life Fulfillment (SELF)
 demonstration program.
 7/1/23 – 6/30/24
- e. With: Woodside Meals on Wheels
 Newtown, PA
 Amount: \$25,500** (County 9%)
 Purpose: Approve contract increase and extension to provide
 home-delivered meals.
 7/1/23 – 6/30/24

3. BH/DP

- a. With: Advocates for the Homeless of Upper Bucks
 Quakertown, PA
 Amount: \$15,000** (County 3.9%)
 Purpose: Approve contract increase to provide shelter and support
 to homeless population.
 7/1/22 – 6/30/23
- b. With: Family Service Association of Bucks County
 Langhorne, PA
 Amount: \$25,962** (County 3.9%)
 Purpose: Approve contract increase and reallocation of funds for
 suicide prevention hotline.
 7/1/21 – 6/30/22
- c. With: Goldstar Rehabilitation, Inc.
 Narberth, PA
 Amount: \$30,000** (County 10%)

Purpose: Approve contract to provide early intervention services.
7/1/21 – 6/30/23

d. With: Mental Health Partnerships
Philadelphia, PA

Amount: \$85,000** (County 3.9%)

Purpose: Approve contract to provide peer support services.
7/1/22 – 6/30/23

e. With: National Alliance on Mental Illness of Bucks County
(NAMI)
Warrington, PA

Amount: \$371,828** (County 2.8%)

Purpose: Approve contract to provide community-based services.
7/1/22 – 6/30/23

f. With: Woods Services
Langhorne, PA

Amount: \$1,831,360** (County 3.9%)

Purpose: Approve contract to provide residential and day program
services.
7/1/22 – 6/30/23

4. Children & Youth

a. With: Atlantic Diagnostic Laboratories
Bensalem, PA

Amount: \$90,000** (County 20%)

Purpose: Approve contract to provide drug testing services.
1/1/23 – 12/31/23

5. Coroner

a. With: CM3 Building Solutions, Inc.
Fort Washington, PA

Amount: \$40,424** (County 100%)

Purpose: Approve annual maintenance and repair to HVAC system
at Coroner forensic facility.
1/1/23 – 12/31/23

- b. With: National Medical Services, Inc. d/b/a NMS Labs
 Willow Grove, PA
 Amount: \$150,000/yr** (County 100%)
 Purpose: Approve contract to provide toxicology services.
 1/1/23 – 12/31/24

6. Corrections

- a. With: CMG of Easton, Inc.
 Easton, PA
 Amount: (\$5,000)
 Purpose: Approve decrease and extension of general construction
 contract for Women's Correctional Facility expansion
 project.
 4/30/22 – 4/30/23

7. Emergency Health Services

- a. With: ImageTrend, Inc.
 Lakeville, MN
 Amount: \$103,875.19 (County 100%)
 Purpose: Approve contract to provide software maintenance for the
 regional Emergency Medical Services (EMS) data
 collection system.
 5/1/23 – 4/30/25

8. Emergency Management

- a. With: The Olson Group, Ltd.
 Alexandria, VA
 Amount: \$139,500** (County 0%)
 Purpose: Approve contract to provide Cybersecurity Planning,
 Training and Exercise Project.
 3/15/23 – 4/30/24

9. General Services

- a. With: F.R. Beinke Wrecking, Inc.
 Swedesboro, NJ
 Amount: \$2,530** (County 0%)
 Purpose: Approve contract increase for demolition of out building.
 60 days from NTP

- b. With: Johnson Controls, Inc.
 Plymouth Meeting, PA
Amount: (\$3,144)
Purpose: Approve contract decrease to remove chiller
 maintenance for the Coroner forensic facility.
 2/3/21 – 2/21/24
- c. With: Loftus Construction, Inc.
 Cinnaminson, NJ
Amount: \$2,978,000** (County 100%)
Purpose: Approve contract for the replacement of Bridge #48 on
 Rolling Hills Road over Deep Run in Bedminster
 Township.
 270 days from NTP
- d. With: PennDot Engineering District 6-0
 Harrisburg, PA
Amount:
Purpose: Approve amendment of Bridge Reimbursement Grant
 Agreement #R15060006, for the rehabilitation of Bucks
 County Bridge #333 on Strocks Grove Road over Beaver
 Creek in Nockamixon Township, and signature
 authorization for General Services Director of Operations
 to electronically sign Amendments.

10. Health Department

- a. With: National Association of County and City Health Officials
 (NACCHO)
 Washington, DC
Amount: \$10,000 (Revenue)
Purpose: Approve grant funding to develop the community's
 readiness to respond to medical emergencies and to
 strengthen the mental-health related capabilities of the
 Medical Reserve Corps volunteers.
 4/5/23 – 9/29/23

11. Housing & Community Development

- a. With: A Woman's Place
 Doylestown, PA

Amount: \$87,329.43 (County 0%)
Purpose: Approve contract for 2021 Pennsylvania Housing Affordability and Rehabilitation Enhancement Grant funding for coordinated entry assistance.
1/1/23 – 12/31/23

- b. With: Benevate, Inc. d/b/a Neighborly Software
Atlanta, GA
Amount: \$89,400* (County 0%)
Purpose: Approve contract increase & extension to provide a software implementation solution for BERA Program.
4/1/23 – 3/31/24
- c. With: Bucks County Housing Group
Warminster, PA
Amount: \$299,663 (County 0%)
Purpose: Approve contract for 2022 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) funding for Rapid Re-Housing services.
1/1/23 – 12/31/23
- d. With: Family Service Association
Langhorne, PA
Amount:
Purpose: Approve contract extension for Emergency Solutions Grant CARES Act (ESG-CV 2) funds for emergency shelter, shelter operations & essential services to provide homeless assistance and support.
1/1/23 – 3/31/23
- e. With: Quakertown Community Outreach
Richlandtown, PA
Amount: \$63,750 (County 0%)
Purpose: Approve contract for 2021 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) funding for street outreach assistance.
1/1/23 – 12/31/23
- f. With: U.S. Department of Housing and Urban Development
Philadelphia, PA
Amount:
Purpose: Approve amendment to the 2019 Annual Action Plan to

add and revise CV projects.

12. Human Services

- a. With: \$2,550* (County 3.9%)
Amount: \$2,550* (County 3.9%)
Purpose: Approve out-of-county travel for one employee to attend the International Co-Responder Alliance's 4th Annual Conference in Spokane, WA.
6/11/23 – 6/15/23

- b. With: \$2,550* (County 3.9%)
Amount: \$2,550* (County 3.9%)
Purpose: Approve out-of-county travel for one employee to attend the International Co-Responder Alliance's 4th Annual Conference in Spokane, WA.
6/11/23 – 6/15/23

- c. With: \$2,550* (County 100%)
Amount: \$2,550* (County 100%)
Purpose: Approve out-of-county travel for one employee to attend the International Co-Responder Alliance's 4th Annual Conference in Spokane, WA.
6/11/23 – 6/15/23

- d. With: Bucks County Opportunity Council, Inc.
Doylestown, PA
Amount: \$100,000** (County 0%)
Purpose: Approve contract increase to provide rental assistance to individuals or families in need.
7/1/22 – 6/30/23

13. Information Technology

- a. With: CNI Sales Inc.
Worcester, PA
Amount: \$42,300 (County 100%)
Purpose: Approve contract to provide core network services through Infoblox.
4/24/23 – 4/23/26

- b. With: XSE Group of PA, LLC
 Colmar, PA
 Amount: \$170,143.89* (County 100%)
 Purpose: Approve contract increase and extension for managed
 print services and multi-function print equipment.
 3/22/23 – 3/21/24

14. Neshaminy Manor

- a. With: Johnson Controls Fire Protection LP
 Horsham, PA
 Amount: \$216,500 (County 0%)
 Purpose: Approve contract to provide fire panel upgrades to the
 fire alarm system at Neshaminy Manor.
 6 months from NTP
- b. With: Trusted and Dependable Solutions LLC
 Weston, FL
 Amount: (\$24,883.20)
 Purpose: Rescind contract to provide disposable wipes for
 residents.
 2/15/23 – 2/14/24

15. Planning Commission

- a. With: Buckingham Township
 Amount: (Revenue)
 Purpose: Approve contract to provide general planning services.
 1 year from date of execution
- b. With: Bucks, Chester, Delaware, Montgomery & Philadelphia
 Counties
 Amount:
 Purpose: Approve Inter-Governmental Agreement to continue with
 regional household hazardous waste collection.
 1/1/23 – 12/31/24
- c. With: Delaware Valley Regional Planning Commission
 Philadelphia, PA
 Amount: \$159,802 (County 100%)

Purpose: Approve contract to provide annual funding for transportation and regional planning programs.
7/1/22 – 6/30/23

16. Purchasing

a. With: Charm-Tex
Brooklyn, NY
Amount: \$2,000* (County 0%)
Purpose: Approve contract to purchase inmate clothing.
2/10/23 – 2/9/24

17. Recorder of Deeds

a. With: Tech Data Corp. d/b/a DLT Solutions
Clearwater, FL
Amount: \$283,572.50 (County 0%)
Purpose: Approve contract to preserve and restore historical deed books.
2/24/23 – 12/31/23

18. Sheriff

a. With: The Activity Group, LLC
Garden City, ID
Amount: \$16,671.50** (County 100%)
Purpose: Approve contract increase to purchase ballistic vests and equipment for Deputy Sheriffs.

19. Treasurer

a. With: J.P. Morgan Chase Bank, N.A.
Princeton, NJ
Amount: \$95,526.36* (County 100%)
Purpose: Approve contract to provide commercial banking services.
4/5/23 – 4/4/26

20. Workforce & Economic Development

a. With: Bucks County Community College

Bristol, PA
Amount: \$2,800** (County 0%)
Purpose: Approve contract to provide public speaking training course.
4/5/23 – 6/30/23

b. With: Pennsylvania Department of Labor & Industry Bureau of Workforce Development Administration
Harrisburg, PA
Amount: \$366,666 (Revenue)
Purpose: Approve grant funding to expand engagement and provisions for apprenticeships.
1/1/23 – 6/30/24

21. Youth Center

a. With: County of Cumberland
Carlisle, PA
Amount: \$400/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
1/1/23 – 6/30/24

b. With: Montgomery County
Norristown, PA
Amount: \$400/day/resident (Revenue)
Purpose: Approve contract to provide temporary housing for detention of out-of-county juveniles.
2/23/23 – 6/30/24

c. With: US Foods
Allentown, PA
Amount: \$85,000* (County 50%)
Purpose: Approve contract to purchase food products.
7/1/23 – 6/30/24

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Resolutions

Item 22a – Housing & Community Development Program Manager Jessica Johnson provided information and responded to questions regarding the Whole Home Repair Program.

Item 22b – Mike Roedig, Director of Planning Services, shared information on the Gulotta Group and the plan to address blighted properties in the county.

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, these Resolutions were approved.

22. Housing & Community Development

- | | | |
|----|----------|--|
| a. | With: | Pennsylvania Department of Community and Economic Development
Harrisburg, PA |
| | Amount: | \$4,566,415 (Revenue) |
| | Purpose: | Approve Whole Home Repair Program (WHRP) Grant Award.
Date of execution – 12/31/26 |
| b. | With: | The Gulotta Group, LLC
Easton, PA |
| | Amount: | \$39,500** (County 0%) |
| | Purpose: | Approve contract to provide blight study and development of a comprehensive blight program to address vacant or abandoned properties.
3/1/23 – 12/31/24 |

B. Budget Adjustments

David Boscola, Chief Financial Officer, provided additional clarification on the proposed budget adjustments.

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, these Budget Adjustments were adopted:

23.

2023 BUDGET ADJUSTMENTS Agenda Description

April 5, 2023

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional grant funds

Adjustment	Department	Amount
Adjustment #1	Workforce & Economic Development	244,000
	Workforce & Economic Development (Revenue)	(244,000)
Adjustment #2	Community Development	1,522,000
	Community Development (Revenue)	(1,522,000)
Total Adjustment to General Fund Balance		-

C. Personnel Actions

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the Personnel Actions on the Commissioners' List were approved.

D. Board Appointments

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

24. Bucks County Local Emergency Planning (2-year term)
James M. Cantore new appointment term ends 1/1/25
- Bucks County Workforce Development Board (3-year term)
Catherine Ann Valerlano new appointment term ends 4/1/26
A-business
- Penn State Cooperative Extension – Bucks County (1-year term)
Carl P. Vivialdi reappointment term ends 4/3/24

E. Other Civics

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contributions were approved:

- | | | |
|-----|---|---------|
| 25. | Bucks Heroes Scholarship Fund | \$2,000 |
| | Habitat for Humanity | \$1,200 |
| | KIN | \$1,000 |
| | Puerto Rican Cultural Association of Bucks County | \$2,000 |

VI. CHIEF OPERATING OFFICER REPORT

Margie McKevitt, Chief Operating Officer, introduced Matthew Allen, the new Director of Veteran Affairs, who said a few words.

Ms. McKevitt invited General Services Director of Operations George Hutt to provide an update on his department. Mr. Hutt, accompanied by Mike Connelly, Deputy Director; Jay McQuaid, Operations Manager; Mike Miller, Facilities Manager; and Leslie Fuller, Building Supervisor, shared information about the staff and various projects the department is currently working on.

VII. SOLICITOR REPORT

Solicitor Joe Khan reported on the standing Executive Session held yesterday to discuss personnel matters.

Mr. Khan provided an update on the affirmative action litigation efforts filed recently on behalf of the county. These federal lawsuits, a public nuisance suit concerning social media and one against Norfolk Southern on behalf of the county's retirement system, will play out in the courts. Additional information regarding these lawsuits is available on the county website.

VIII. PUBLIC COMMENTS – All Items

The following individuals spoke during the public comment period for general items:

- Beth Curcio from Warminster
- Andy Warren from Middletown Township
- Priscilla Linden from Upper Makefield
- Liz Youse from Northampton Township

In response to questions, Ms. McKevitt provided an explanation on merit increases and Ms. Gates spoke about the bid process and requirements. Commissioners Harvie and Marseglia addressed several additional questions, including those regarding RFPs and off-site meetings.

IX. COMMISSIONERS' COMMENTS

Commissioner DiGirolamo spoke about a drug that has been getting publicity in the media and is being seen in the prison population. It is called xylazine and is being mixed with opioids. It is also known as tranq, due to it being a tranquilizer for large animals. Upon the commissioner's request, Ms. Rosati provided additional information regarding the prevalence of this drug and fentanyl in the county, as well as the side effects, and current efforts being taken by the Drug & Alcohol Commission.

Commissioner Harvie thanked everyone for their work on the meeting and expressed good wishes to those celebrating Passover, Easter, and Ramadan.

X. ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, April 19, 2023, at 10:30 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: April 19, 2023
BUCKS COUNTY COMMISSIONERS
(Official copy on file with chief clerk)

BY:

Gene DiGirolamo
Commissioner, Secretary

ATTEST:

Gail Humphrey, *Chief Clerk*